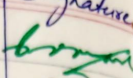

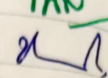






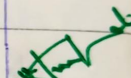
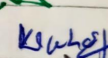



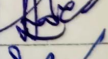






Minutes of IQAC Meeting  
UG Staff Council Meeting and  
PG Staff Council Meeting

# IOAC Meeting held on August 22, 2023

Sl.No	Name	Designation	Signature
1.	Rev Dr Praveen Martins SJ	Principal	
2.	Dr Alwyn D'Sa	Registrar & COE	
3.	Rev Fr Vincent Pinto SJ	Finance officer	
4.	Ms Sonal Stevan Lobo	IOAC coordinator	
5.	Dr Rachael Natasha Mary	Asst IOAC coordinator	
6.	Dr Menalatha N	IOAC coordinator (AIMT)	
7.	Prof Aloysius Sequeira	External Expert	
8.	Mr Walter D'Souza	- " -	
9.	Mr Jeeran Saldanha	- " -	Absent
10.	Dr Sheeranga Bhat	"	
11.	Dr Parinita	"	Parinita
12.	Mr Walter Nandalike	"	
13.	Rev Dr Melwyn Pinto SJ	Member	Absent
14.	Dr Denis Fernandes	"	
15.	Dr Ronald Nazareth	"	
16.	Dr Charles V Furtado	"	
17.	Rev Dr Melwyn D'Souza SJ	"	
18.	Dr Adarsha Gowda	"	
19.	Dr Jayaprakash Gowda	"	
20.	Dr Narayan Bhat	"	Absent
21.	Dr Lovelina Lobo	"	
22.	Dr Ichheara Bhat	"	
23.	Mr Henry D'Souza	"	
24.	Mr Christon Joshua Meneses	Student representative	

## AGENDA:

1. Welcome
2. Minutes of meeting held on December 15, 2022
3. Follow up of last meeting's resolution
4. Future plans
5. Any other matter

## **Minutes of 26<sup>th</sup> IQAC Meeting**

### **22<sup>nd</sup> August 2023**

26<sup>th</sup> meeting of IQAC began with a prayer by the Finance Minister, Rev Fr Vincent Pinto SJ. Rev Dr. Praveen Martis SJ, Principal, and Chairman of the IQAC Committee welcomed the team of external experts: Prof. Aloysius Sequeira, Former Head, Department of Humanities, Social Science and Management, NITK; Mr. Walter DSouza, Former Chairperson of FIFO; Mr. Walter Nandalike, Managing Director, Daijiworld Media Pvt. Ltd; Dr. Parinitha, Professor, Department of English, Mangalore University; and Dr. Shreeranga Bhat, HOD, Mechanical Engineering, St. Joseph Engineering College (Autonomous), Vamanjoor. Mr. Jeevan Saldanha, Proprietor, spectrum Industries, Mangaluru took leave of absence. The new internal members were also welcomed.

Minutes of the previous meeting held on 15th December, 2022 were read by the IQAC Coordinator, Mr. Sonal Steeven Lobo. He also presented the Action Taken Report, and both the minutes and Action Taken Report were approved.

Principal, Rev Dr. Praveen Martis SJ presented the highlights of the College mentioned below since the previous meeting:

1. The College successfully completed NAAC cycle 4 and got accredited with a CGPA of 3.67 on a four point scale. St Aloysius College is ranked 80 under college category under NIRF. Father Principal also mentioned about the Week Hansa and MHRD survey rankings.
2. AQAR and AISHE reports have been submitted.
3. Speaking on new initiatives, Father Principal mentioned about the release of the coffee table book - echoes of the corridor on 31<sup>st</sup> July 2023 which is a portrait of St Aloysius College. Creation of Heritage Square, New Institutional Logo for all units, Campus Sustainable development and Plastic free initiative, contribution of eco warriors to a green and clean SAC campus.
4. New time table with changes in college timings and a new program BBA embedded with business analytics was introduced.
5. Father Principal highlighted on the new initiative taken up by the student's council- SAC integrity shop, SAC wall of compassion and SAC One rupee revolution.
6. Department of sociology launched Cramp Swap- period pain stimulator.

7. A Ten Days Induction Programme for newly recruited staff members and staff those who have completed 2-3 years in the college was organized by the HR Department from 3<sup>rd</sup> July 2023 to 13<sup>th</sup> July 2023. Two Days Personal & Skill Enhancement Training Programme was organised for Non-Teaching Staff on 11<sup>th</sup> and 12<sup>th</sup> July 2023. Two-Day Faculty Development Programme was held on 14<sup>th</sup> and 15<sup>th</sup> July 2023.

8. Aqua Point system, Wall Painting, Nursery and Tire planters are the green initiatives taken up by Centre for environmental concern. 60 varieties of birds were cited at AIMIT campus. World Environment Day was celebrated in the campus and students are involved in Paper bag making, clean drive, eco theme park, distribution of sapling and plantation.

9. A total of 25 plays were performed by Ranga Adhyayana Kendra and 18 books are published under St Aloysius Prakashana. Book authored by Prof Edmund J B Frank, Pride of Kanara- True son of India was released on August 7, 2023.

10. Under Centre for social concern activities like blood donation, visit to orphanages, NSS camp, sahaaya activities were organised. Students of AIMIT, went for their Rural Immersion Programme to Mundgod and Hangal from January 18 to 23, 2023.

11. Speaking about progress in the area of research, Dr Loveena Lobo from PG dept of social work and Dr Dhananjaya from PG studies and research in Business Administration are recognised as research guides under Mangalore University.

12. Ms Smitha D K, Assistant Professor Department of Commerce (UG) has been awarded Ph.D. for her thesis "Impact of Reward Management Policies and Practices on Employee Satisfaction: With reference to Professional Colleges in Karnataka" from Mangalore University. She was guided by Dr Anasuya Rai Professor & Principal Department of Commerce, Mangalore University.

13. Ms. Sandhya U Sirsika, Assistant Professor Department of Hindi has been awarded Ph.D. for her thesis "हरिशंकर परसाई और आर. के नारायण के कथा साहित्य में अभिव्यक्त व्यंग्य का तुलनात्मक अध्ययन" (Harshankar Parasai aur RK Narayan ke katha sahitya me Vyangya ka tulanathmak adhyayan) from Mangalore University. She was guided by Dr Shridhar Hegde from FMKC college, Madkeri.

14. Mr Hariprasad Shetty, Assistant Professor, Department of Zoology has been awarded Ph.D. for his thesis entitled 'Cytokine Modulation of Brain Function in an Animal Model of Cancer: Analysis at Molecular and Neural Level from

Mangalore University. He was guided by Dr. Monika Sadananda, Mangalore University.

15.Ms Bharathi Assistant Professor, Department of Commerce (UG) has been awarded Ph.D. for her thesis "Financial literacy among members of self help groups and economic empowerment of women A study in DK District" from Mangalore University. She was guided by Dr Subhashini Srivatsa, Professor Department of Commerce, University College, Hampankatta.

16.Ms. Annette Maben, Assistant Professor Department of MBA at AIMIT, has been awarded Ph.D. for her thesis entitled "Impact of Talent Management Strategies on Employee Engagement." The defense was conducted under the guidance of Dr. Rashmi Uchil, associated with the School of Humanity, Social Sciences, and Management at NITK Surathkal.

17.Mr Glavin Thomas Rodrigues and Dr Hemalatha received major and Minor research project grants by MJES. Seed money was also provided to 32 students for their research project.

18.The college has signed 36 International and 93 National MoUs.

19.The fifth general meeting of RISHII (Resources for Internationalization of Higher Education Institutions in India) was held at Deusto University, Bilbao Spain from 12-16 June 2023. Rev Dr Praveen Martis SJ, Dr Alwyn Dsa, Dr Denis Fernandes and Dr Ronald Nazareth took part in this programme.

20.As a part of international mobility faculty members from Universidad catolica de Valencia visited St Aloysius college. Students of St Aloysius College visited Heriot Watt University Malaysia for a short term International Induction program.

21.Delegates of EG India, including a team from Denmark, visited AIMIT, St Aloysius College (Autonomous) on June 06, 2023.

22.Collaborative online International Learning: virtual exchange program connecting students and faculty and a Workshop on higher education in United States was organised. Collaborative Activities with Universities of Pennsylvania is ongoing.

23. The college in Collaboration with United States – India Educational Foundation (USIEF) organised a mentoring program on the application process for Fulbright-Nehru, Fulbright-Kalam and other Fulbright Fellowships on Thursday April 27, 2023.

24. Certificate courses are made mandatory for all students. First and second year students must opt for one certificate course and in the final year they must complete two certificate courses. There are 88 UG and 18 PG certificate courses.

25. The 48hr Startup Challenge was held on 11<sup>th</sup> and 12<sup>th</sup> August 2023. This event was organised by King's College London Alumni Community Hyderabad on the occasion of the International Youth Day 2023.

26. Loyola Centre for Research and Innovation (LCRI) in collaboration with Entrepreneurship and Consultancy Cell organised a workshop titled 'Research to Start-up' on 10 August 2023.

27. The first campus startup 'Waahmos by K Eleven Eats' initiated by Kiranjit Mayengbam, a student from BBA was launched by The Entrepreneurship and Consultancy Cell of St Aloysius College on 17th August, 2023 at Maffei Block.

28. The Annual Entrepreneurship Development Programme was conducted on June 8, 2023. A workshop on entrepreneurship and setting up start-ups was held on August 2<sup>nd</sup> at AIMIT for the first-year MCA students.

29. Placement at St. Aloysius College (Main campus). 143 companies visited the campus, and 372 students have been placed in various companies with good packages. Placement at St. Aloysius Institute of Management & Information Technology (AIMIT). 45 companies visited the campus, and 125 students have been placed in various companies with good packages.

30. Activities like Job readiness workshop, career guidance session and 2 seasons of TEDx were organised.

31. The infrastructure of the college has been upgraded. The AV Room 'MAGIS' at SAC Admin Block, Computer Lab in Admin Block and Department of Biotechnology MoI Bio & rDNA Instrumentation Lab were inaugurated.

32. Books authored by our Staff: 'Constitution of India' by Dr Shakila Hegde; Statistics for Economics by Ms Rakshitha K and Mr. Reji John; and Muktha Mangala, book edited by Dr Sudha Kumari.

33. Cdt Aashna Rai of NCC Air Wing of our College received All India Best cdt - Gold Medal from PM of India on January 26, 2023. She has been selected to represent NCC Karnataka & Goa Directorate at the Youth Exam Programme (YEP) 2023-24 which is held between 21 to 30 August 2023 in Vietnam.

34.Many BSc students have written the IIT JAM and JEST exams and have scored good ranking. Students have also cleared GATE and ACCA examinations.

35.Ms Abhayashri Kamath, B.Sc. (Physics, Chemistry and Mathematics) student from 2019-22 batch has been selected for the prestigious Erasmus Mundus scholarship for SERP+ Master program. She Received grant of 44,150 Euros (Rs 39 lakhs) for a period of 2 years for Master studies in 4 different countries in Europe.

36.Ms Vinitha Princia Santhumayor, II B.Sc , Ms Bhoomika B. R, II B.Sc, Ms Rishika, I M.Sc Physics, Ms Kavya Salian I M.Sc Analytical Chemistry, Ms Keerthana C, II B.Sc have been selected for Science Academy Summer Research Fellowships and have completed it.

37.Nishal Delphina Dsouza, II B.Com Won Bronze Medal in Khelo India Junior And Youth National Ranking Women's Weight Lifting Competition Held in Patna from 18th to 24th February, 2023. Nishal Delphina DSouza Student of II B.Com has won Silver Medal in Khelo India Youth Junior and Senior National Ranking Women's Weightlifting competition held at Kanteerava Stadium, Bangalore on 27th March 2023.

38.Kalothsava was organized on 17 August 2023, under the leadership of Dr Ishwara Bhat, Dean Student Welfare.

39.Important College events were organised: Aloysian Fest, XIII Graduation Ceremony and 143<sup>rd</sup> College Day.

40.Workshop on Quality Assurance & SSR Benchmarks for Autonomous & Affiliated Colleges was held on 5 May 2023.

41.Hands on workshop on OBE & question bank preparation was organised on 14 July 2023. Online IPSR Special training Programme on Question Bank Preparation using Q<sub>n</sub>smarti was held on, 02 August 2023. Online IPSR Special training Programme for languages on Question Bank Preparation using Qnsmarti was held on 03 August 2023.

42.Talk on "Framing of Questions Using ChatGPT" organised by The Office of Registrar and Controller of Examinations scheduled on 14th of August, 2023.

43.Departmental Evaluation was held on 16 & 17 May 2023.

44.Principal also mentioned about progress regarding deemed to be university.

45.Mr Walter Nandalike enquired about the progress of IAS coaching. In reply Principal mentioned that process of signing MOUs with different colleges is not

going forward. 35 students from our college are a part of it. Two students have cleared their prelims.

46.Prof Aloysius Sequeira appreciated and congratulated the college activities, student and faculty excellence. He emphasized that the main role of IQAC is to capture data and presents it to the institution head. He mentioned that the IQAC's primary focus should be on enhancing teaching, learning, and research endeavours. The IQAC needs to streamline the processing of data related to these three core processes like discuss the effective implementation of Outcome-Based Education (OBE) strategies, thoroughly review question papers and conduct comprehensive analyses, evaluate the results, including CGPA distribution across various programs and calculating program averages. (key performance indicators). Research data presented must contain Papers published in indexed journals, ABDC, and Q1 Q2 journal survey must be showcased.

47.Registrar Dr Alwyn DSa summarised the follow up of OBE and said that an incremental growth in results was obtained, the process of creating the Question Bank has begun and the same will be generated by the Qnsmarti software. Training programs were organised by IPSR. Also mapping of student attainment level under OBE was done and obtained a score of 3.96 out of 5.

48. Prof Aloysius Sequeira also suggested that IQAC should nominate a representative from each department to provide both digital and physical data copies from the department which will help IQAC to compile the data. Critical Success Factors (CSF) must be analysed for better NIRF ranking. For the next presentation he suggested the IQAC to present data on student demographics, including backgrounds, subsidy given annually to students, meal benefits, progression of first-generation learners and also conduct a survey to understand student engagement in political activities.

49. Mr. Walter D'Souza emphasized to focus more on integrity shop and Wall of Compassion which will help to instil ethical values which is much more than class room teaching.

50.Fr Melwyn D'Cunha SJ mentioned about more focus on perception and research, translational type of research needs to be taken forward and seeked inputs from experts.

51.Dr. Parinitha congratulated the college for its achievements and initiatives and stressed on the importance of cultivating critical thinking skills among students. She emphasized the need to nurture ethical values within the student body which will help the community development.



52. In preparation for the deemed to be university, Dr Shreeranga Bhat mentioned about standardizing Program Outcomes (POs) across all departments. In order to strengthen college rankings, faculty members need to be motivated to publish papers in Q1 journals. He also proposed to organize international conferences with Scopus publication to enhance NIRF and QS rankings.

53. Dr Adarsh Gowda mentioned about sustainability for future, creating a mind set in students for entrepreneurship and also encourage students to convert research to start up.

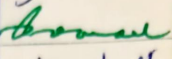
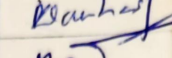
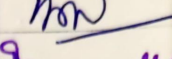
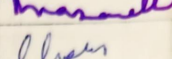
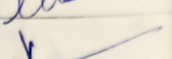
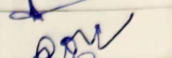
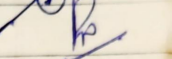
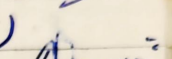
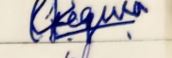
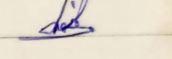
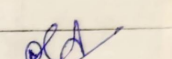
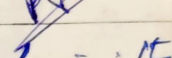
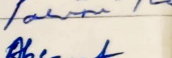
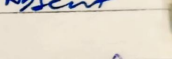
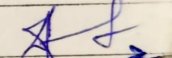
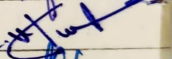
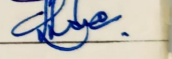
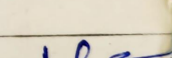
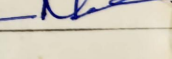
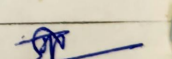
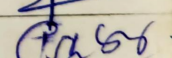
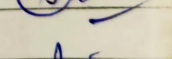

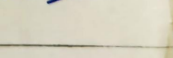
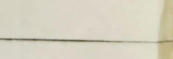
54. Student representative Mr Christon Menezes spoke on the 3 new initiatives; wall of compassion, integrity shop and one rupee revolution, the amount collected can be used for charity. He mentioned about Badalavane foundation, an NGO which he is a part of, where certain issues like pot holes, drainage problems, issues with street dogs etc are addressed by writing letters to Mangalore city corporation. He mentioned this is a way of standing up for others.

The meeting concluded by Vote of thanks by Registrar, Dr Alwyn DSa.

IOAC meeting held on June 4<sup>th</sup>, 2024

Date \_\_\_\_\_ Page \_\_\_\_\_

Members attended

Sl. NO	Name	Designation	Signature
1.	Rev Dr Praveen Marlis SJ	Vice Chancellor	
2.	Rev Dr Melwyn D'Unha SJ	Pro-Vice Chancellor	
3.	Dr Abhyn D'Sa	Registrar	
4.	Dr Ronald Nazareth	Registrar	
5.	Rev Fr Victorias Misquith	Finance officer	
6.	Dr Ananthi Shanbhag	COT	
7.	Mr Sonal Steevan Lobo	IOAC coordinator	
8.	Dr Rachael Natasha May	Asst IOAC coordinator	
9.	Dr Menalatha N	IOAC coordinator (Admin)	
10.	Prof Abayinus Sequeira	External Expert	
11.	Mr Walter D'Souza	- " -	
12.	Ms Teevan Saldanha	- " -	
13.	Dr Shreesanga Bhat	- " -	
14.	Dr Parinitha	- " -	
15.	Mr Walter Nandalike	- " -	Absent
16.	Rev Dr Melwyn Pinto SJ	Member	
17.	Dr Denis Fernandes	"	
18.	Dr Charles Furtado	"	
19.	Dr Lovena Lobo	"	
20.	Dr Acha Abraham	"	
21.	Dr Narayan Bhat	"	
22.	Dr Adarsh Gowda	"	
23.	Dr Jayaprakash Gowda	"	
24.	Dr Chandrashekara Shetty	"	
25.	Mr Henry D'Souza	"	
26.	Mr Christon Joshua Menze	Student representative	

AGENDA

1. Prayers and Welcome
2. Reading of the minutes of the previous

meeting

2. Action Taken Report (ATR)
4. College updates - Short Video
5. To establish Quality cells in each of the 8 schools.
6. To establish Smart documentation centre
7. Any other matter with the permission of chair
8. Vote of thanks.

## **Minutes of 27<sup>th</sup> IQAC Meeting 4<sup>th</sup> June 2024**

### **Agenda 1: Prayer and Welcome**

The 27<sup>th</sup> meeting of IQAC began with prayer by Rev Dr Melwyn D'Cunha SJ, Pro Vice Chancellor. Rev Dr Praveen Martis SJ, Vice Chancellor and Chairman of IQAC Committee welcomed the external experts – Prof Aloysius Sequeira, Mr Walter Dsouza, Prof Parinitha Shetty and Dr Shreeranga Bhat, and the new internal members.

### **Agenda 2: Reading the minutes of the previous meeting**

Minutes of the meeting held on 22 August 2023 were read by the IQAC Coordinator, Mr. Sonal Steeven Lobo along with the Action Taken Report (ATR).

External members enquired about percentage of students continuing their PG studies at St Aloysius Campus and sought clarification regarding first generation learners.

Suggestion was given to focus the presentation of research and publications under indexed/non-indexed journals, indexed journals belonging to Scopus, web of science, UGC care listed etc and categorising Scopus journals into Q1, Q2, Q3 journals.

Under OBE, it was suggested to give a template to HODs to differentiate percentage of questions related to high order thinking scale and low order thinking scale (HOTS not less than 50 to 60% and LOTS not less than 30 to 40%) on the basis of this, the paper setter has to do an analysis which in turn will help reflect on quality of testing.

Regarding evaluation, it was suggested to make Continuous Internal Assessment (CIA) more student centric and hence include mini projects, case study, term papers etc.

It was suggested that since the Institution has large number of students, quizzes must become one of the ways of testing to provide good evaluation results. The quiz could be posted on the LMS portal, through a dedicated bandwidth exclusive on such days, for students of similar programmes under a common course.

Given the fact that students hail from diverse socio-economic and academic backgrounds, it was suggested that trend analysis of their CGPA results must be done by tracking progress achieved at the degree level compared to their qualifying exam percentages.

It was suggested to increase the performance indicator by evaluating the Course Outcome (CO) attainment level of students during end semester exams.

Also to subscribe to QS Rankings that can boost publications of quality and promote international collaboration to strengthen research.

In addition to learning, evaluation and research, it was suggested that the Institution seek sponsors for the installation of the Bloomberg terminal for mock trading. This would give students hands-on feel and meanwhile generate revenue from outside colleges through consultancy.



The members suggested that since the important aspect of governance was decision making and policy making, communication to stakeholders needs to be done through minutes. Hence a framework must be created to keep draft minutes ready within a week and within 15 days to be sent to all the members.

Members sought clarifications on how the Institution cater to students of diverse background and yet have a common pattern of evaluation along with ways for mentoring faculty members. The Chairperson enlightened the members that the Institution utilises a comprehensive way through mapping of student by class guides, mentoring, counselling, buddy system etc. Also, informed in detail on the role played by the counsellors within the Institution. The Chairperson highlighted the Jescol and such other training programmes including course on certificate on excellence for staff members that catered to both their academic and emotional needs.

The Chairperson accepted the suggestions by the members.

Both the minutes and Action Taken Report were approved by the members with Dr Narayan Bhat proposing and Mr Walter D'Souza seconding.

### **Agenda 3: Presentation Of Institution Updates Through Short Video**

The updates on events and achievements of the Institution from August 2023 to May 2024 were exhibited through a short video.

### **Agenda 4: To establish Quality Cells in each of the 8 Schools**

Two agendas were discussed during the meeting, (i) to establish quality cells in each of the 8 schools and (ii) to establish smart documentation center.

It was suggested that the concept 'quality' was to be defined through different processes that take place in teaching, learning, research, and governance. Second focus was how to capture data on these critical factors. Hence, a workshop to define quality, identify the critical factors, thrust areas on which to focus, etc must be held with the help of key experts who must present through working papers. Members also suggested to include key intangible factors as part of defining quality even irrespective of whether they qualify as benchmarks.

With A rank, the Institution will be in a position to have off-centers around India. Members suggested that the Institution apply for National Board of Accreditation (NBA) for AIMIT to assess quality.

### **Agenda 5: To establish Smart Documentation Center**

The chairperson briefed the members about future plans of working on a software in order to capture all quantitative data in digital mode and also mapping of data using the same.

Members suggested that data structure must be in place as to what is enabling and disabling in terms of data.

### **Agenda 6: Any Other Matter with the Due Permission of the Chair**

The Chair enlightened to members that the Institution had 23 research guides under the Mangalore University and now the St Aloysius (Deemed to be University) has approved 49 research supervisors. Also, that online Swayam courses were offered to students. The Chair

informed that members that the Institution intended to execute long term plans wherein retired Deans to mentor research in various schools. The Chair informed that the Institution which is part of the consortium of 5 eminent institutions has been focussing on collaborative research, B Ed college to be brought under university, attempt to establish a law college and an engineering college that focused on IT.

To strengthen research component, it was suggested to collect information about citations from each school, individual citations, h-index etc and also organise workshops for teachers on how to write research articles, understand review process, improve language with the use of technology, identifying and submission of journals.

Suggestions were also given to have alumni academia connect, where experts from different streams can deliver online lectures. Members reminded that students benefited by scholarships from management must be inculcated with values such that they contribute back to the alma mater.

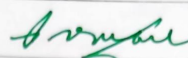
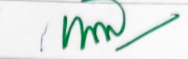




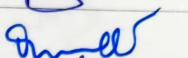
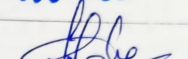
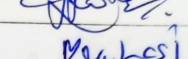
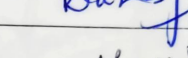
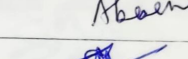
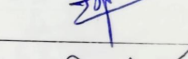
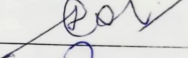
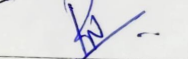

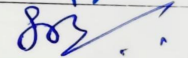
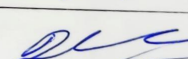
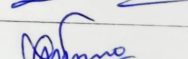
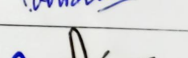


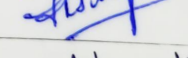
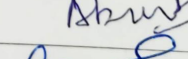
#### **Agenda 7: Vote of Thanks**

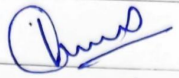
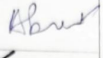
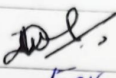
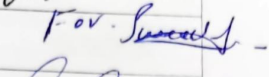
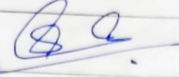
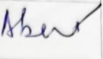
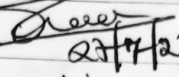
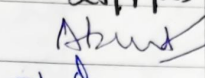
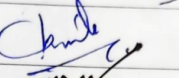
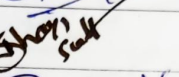
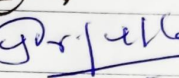
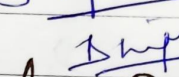
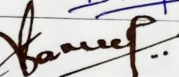
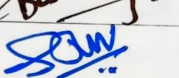
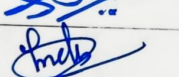
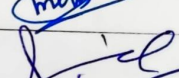
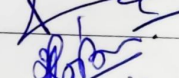
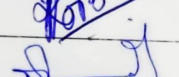
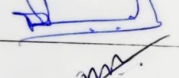
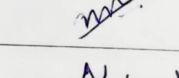
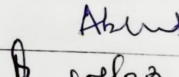
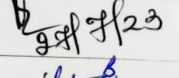
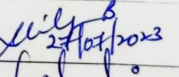
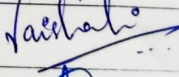
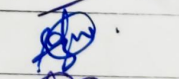
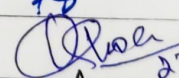
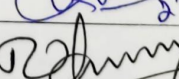

The meeting concluded with Vote of thanks by Dr Joyce Sabina Lobo.

# UG Staff Council Meeting

July 27, 2023 - 3 pm  
Sanidhya, Admin Block.

## Attended Members:

Sl.No	Name	Designation/Dept.	Signature
1.	Rev. Dr Praveen Martis SJ	Principal	
2.	Dr Alwyn D'Sa	Registrar & Controller of Examinations	
3.	Dr Arati Shanbhag	Asst. Controller of Examinations	
4.	Dr Narayana Bhat	Director - Xavier Block	
5.	Dr Denis Fernandes	Director - Arrupe Block	
6.	Dr Charles V Furtado	Director - Admin Block	
7.	Dr Ronald Nazareth	Director - LCRI Block, Dean - International & Domestic Relations office	
8.	Dr Loveena Lobo	Director - Maffei Centre	
9.	Rev Dr Melwyn DCunha SJ	Director - RDC	
10.	Dr Manohar V Serrao	Director - Evening Programmes HOD - Economics Dept	
11.	Dr Jayaprakash Gowda	NAAC Coordinator	
12.	Mr Sonal Steevan Lobo	IQAC Coordinator	
13.	Dr Rachael N. Mary	Asst. IQAC Coordinator HOD - Chemistry Dept.	
14.	Dr Rose Veera D Souza	Dean - Humanities HOD - Political Science	
15.	Dr Ishwara Bhat	Dean - Student Welfare HOD - Physics Dept.	
16.	Dr Hemachandra	Dean - Faculty of Biological Science HOD - Zoology Dept.	
17.	Dr Manuel Tauro	Dean - Faculty of Commerce	
18.	Dr Aruna Kalkur T	Dean - Faculty of Physical Sciences & HOD - Statistics Dept.	
19.	Dr Ratan T Mohunta	Dean - Research Capacity Building	
20.	Dr Ravindra Swami K	Dean - Faculty of Com Application & Animation	
21.	Dr Mamatha	Dean - Faculty of BBA Dept.	
22.	Mr Chethan Shettigar	Dean, B.Voc	
23.	Dr Dinesh Nayak	Dean - HR	

24.	Dr Adarsha Gowda	Dean - Entrepreneurship & Consultancy	
25.	Ms Shilpa Maria D Souza	HOD - Food Science Dept.	
26.	Ms Flona S Soans	Dean - PR	
27.	Ms Jennifer Ida Mascarenhas	Dean - Training, Placement & Career Guidance	
28.	Dr Shobha	Dean - Extension Service	
29.	Dr Zeena D Souza	HOD - Commerce Dept.	
30.	Ms Claret Pereira	HOD - Commerce (Professional, ACCA & Industry Integrated) Dept.	
31.	Dr Mahalinga Bhat K	HOD - Business Administration Dept.	
32.	Dr Vishanz Pinto	HOD - Kannada Dept.	
33.	Ms Bhavya Shetty	HOD - History Dept.	
34.	Ms Prafulla	HOD - Journalism Dept.	
35.	Ms Shilpa Shetty	HOD - Computer Science Dept.	
36.	Ms Shameena K A	HOD - Computer Application & Animation Dept.	
37.	Ms Shameena K A	HOD - Biochemistry Dept.	
38.	Mr Sreejesh P C	HOD - Biotechnology Dept.	
39.	Dr Melisa M Goveas	HOD - English Dept.	
40.	Ms Priya Monteiro	HOD - Mathematics Dept.	
41.	Ms Joan Rita O'Brien	HOD - Sociology Dept.	
42.	Dr Mukund Prabhu	HOD - Hindi Dept.	
43.	Dr Narayana Moolya	HOD - Electronics Dept.	
44.	Mr Arun M D Souza	HOD - Physical Education Dept.	
45.	Dr Shalini Aiyappa	HOD - Psychology Dept.	
46.	Ms B Shilpa	HOD - Botany Dept.	
47.	Dr Vaishali Rai M	HOD - Microbiology Dept.	
48.	Ms Savitha DSouza	HOD - Social Work Dept.	
49.	Mr Ashok M Prasad	Coordinator - EC/CC	
50.	Mr Udaya	Librarian	
	Mr Henry DSouza	Office Manager	



## MINUTES OF UG STAFF COUNCIL MEETING HELD ON 27 JULY 2023 AT SANIDHYA

1. The meeting began with a silent prayer.
2. The Principal welcomed the new members to the meeting.
3. Minutes of the previous meeting were read along with the Action Taken Report.
4. Principal, Rev. Dr Praveen Martis thanked all the staff for the progress achieved in admissions and good ranking in NAAC and NIRF.
5. Principal, gave the brief picture of calendar of events to be held in the odd semester, like Spoorthi and Pragathi, student council inaugural, independence day, PU fest. He also briefed the house about completion of the odd semester in November followed by exams and valuation and commencement of the even semester in January 2024.
6. Fr principal also mentioned about the good progress achieved in Deemed to be University status.
7. He emphasized on adhering to the departmental benchmarks provided so that all work towards improving the progress of 15-20% in college.
8. Dr Alwyn D'Sa, Registrar, spoke on the examinations and NEP. He thanked all the staff for the support rendered during examinations and valuation so that results could be announced in time with UG results reaching 90%. He also urged the members to follow up students on assignment submission, project etc. so that better internal assessment results could be obtained in future.  
He also mentioned that academic council dates will be announced shortly and the departments can go ahead with the syllabus structure decided and if required can be ratified latter. He thanked Dr Arathi Shanbagh for the initiative taken regarding IPSR. Revised guidelines on graduation day ceremony will be shared shortly in order to minimize the number of performers receiving the award.
9. Rev Dr Melwyn D'Cunha SJ briefed on strengthening research in college by quality publications, project-based learning, applying for major and minor research projects, encouraging collaborations with departments and others. He also spoke on integrating research into curriculum through mentoring.
10. Dr Ronald Nazareth gave a brief report on the activities of International Collaboration Cell. He explained the progress achieved under the RISHII programme and briefed the house about the presentation at Bilbao, Spain. The number of international and national MOUs are 36 and 98 respectively. In the process of building the brand name of the college, Dr Ronald Nazareth requested all the heads of the dept to initiate the process of collaboration with industries and universities.
11. Dr Ronald Nazareth also gave a brief report about the 88 certificate courses offered and the progress achieved. He also added that in this academic year first and second year UG students and first year PG students will have certificate courses and HODs need to evaluate the same.
12. Dr Ishwara Bhat, the Dean of Student Activity Cell briefed on the student participation in various competitions held at different places and them being instrumental in bagging 9 overall championship, 6 runners up and various other prizes in the academic year 2022-23. He added that the student activity cell also organizes district level programs. To make it easier for student participation, he said a

google form will be circulate to First year students to know about their talents. He mentioned that Kalotsava will be held in August to inaugurate the student activities for the academic year.

13. Dr Adarsha Gowda, dean of entrepreneurship mentioned about the requirement of registration of the incubation cell. By contacting incubation sites he plans to conduct workshop, interdisciplinary projects. He spoke about the program to be conducted by collaboration of Kings college London and St Aloysius College. He also mentioned about inviting small entrepreneurs to St Aloysius College. Fr Principal added that Aloysius Jalasanthe could be revived and brought to the level of students, also certificate course on entrepreneurship could be thought of.
14. Dr Dinesh Nayak, Dean of HR briefed the house that API and PBAS will be launching soon and the staff recruitment for 2023-24 is completed with the help of directors, deans and HOD's. He also mentioned that two weeks staff induction program for new staff was organized and JESCOL I was also done and thanked Fr Felix for the same. He added that Certificate Course for the newly joined teaching staff will begin which will be 10 sessions of 30 hours duration.
15. Ms Flona, dean of placement gave updates regarding placement cell. She mentioned that 318 placements were done till date and is a good progress from the previous year. She also mentioned that data collection for the coming year is in progress and that placement coordinators from each stream are appointed and this will help departments to know about the companies visiting and student progress.
16. In the absence of Sr Jenifer, coordinator for Sahaya activities, Ms Sweedal briefed the house about the activities organized under Centre for environmental concern, centre for social concern, centre for civic concern. She also mentioned about the counselling service provided to students and informed the house that more focus is required in areas of relationship and family issues as observed from the statistical data.
17. Mr Ashok Prasad, the coordinator of EC/CC activities briefed on the timings of EC/CC activities and requested time table committee to keep all teachers free during the EC/CC hour. He also mentioned that EC/CC activities will not be included for 5<sup>th</sup> and 6<sup>th</sup> semester students till the actual structure is out from the university even though the NEP syllabus includes the same. As many holidays appear on Mondays and Saturdays, Mr Ashok Prasad requested the HODs to plan the practicals accordingly.
18. Mr Uday, librarian informed that 780 books have been added and good usage is done both digital and offline. He also requested the departments to give list of books and utilize the budget provided and if required catalogue from publishers can be made available to choose books. He added that mail service is provided for every book transaction. He mentioned that updates are required from HOD's regarding IRINS data base and Orchid ID. He mentioned that library membership campaign for UG students is coming up.
19. Mr Sonal Lobo, IQAC coordinator informed that files for AQAR submission 2021-22 have been uploaded. He mentioned that next AQAR submission for 2022-23 is December 2023. He urged the HODs regarding requirements for IQAC such as geo tagged quality photographs, reports of programs, updating the department evaluation and adhering to the benchmark provided.

20. The meeting ended with vote of thanks by the Principal.

**Action Taken Report:**

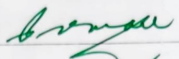
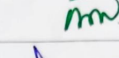
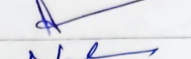
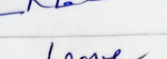
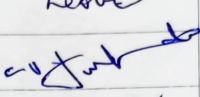
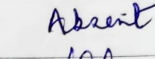
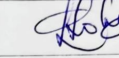
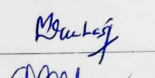
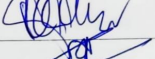
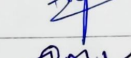
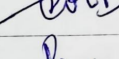
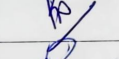
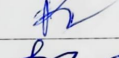
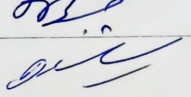
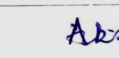
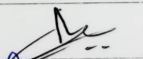
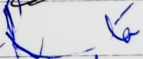
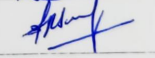
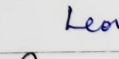
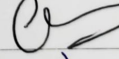
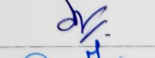

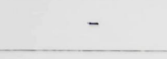
1. Effective implementation of software generated question paper through Qnsmarti software for all UG and PG examinations including AIMIT campus. To reduce the number of graduates attending graduation day, committee will be formed to finalise dates and execute the graduation day in a new format.
2. Two-credit course for staff members in their second year of probation is introduced to cultivate a culture of research and publication. As per UGC guidelines, a Research Internship for Undergraduate Students will be introduced after the fourth semester. The nodal officer, internship supervisor, and mentors are currently working on the exact logistics of this program. Out of 78 projects applied at the post graduate level for the academic year 2023-24, 21 Projects have been selected. Staff members have submitted proposals for both major (6) and minor research projects (17) supported by MJES. Review is complete and presentation will take place shortly. Collaborations are being worked out among the departments, institutions both within the colleges at the national and international level.
3. RISHII program is concluded with the presentation of strategic plan for internationalisation of our college which was approved at the 6<sup>th</sup> general meeting of RISHII held at New Delhi in which four faculty members participated. Number of MOU's has increased to 102 domestic and 37 international. College is negotiating for activities with 9 universities of Pennsylvania USA. Two students will be participating in the biotech internship program and a commerce professor from IUP Pennsylvania will be visiting the college on 16<sup>th</sup> January for a national seminar. This academic year college is offering 101 certificate courses and all students have enrolled.
4. Inauguration of cultural activities KALOTSAVA 2023 was held on August 17, 2023.
5. Collaboration programme with St Aloysius College and Kings College London was organised successfully. Process of connecting research to start up has been initiated and is in progress. Workshops and seminars have been organised to emphasize importance of startup.
6. Newly recruited staff members have completed 30 hours of certificate course in teaching excellence.
7. Data segregation related to placements and higher education is completed and students have completed the Training programme.
8. AQAR update for the year 2022-23 is in the process and will be submitted by January 2024.


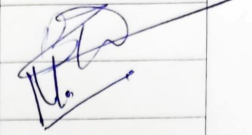
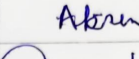
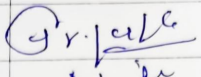
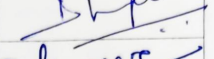
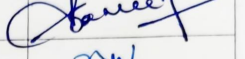

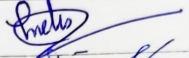
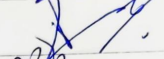
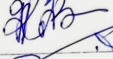

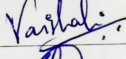


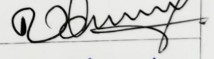
# UG Staff Council Meeting

January 10, 2024 – 3.30 pm

Sanidhya, Admin Block.

## Attended Members:

Sl.No	Name	Designation/Dept.	Signature
1.	Rev. Dr Praveen Martis SJ	Principal	
2.	Dr Alwyn D'Sa	Registrar & Controller of Examinations	
3.	Dr Arati Shanbhag	Asst. Controller of Examinations Deputy	
4.	Dr Narayana Bhat	Director - Xavier Block	
5.	Dr Denis Fernandes	Director - Arrupe Block	Leave
6.	Dr Charles V Furtado	Director - Admin Block	
7.	Dr Ronald Nazareth	Director - LCRI Block, Dean - International & Domestic Relations office	Absent
8.	Dr Loveena Lobo	Director - Maffei Centre	
9.	Rev Dr Melwyn DCunha SJ	Director - RDC	
10.	Dr Manohar V Serrao	Director - Evening Programmes HOD – Economics Dept	
11.	Dr Jayaprakash Gowda	NAAC Coordinator	
12.	Mr Sonal Steevan Lobo	IQAC Coordinator	
13.	Dr Rachael N. Mary	Asst. IQAC Coordinator HOD – Chemistry Dept.	
14.	Dr Rose Veera D Souza	Dean – Humanities HOD – Political Science	
15.	Dr Ishwara Bhat	Dean – Student Welfare HOD – Physics Dept.	
16.	Dr Hemachandra	Dean – Faculty of Biological Science HOD – Zoology Dept.	
17.	Dr Manuel Tauro	Dean – Faculty of Commerce	Absent
18.	Dr Aruna Kalkur T	Dean – Faculty of Physical Sciences & HOD – Statistics Dept.	
19.	Dr Ratan T Mohunta	Dean - Research Capacity Building	
20.	Dr Ravindra Swami K	Dean – Faculty of Com Application & Animation	
21.	Dr Mamatha	Dean – Faculty of BBA Dept.	Leave
22.	Mr Chethan Shettigar	Dean, B.Voc	
23.	Dr Dinesh Nayak	Dean – HR	
24.	Dr Adarsha Gowda	Dean - Entrepreneurship & Consultancy HOD – Food Science Dept.	
25.	Ms Shilpa Maria D Souza	Dean - PR	-
26.	Ms Flona S Soans	Dean – Training, Placement & Career Guidance	-
27.	Ms Jennifer Ida Mascarenhas	Dean – Extension Services	
28.	Dr Shobha	HOD – Commerce Dept.	
29.	Dr Zeena D Souza	HOD – Commerce (Professional, ACCA & Industry Integrated) Dept.	

30.	Ms Claret Pereira	HOD – Business Administration Dept.	
31.	Dr Mahalinga Bhat K	HOD - Kannada Dept.	
32.	Dr Mona J Mendonca	HOD – History Dept.	
33.	Rev Fr W. Marcel Rodrigues SJ	HOD – Journalism Dept.	Absent
34.	Ms Prafulla	HOD - Computer Science Dept.	
35.	Ms Shilpa Shetty	HOD - Computer Application & Animation Dept.	
36.	Ms Shameena K A	HOD - Biochemistry Dept.	
37.	Mr Sreejesh P C	HOD – Biotechnology Dept.	
38.	Dr Melisa M Goveas	HOD – English Dept.	
39.	Ms Priya Monteiro	HOD – Mathematics Dept.	
40.	Ms Joan Rita O'Brien	HOD – Sociology Dept.	
41.	Dr Mukund Prabhu	HOD – Hindi Dept.	
42.	Dr Narayana Moolya	HOD – Electronics Dept.	not
43.	Mr Arun M D Souza	HOD – Physical Education Dept.	Absent
44.	Dr Shalini Aiyappa	HOD – Psychology Dept.	Is with Prof. Maria from program
45.	Ms B Shilpa	HOD – Botany Dept.	Left 10/01/2024
46.	Dr Vaishali Rai M	HOD – Microbiology Dept.	
47.	Ms Savitha DSouza	HOD – Social Work Dept.	
48.	Mr Ashok M Prasad	Coordinator – EC/CC	
49.	Mr Udaya	Librarian	
50.	Mr Henry DSouza	Office Manager	Absent

## **MINUTES OF UG STAFF COUNCIL MEETING HELD ON 10 JANUARY 2024 AT SANIDHYA**

1. The meeting began with a silent prayer.
2. The Principal welcomed the new members to the meeting.
3. Minutes of the previous meeting were read along with the Action Taken Report. Both minutes and ATR were approved.
4. Speaking about the activities of the even semester, Principal, Rev. Dr Praveen Martis SJ stressed on having conferences/seminars by departments as it is a requirement for NAAC. Teachers must complete required hours of classes before semester ends and the same must be monitored by deans and directors. He also mentioned about the internship to students where research and development cell will take charge and Dr Bharathi will be the Nodal Officer.
5. The Consortium of Higher Educational Institutions for Research and Development entered into a Memorandum of Understanding on November 22, 2023. The collaborating institutions include – St Aloysius (Deemed to be University), Stella Maris College (Autonomous) Chennai, PSGR Krishnammal College for Women in Coimbatore and Kristu Jayanti College (Autonomous), Bengaluru. The nodal officer for the same will be Dr Chandra Shekar Shetty.
6. Principal, gave the brief picture of calendar of events to be held in the even semester, reunion of 1973 and 74 batch, youth icon awards, foundation day, iconic by Sahodaya association, TEDx, sports day, internal exams, PG fest, leagues, college day, degree day. He also briefed the house about deemed to be University status, commencement of semester exams from May 4<sup>th</sup> onwards and beginning of the next academic year from June 15<sup>th</sup> 2024. He reminded the staff members about API.
7. Dr Alwyn D'Sa, Registrar, thanked all the staff members for examination related work. He mentioned that the results of the odd semester will be announced by the end of January 2024. In the VI semester, final year students will have internship if not projects can be given to students which will be submitted and evaluated based on the format received. Internship will be coordinated and followed by RDC.
8. Dr Arathi Shanbagh briefed the house about NAD and IPSR; 470 courses have been enrolled and generated 628 question papers through QnSmarti Portal for odd semester. 2,128 student records are uploaded on NAD portal. This enables the students to apply for YUVA NIDHI scheme and access their provisional degree certificate via., Digilocker. 6,191 ABC IDs created.
9. With emphasis on strengthening research component, Rev Dr Melwyn D'Cunha SJ proposed to have Aloysius Research Forum. He mentioned about increasing number of quality publications and also encouraged staff members to write research projects. He emphasized on encouraging collaborations with departments and others
10. In the absence of Dr Ronald Nazareth, Father principal briefed the house about the concluding program of RISHII. Dr Rose Veera spoke about her experience at Suny Cortland, involvement in research and teaching experience.
11. Dr Ishwara Bhat, the Dean of Student Activity Cell briefed on increased student participation in various competitions held at different places. He added that from past 6 months students have visited around 33 colleges for participation. Students

also take part in programs organized by district organizations. Students have taken up yoga classes for first year students.

12. Dr Adarsha Gowda, dean of entrepreneurship highlighted about the MSME conclave where 30 inspiring people from around Dakshina Kannada were present to receive their awards and they spoke on their journey. He mentioned about organizing Entrepreneurship Day, which will be a week-long program where there will be one key note address everyday by successful entrepreneurs. He spoke about registration of section 8 company and benefit students gain from it. Consultancy hand book is created with all information.
13. Dr Dinesh Nayak, Dean of HR thanked HOD's for workload submission for academic year 2024-25. He mentioned about, Arogya Vahini, a new program introduced which is a public lecture series twice a month on health and wellness. Annual recruitment will be conducted smoothly.
14. Ms Flona, dean of placement gave updates regarding placement cell. She mentioned that year 2023 offered highest placements in terms of number and packages. For the year 2023-24, 10 companies already visited and rest will be visiting this semester, companies have already begun with interviews. She requested staff members to recommend students to apply for companies on campus. Job Fair will be organized during end of February.
15. Regarding extension activities Sr Jenifer mentioned about activities organized under Sahaya for UG students and rural immersion for PG students. A total of 60 exposure activities were organized. She also spoke about the services rendered by the counselling dept to students who are in need.
16. Ms Shilpa, PRO spoke on admissions, process will begin from February 1<sup>st</sup> as applications will be up in the website and April 1<sup>st</sup> week interview will begin. She mentioned about updating the website. PU promotions are complete at St Aloysius PU College. She also sought help from departments for admission counselling.
17. Mr Ashok Prasad, the coordinator of EC/CC activities mentioned that enrollment of first year students will be from January 11, 2024 and association activities will begin from January 19. Class guides must follow up so that all students register. He also requested the directors to ensure that staff are available for EC/CC activities.
18. Mr Uday, librarian mentioned about regular orientation being conducted to students in the library on books suggestions, library circulation, book review etc. He also mentioned that monthly library user award encourages students to visit the library. Library attendance report is generated on request by staff. Vidwan profile needs to be updated by staff members.
19. Mr Sonal Lobo, IQAC coordinator informed that AQAR submission for 2022-23 will be complete by January 2024. NIRF window is open and data will be submitted shortly. Departments need to keep ready department evaluation report for submission.
20. The meeting ended with vote of thanks by the principal.

#### Action Taken Report:

1. Conferences and workshops were organised. Second year students have completed the internship programme after the end semester examinations.
2. As a part of CHIRD, faculty members took part in many collaborative activities like participation in conferences, paper presentations and invited resource persons.
3. Graduation day was held on July 13, 2024. Students with CGPA below 7.5 received the certificates in the morning and students with CGPA more than 7.5 received the certificates during the convocation ceremony.
4. Seed Money for Teacher Research Projects: The Management of the College has approved 5 Major and 9 Minor Research Project proposal submitted by the faculty members for the financial support after peer review of their research proposals and the recommendation of the Research Committee for the year 2023-24.
5. Inauguration of cultural activities KALOTSAVA 2024 was held on August 12, 2024
6. The Annual staff Recruitment for the academic year 2023-2024 was conducted in the month of January-February 2024.
7. Job Fair was organised on 20 April, 2024. 27 companies participated in this event and 520 students registered to be a part of the job fair. In the year 2023-24, total of 127 companies visited the campus and 234 students were placed.
8. Sahaya for UG students and rural immersion for PG students are successfully completed for the academic year 2023-24. Workshops on mentoring skills and selfcare was organised for class guides.
9. Regular orientation programs were conducted for students and staff to familiarize them with the library's resources and services. To encourage library usage, the library has introduced the "Best Monthly User" awards for students and faculty. The college is among the top ten colleges in the country for usage of N-LIST e-resources for the months of February, March April 2024.
10. AQAR for the year 2022-23 has been submitted. College has received 58 rank in NIRF 2024 under college category.

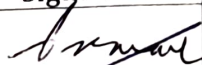

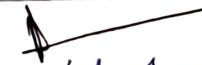
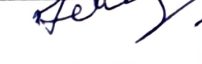


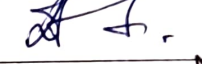
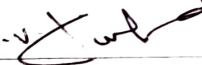


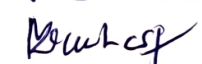


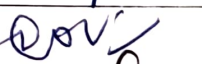








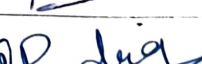


# PG Staff Council Meeting

August 09, 2023 - 3 pm

Conference Room, Admin Block.

## Attended Members:

Sl.No	Name	Designation/Dept.	Signature
1.	Rev Dr Praveen Martis SJ	Principal	
2.	Dr Alwyn D'Sa	Registrar & Controller of Examinations	
3.	Dr Arati Shanbhag	Deputy Asst. Controller of Examinations	
4.	Rev. Dr Leo D Souza SJ	Director, Lab of Applied Biology	
5.	Rev. Dr Melwyn Pinto SJ	Director, AIMIT Campus	
6.	Dr Narayana Bhat	Director - Xavier Block	
7.	Dr Denis Fernandes	Director - Arrupe Block	
8.	Dr Charles V Furtado	Director - Admin Block	
9.	Dr Ronald Nazareth	Director - LCRI Block, Dean - International & Domestic Relations office	
10.	Dr Loveena Lobo	Director - Maffei Centre	
11.	Rev Dr Melwyn DCunha SJ	Director - RDC	
12.	Dr Manohar V Serrao	Director - Evening Programmes HOD – Economics Dept	
13.	Dr Jayaprakash Gowda	NAAC Coordinator	
14.	Mr Sonal Steevan Lobo	IQAC Coordinator	
15.	Dr P.P. Sajimon	Dean, PG Studies	
16.	Dr Ratan T Mohunta	Dean - Research Capacity Building	
17.	Dr Adarsha Gowda	Dean - Entrepreneurship & Consultancy HOD – Food Science Dept.	
18.	Dr Chandra Shekhara Shetty T	HOD – M.Sc Physics	
19.	Dr Shwetha Rasquinha	HOD - MSW	
20.	Dr Melisa M Goveas	HOD – MA English	
21.	Mr Joyan D Souza	HOD, M.Com – Finance & Analytics	
22.	Dr Lyned D Lasrado	HOD – M.Sc Biochemistry	
23.	Dr Vinola Z Rodrigues	HOD- M.Sc Chemistry & Analytical Chemistry	

(P.T.O.)

24.	Dr Shalini Aiyappa	HOD - M.Sc Corporate Psychology	<i>Shalini Aiyappa</i> 9/12/23
25.	Dr Shreelalitha Suvarna J	HOD - MSc Biotechnology	<i>Shreelalitha Suvarna J</i>
26.	Ms Anupriya Shetty	HOD - M.Sc Mathematics	<i>Anupriya Shetty</i>
27.	Dr Daniella Anne L Chyne	HOD- M.Sc Food Science and Technology	<i>Daniella Anne L Chyne</i>
28.	Ms Jennifer Maria Quadras	HOD - M.Com	<i>Jennifer Maria Quadras</i>
29.	Ms Bhavya Shetty	HOD - MA Journalism & Mass Communication	<i>Bhavya Shetty</i> 9/12/23
30.	Dr Shashi Kiran	Research Coordinator, Lab of Applied Biology	<i>Shashi Kiran</i>
31.	Dr Dinesh Nayak	Dean - HR	<i>Dinesh Nayak</i>
32.	Ms Shilpa Maria D Souza	Dean - PR	<i>Shilpa Maria D Souza</i>
33.	Ms Flona S Soans	Dean - Training, Placement & Career Guidance	<i>Flona S Soans</i>
34.	Ms Jennifer Ida Mascarenhas	Dean - Extension Service	<i>Jennifer Ida Mascarenhas</i>
35.	Mr Udaya	Librarian	<i>Udaya</i>
36.	Ms Marina Misquith	PG Office	<i>Marina Misquith</i>

# PG Staff Council Meeting on 09-08-2023

Venue: Conference Room, Administrative Block, Time 03 pm

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## Minutes

The first PG Staff Council Meeting for the academic year 2023-24 was held on August 9, 2023, at 3 pm in the Conference Room, Administrative Block. The meeting commenced with a silent prayer. The Principal, Rev. Dr. Praveen Martis SJ, extended a warm welcome to the attendees and introduced the new members: Dr. Arathi Shanbag-Deputy CoE, Dr. Manohar V Seroa-HOD MA Economics, Fr. Dr. Melwyn DCunha SJ-Dean Research, Dr. Adasha Gowda-Dean Entrepreneurship & Consultancy, Dr. Daniella Anne L Chyne-HOD PG Food Science, and Dr. Vinola Z Rodrigues- HOD PG Chemistry.

### **Minutes/ATR of the Previous Meeting - Dr. P P Sajimon, Dean P G Studies.**

The minutes of the previous meeting was read by Dr. P PSajimon, Dean, PG Studies and the house approved it.

### **PG Admissions/Academic Calendar/New Initiatives - Rev. Dr. Praveen Martis SJ Principal**

Admissions have been satisfactory, but there is a need for innovative strategies and planning. The performance of PG departments is admirable, but a well-thought-out strategy is necessary to attract and retain students, given the common trend of fluctuating admissions. It is hopeful that the university outlook remains positive amid the numerous changes and new developments, including infrastructural improvements. The introduction of the Integrity Store is a novel idea aimed at fostering values within the institution. The One-Rupee Revolution is set to recommence, bringing about positive changes. Organizing a PG college fest appears to be an effective solution to boost admissions in PG departments. It is imperative that each department actively contributes to this initiative. The adherence to the academic calendar is noteworthy, providing a structured framework for activities. Research remains a prime focus for PG departments, benefiting from the additional time available compared to UG departments. Overall, a strategic and collaborative approach is essential for sustained success and growth.

### **Action Taken:**

Initiatives are taken to organise college fest (PG).

### **Examinations/New Courses/Programmes, /Reforms (PG) - Dr. Alwyn D'Sa, Registrar**

Appreciation is extended to the PG departments for the timely publication of results, and it is encouraging to note that the results are impressive, with many departments achieving a 100% pass rate. The flexibility given to departments to decide on the revision of syllabus, including minor modifications, is acknowledged. It is emphasized that POs, PSOs, and COs need to be reviewed and adjusted as per the evolving requirements and standards. Suggestions for the Graduation Day are encouraged, as they contribute to enhancing the overall experience for everyone involved. Furthermore,

exploring the possibility of revising eligibility criteria for PG courses is open for consideration, recognizing the potential benefits that such revisions could bring. Collaborative efforts and constructive feedback are key to maintaining and improving the quality of education offered by the institution.

**Action Taken:**

Training has given to all staff members.

**Massive Open Online Course (MOOC), IQAC Requirements, Data for NIRF/organizational ranking, Departmental evaluation - Mr. Sonal Lobo, IQAC Coordinator**

The data for all surveys has been successfully submitted, and the results have been published on various platforms, including the All India survey for higher education. The AQR has been uploaded on the website and has been accepted without any queries so far. Departments are reminded to regularly update excel files with information on departmental events. Also, it is crucial to keep department profiles on the website up to date. For assistance in this regard, departments can contact the Asst. PRO. When submitting details of programs or meetings, it is advised to include comprehensive information, accompanied by high-quality photographs. Moreover, efforts should be made to share the same information with local media for broader coverage. Fr. Leo has suggested arranging a press meeting with the media to maximize coverage. Emphasizing the importance of documentation, Principal added, it is crucial to check the departmental benchmarks in every meeting. This ensures a systematic approach to track and measure the institution's advancements.

**Action Taken:**

Benchmark on departmental activities set and sent to the departments. AQR report submitted.

**Research Centre/Research Work/ Seminars/Conferences, Projects, Monthly Research Presentation - Rev. Dr. Melwyn D'Cunha, Director, Research & Development Cell**

The Research Centre is actively organizing training programs for the new faculty members to enhance their skills and knowledge. The emphasis on mentorship from senior teaching faculties towards research is a positive initiative, with planned meetings to facilitate effective collaboration. It is recommended to invite renowned individuals as resource persons for these programs, not only to enrich the content but also to increase the visibility of the college. This exposure can potentially aid in the successful sanctioning of projects. Heads of Departments are encouraged to play a pivotal role by motivating fellow faculty members to apply for projects, including seeking MJES seed money. Fostering connections with foreign faculty members and Universities is advised to streamline the process of obtaining international publications. Suggestions and feedback from the faculty are eagerly welcomed, as they contribute to the continuous improvement of the research in the college. Individual research projects and collaborative efforts between departments are strongly encouraged. Faculty

members are reminded that the Research Centre is available for support, including assistance with administrative aspects such as dealing with bills.

**Action taken:**

MJES projects are continuing. Sending regular communication regarding external and internal research grants to all faculty members. Conducted training programmes for ensuring research aptitude.

**HR requirements, Refresher/Orientation courses for the staff - Dr. Dinesh Nayak, Dean HR**

The annual staff recruitment process has been successfully completed, and staff evaluation activities have concluded. JESCOL 1 has been conducted, and staff induction activities are currently underway. To enhance transparency and accessibility, API and PBS policies have been uploaded on HR Connect. Staff certificate courses are in progress. Updating the personal data in HR connect and its regular use is very important. Planning block-wise awareness programmes for staff members for its best use. Addressing queries from Fr. Melwyn, the Principal clarified the objectives of certificate courses. The first level focuses on teaching excellence, and the second level is geared towards research excellence. It's noteworthy that assistance from B.Ed and M.Ed teachers from other colleges is being sought to enhance the teaching skills of fresh recruits. To reduce paper usage and promote eco-friendliness, there are plans to implement software for work diaries.

**Action taken:**

Staff evaluation process completed, recognition and appreciation are going on, HR connect, Student connect facilities are working. Faculty recruitment and training for them have completed. Block-wise awareness programmes conducted.

**MOUs, Certificate Courses - Dr. Ronald Nazareth, Director LCRI & Dean International Relations**

Currently, we have 36 international and 93 national MOUs in effect. The RISHI program is actively underway. As part of the twinning program and internationalization of the curriculum, four members of our college visited a university in Spain. Additionally, we hosted a team from the University of Valencia for a short team induction program—the first of its kind. Both undergraduate (UG) and postgraduate (PG) students actively participated in this initiative. Furthermore, a team from SUNY Cortland University visited our campus as part of the Erasmus faculty exchange program. We organized a workshop on higher education with the assistance of the US Consulate in Chennai. We have identified certain departments within our college and actively working on collaborative activities with Pennsylvania University. A strength-based analysis has been conducted between us and other state universities in the US, focusing on student exchange, faculty exchange programs, joint research programs, publications, and courses that prove beneficial for each other. Numerous programs and interactions have been conducted in this direction. Encouraging faculty and students to pursue

opportunities abroad is highlighted. Regarding certificate courses, it is reported that we currently offer 88 certificate courses, with 70 from UG departments and 18 from PG departments. To accommodate the increased intake, there is a need for additional courses and it is stated that certificate courses are mandatory for first-year students.

**Action taken:**

Working on collaborative activities. MOUs with national and international colleges/institutions are progressing. Conducting programmes for encouraging faculty and students to pursue opportunities abroad. Certificate courses are in force.

**Entrepreneurship & Consultancy -Dr. Adarsh Gowda, Dean Entrepreneurship & Consultancy**

The Entrepreneurship Development Cell is actively organizing numerous programs, attracting excellent resource persons to our campus. An upcoming event is the 48-hour startup challenge, and efforts are underway to register the incubation center. To foster effective entrepreneurship, students are being categorized as rural entrepreneurs and social entrepreneurs based on their respective courses. Notably, even staff members are encouraged to explore entrepreneurial ventures. A collaboration with the Rural Entrepreneurship Development Cell has been established, and it was shared with the gathering that a I BBM student is initiating a startup in the IT block. The Principal has urged the dissemination of the management's willingness to provide financial support to students interested in starting their own startups. A coffee-table interaction session is in the planning stages, providing an opportunity for meaningful discussions. The consultancy services are progressing, and there's a proposal for outsourcing the summer internship program.

**Action taken:**

Encouraging entrepreneurship/startups through various programmes. Working for identifying more areas to increase consultancy services.

**Library Usage, Purchases & Management - Mr. Uday, Librarian**

The library has experienced good usage, with all departments utilizing their budgets effectively. A total of 273 books have been added to the library this year. Plans for implementing biometric ID cards are in progress. To enhance the Vidwan profile, the house has been instructed to provide updates. Block-wise hands-on training is being planned to further optimize the use of library resources. Research or project holders are encouraged to contribute by adding a required quantity of print journals. To ensure timely acquisitions, it is advised to provide the book list in advance, and the option to purchase books from Amazon is available. Suggestions and complaints are welcomed, and members are encouraged to visit the library to provide their input directly.

**Action taken:**

Block-wise library awareness programme was conducted. Working with the automation of the library. Planning strategies to improve library usage.

**Placements - Ms. Flona Soans, Dean Placement**

Placement drives are actively taking place on campus, with two companies already registering students. Many more companies have confirmed their visits, and efforts are being made to expand the database of potential recruiters, with connections established with 400 companies. Fr. Leo sought details about the companies and the individuals conducting the interview process. The Principal highlighted the significant volume of job requirements and explained the proactive approach taken by the institution. Various programs, including aptitude and skill-based training sessions, are being provided to students to enhance their employability. Moreover, a chargeable training module, priced at Rs. 800, has been introduced and is planned to continue this year.

**Action taken:**

Placement process is going on for this year. One-week long placement training has given to the final year students.

**Al-Shodhana - Dr. P PSajimon, Editor**

Two requests have been presented to the house. One pertains to the engagement of the Research Centre in directing research papers to Alshodhana from the holders of major/minor research projects, including student seed money research. Second, consider the publication in Alshodhana while calculating API/PBS of the staff members.

**Any Other Matter**

Admissions can continue until October.

Chandrashekhara Shetty suggested a Common Board of Studies meeting, aligning with the upcoming National Education Policy.

Fr. Melwyn expressed the idea of providing general guidelines on the syllabus.

The Principal proposed the introduction of Diploma courses at the Postgraduate level.

The Principal also emphasized the importance of incorporating rural exposure in a standard manner.

For the PG fest, there are plans to schedule it in February or at the end of March. The event should be academically oriented and serve as a promotional activity. Additionally, the Principal mentioned that PG is planning for Undergraduate students, and UG is planning for PUC students.

Principal thanked the house and the meeting concluded at 05.00pm.

Dr. P PSajimon

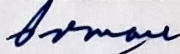
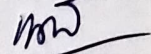
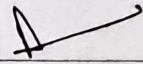
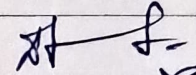
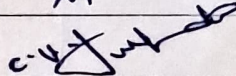
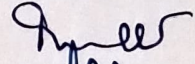

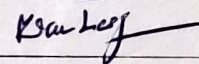
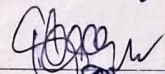
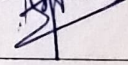
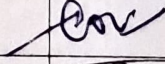
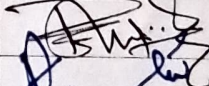
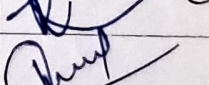
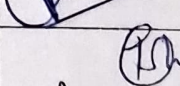
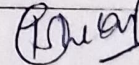
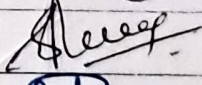
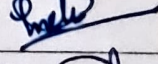
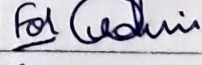
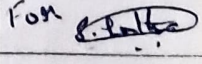
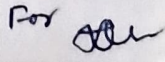
Dean, PG Studies.



## PG Staff Council Meeting

2:15  
January 25, 2024 – 3:30 pm  
Conference Room, Admin Block.

### Attended Members:

Sl.No	Name	Designation/Dept.	Signature
1.	Rev Dr Praveen Martis SJ	Principal	
2.	Dr Alwyn D'Sa	Registrar & Controller of Examinations	
3.	Dr Arati Shanbhag	Deputy Controller of Examinations	
4.	Rev. Dr Leo D Souza SJ	Director, Lab of Applied Biology	
5.	Rev. Dr Melwyn Pinto SJ	Director, AIMIT Campus	
6.	Dr Narayana Bhat	Director - Xavier Block	
7.	Dr Denis Fernandes	Director - Arrupe Block	
8.	Dr Charles V Furtado	Director - Admin Block	
9.	Dr Ronald Nazareth	Director - LCRI Block, Dean - International & Domestic Relations office	
10.	Dr Loveena Lobo	Director - Maffei Centre	
11.	Rev Dr Melwyn DCunha SJ	Director - RDC	
12.	Dr Manohar V Serrao	Director - Evening Programmes HOD – Economics Dept	
13.	Dr Jayaprakash Gowda	NAAC Coordinator	
14.	Mr Sonal Steevan Lobo	IQAC Coordinator	
15.	Dr P.P. Sajimon	Dean, PG Studies	
16.	Dr Ratan T Mohunta	Dean - Research Capacity Building	
17.	Dr Adarsha Gowda	Dean - Entrepreneurship & Consultancy HOD – Food Science Dept.	
18.	Dr Chandra Shekhara Shetty T	HOD – M.Sc Physics	
19.	Dr Shwetha Rasquinha	HOD - MSW	
20.	Dr Melisa M Goveas	HOD – MA English	
21.	Mr Joyan D Souza	HOD, M.Com – Finance & Analytics	
22.	Dr Lyned D Lasrado	HOD – M.Sc Biochemistry	
23.	Dr Vinola Z Rodrigues	HOD- M.Sc Chemistry & Analytical Chemistry	



24.	Dr Shalini Aiyappa	HOD - M.Sc Corporate Psychology	for Soans
25.	Dr Shreelalitha Suvarna J	HOD - MSc Biotechnology	Dr Suvarna
26.	Ms Anupriya Shetty	HOD - M.Sc Mathematics	Dr. Anupriya
27.	Dr Daniella Anne L Chyne	HOD- M.Sc Food Science and Technology	Dr. Chyne
28.	Ms Jennifer Maria Quadras	HOD - M.Com	Jennifer
29.	Rev Fr W. Marcel Rodrigues SJ	Director - Radio Sarang HOD - MA Journalism & Mass Communication	Fr. Rodrigues
30.	Dr Shashi Kiran	Research Coordinator, Lab of Applied Biology	Dr. Kiran
31.	Dr Dinesh Nayak	Dean - HR	Dr. Nayak 25/01/24
32.	Ms Shilpa Maria D Souza	Dean - PR	
33.	Ms Flona S Soans	Dean - Training, Placement & Career Guidance	Dr. Soans 25/01/24
34.	Ms Jennifer Ida Mascarenhas	Dean - Extension Services	J. Mascarenhas
35.	Mr Udaya	Librarian	Mr. Udaya
36.	Ms Marina Misquith	PG Office	Ms. Misquith

# PG Staff Council Meeting on 25-01-2024

Venue: Conference Room, Administrative Block, Time 02.15 pm

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## Minutes

The second PG Staff Council Meeting for the academic year 2023-24 was held on January 25, 2024, at 2:15 PM in the Conference Room, Administrative Block. The meeting began with a silent prayer. Principal Rev. Dr. Praveen Martis SJ offered a warm welcome to all attendees.

### **Minutes/ATR of the Previous Meeting - Dr. P PSajimon, Dean P G Studies.**

The minutes of the previous meeting was read by Dr. P PSajimon, Dean, PG Studies and the house approved it.

### **Deemed to be University - Rev. Dr. Praveen Martis SJ -Principal**

The achievement of becoming a Deemed-to-be University has come true. The Principal thanked all stakeholders for this great accomplishment. He added, 'We are grateful to the government for granting us such a prestigious status as a University.' We ask for your cooperation during this transition. The next batch will be enrolled under the University status. Efforts are underway to have the President attend the University inauguration.

### **PG staff works schedule, Department orientation, Staff ID Cards, NET and other competitive examinations, College Fest (PG), Admissions online - Rev. Dr. Praveen Martis SJ –Principal**

The department orientation has been completed successfully. Many of our students have cleared the NET and JRF across various departments. It would be beneficial to prepare a list of these students, and Sonal has agreed to take on this task. Preparations for the college fest are underway, and the PG fest, being held for the first time, is aimed at enhancing admissions. Everyone will need to contribute towards the admissions process, which is now under the University. In addition, a few new programs are being introduced across various faculties this time.

### **Action Taken:**

New staff ID cards have been issued. The PG Fest was successfully completed. New academic programs have been introduced.

### **Refresher courses or orientation programmes in collaboration with academic staff colleges during vacation - Rev. Dr. Praveen Martis SJ - Principal**

API has been provided to all of you. Please review it thoroughly, as you will be required to submit your data by March. Ensure that the refresher courses and orientation programs align with the respective stages, and comply accordingly.

### **Action Taken:**

Faculty-wise refresher courses and orientation programs are encouraged. The API system is now in effect.

### **Examinations/New Courses/Programmes, Results Project Work /Reforms (PG) - Dr. Alwyn D'Sa – Registrar**

Sir thanked everyone for the successful completion of the PG examinations on time. All are requested to submit the results within 15 days of the last examination. Digitalization in the

Registrar's office has been completed, and documents are now being released within 15 days of application.

**Action Taken:**

Results are announced.

**IPSR & NAD - Dr. Arati Shanbhag – Deputy CEO**

Starting this academic year, the online generation of question papers has been initiated through the Qnsmart-i portal, with a total of 632 question papers generated for both UG and PG courses. Regarding NAD, 2,126 students have enrolled, including 796 from PG programs. Provisional degree certificates are now available on the NAD portal, accessible to students through their login credentials. Moreover, students can access Yuvanidhi, a platform created by the Government of Karnataka for unemployed youth, via NAD. The process of creating ABC IDs is underway, with 6,191 IDs already generated.

**Action Taken:**

The Qnsmart-i portal is now fully operational. Progress is being made with NAD and ABC IDs.

**IQAC Requirements - Mr. Sonal Lobo - IQAC Coordinator**

The AQAR for 2022-23 needs to be submitted by the end of this month. All HODs are requested to provide the necessary data, particularly for Criterion 1. Work on the NIRF ranking has commenced, but the placement of PG departments remains a concern. Out of 797 graduates, data is only available for 507, with 300 students unaccounted for. HODs are kindly requested to coordinate with the placement officer and students, as placements carry significant weight in the rankings. We are also preparing for other surveys, such as India Today, which is relevant for the MSW and Journalism departments. Excel sheets for departmental evaluation have already been sent and must be filled out and submitted by 10th February. HOD's please ensure that the website is updated promptly.

**Action Taken:**

Received 58<sup>th</sup> place in NIRF ranking. AQR report submitted. Excel sheets for departmental evaluation have been collected.

**HR requirements - Dr. Dinesh Nayak - Dean HR**

The Certificate Programme in Teaching Excellence has been successfully completed. The workload of all departments has been collected. A new public lecture series on health and wellness has been launched. The recruitment process for this academic year has been initiated.

**Action Taken:**

Faculty recruitment and training for them have completed. Block-wise awareness programmes conducted.

**Research Centre/Research Work/ Seminars/Conferences, Projects, Monthly Research Presentation - Rev.Dr. Melwyn D'Cunha SJ - Dean Research**

The Research Cell conducted a special program focused on research, which is expected to boost both research output and publications. Regarding ongoing research, faculty members have submitted 6 major and 17 minor research projects, which are currently under evaluation. Furthermore, 78 PG students have submitted their projects. Over the past six months, faculty members have produced 21 publications. Dr. Chandrashekhhar Shetty, working with the Research Consortium, mentioned that the consortium is aiming to foster more collaboration in research and academics. Under this consortium, faculty members can attend seminars and workshops without registration fees and can engage in collaborative research projects. The common

research fund can be utilized for these efforts. Fr. Melwyn D'Cunha has also suggested mentors to guide faculty members in their research publications.

**Action Taken:**

MJES projects are ongoing. Regular communications about external and internal research grants are being sent to all faculty members. Training programs have been conducted to enhance research aptitude.

**MOU's / International understandings, Certificate Courses - Dr. Ronald Nazareth - Director International & Domestic Relations**

Currently, there are 38 international and 106 domestic MOUs in effect. We are collaborating with 9 universities from Pennsylvania, and 14 foreign universities will be visiting our campus in February. Two of our faculty members have traveled abroad, and two students are on campus as part of the twinning program. We are also offering 108 certificate courses across both UG and PG programs.

**Action Taken:**

Collaborative activities are underway, with progress being made on MOUs with national and international colleges and institutions. Programs are being conducted to encourage faculty and students to pursue opportunities abroad. Certificate courses are actively being offered.

**Entrepreneurship & Consultancy - Dr. Adarsha Gowda - Dean Entrepreneurship & Consultancy**

A workshop on Artificial Intelligence and Robotics has been conducted successfully. The MSME conclave was completed with success. Business Tonics have been addressed. Work related to the Section 8 company is in its final stages. Efforts to strengthen consultancy are underway.

**Action taken:**

Various programs are in place to stand-in entrepreneurship and startups. Exploring new opportunities to enhance consultancy services.

**Library Usage, Purchases & Management - Mr. Uday – Librarian**

Library usage is strong, with increasing online engagement. Students can access various databases. A block-wise monitoring system for library usage has been introduced. However, there is a shortage of print journals. HODs are requested to provide details of some Scopus journals for subscription. The Vidwan database needs updating, and a block-wise orientation program is scheduled to facilitate this process.

**Action taken:**

Few more new journals subscribed. The block-wise monitoring system for library usage is ongoing. A block-wise orientation program for updating the Vidwan database has been conducted.

**Placements - Ms. Flona Soans - Dean Placement**

This year, we have achieved the highest level of placements, with 300 single-option employment opportunities provided to our students. The salary packages for selected students range from 4 to 16 lakhs per annum. Placement drives are gaining momentum. The Placement Officer has requested HODs to encourage student registration and provide details of alumni working in various companies to enhance placement efforts. A job fair is being planned to further increase placement opportunities.

**Action taken:**

Placement drives are ongoing, and the alumni database has been generated. The job fair was conducted successfully.

**Sangam - Dr. Loveena Lobo - Director Maffei**

Sangam Fest is scheduled for 26th February. Jeetu George will serve as the coordinator, with the Assistant Coordinator from the Arts and Humanities department.

**Action taken:**

Sangam Fest was successfully conducted.

Rural exposure has been completed successfully, and we are awaiting reports from the departments. It has been suggested that departmental-level rural exposure is more effective and can help avoid institutional difficulties.

**Any Other Matter**

- ✚ Consultancy efforts should be extended to the arts faculties.
- ✚ The quality of external resource persons needs to be monitored.
- ✚ There should be a focus on stimulating interdisciplinary research and developing joint degree programs.
- ✚ It is suggested to introduce a new University journal, ideally indexed in UGC care.
- ✚ The RDC should work on identifying Ph.D. guides.

Principal thanked the house and the meeting concluded at 03.30pm.

Dr. P PSajimon

Dean, PG Studies.