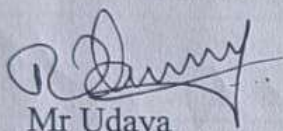


ST ALOYSIUS COLLEGE LIBRARY
MEETING OF THE LIBRARY COMMITTEE (UG)

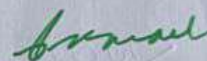
A Library Committee meeting will be held on Thursday, July 27, 2023 at 4.15 p.m. in the Sanidhya Hall. All Committee members are requested to attend the meeting.

Agenda:

1. Prayer
2. Welcoming the new members
3. Reading the minutes of the last meeting and action taken report
4. Allocation of Budget to the Departments
5. Presentation of the status quo library
6. Use of Library - online and offline
7. IRINS update
8. Any other matter with the permission of the chair



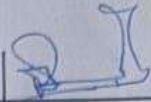
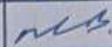



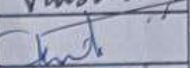
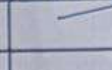
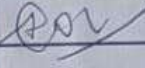
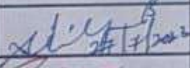


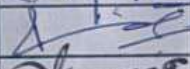



Mr Udaya
Librarian & Convener



Rev. Dr Praveen Martis SJ
Principal & Chairman

Members:

1	Dr Alwyn D'Sa	CoE & Registrar	
2	Rev. Fr Vincent Pinto SJ	Finance Officer	
3	Dr Denis Fernandes	Director	
4	Dr Charles V. Furtado	Director	
5	Dr Ronald Nazareth	Director	
6	Dr Narayan Bhat	Director	
7	Dr Manohar V. Serrao	Director	
8	Dr Adarsha Gowda	HOD	
9	Dr Aruna Kalkura T.	HOD	
10	Dr Bhavya Shetty	HOD	
11	Dr Hemachandra	HOD	
12	Dr Ishwar Bhat	HOD	
13	Dr Mahalinga Bhat K.	HOD	
14	Dr Melisa M. Goveas	HOD	

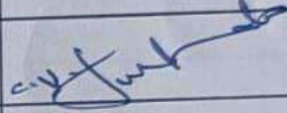

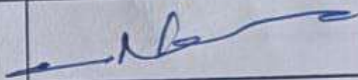
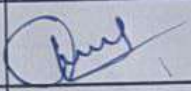
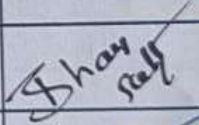
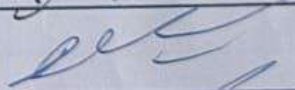
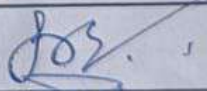
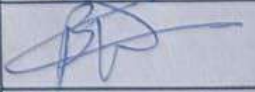
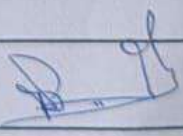
15	Dr Mukund Prabhu	HOD	
16	Dr Narayana Moolya	HOD	
17	Dr Rachael Natasha Mary	HOD	
18	Dr Rose Veera D'Souza	HOD	
19	Dr Shalini Aiyappa	HOD	
20	Dr Shobha	HOD	
21	Dr Vaishali Rai M.	HOD	
22	Dr Vishanz Pinto	HOD	
23	Dr Zeena D'Souza	HOD	
24	Mr Arun M. D'Souza	HOD	
25	Mr Savitha D'Souza	HOD	
26	Mr Sonal Steevan Lobo	IQAC Coordinator	
27	Mr Sreejesh P. C.	HOD	
28	Ms B. Shilpa	HOD	
29	Ms Claret Vinaya Pereira	HOD	
30	Ms Joan Rita O'Brien	HOD	
31	Ms Prafulla	HOD	
32	Ms Priya Monteiro	HOD	
33	Ms Shameena K. A.	HOD	
34	Ms Shilpa Shetty	HOD	


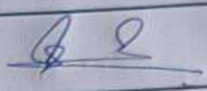
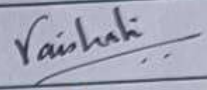
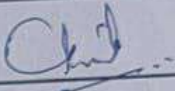
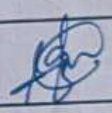
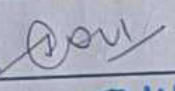
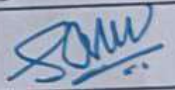
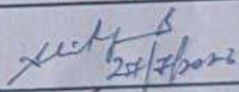
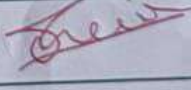
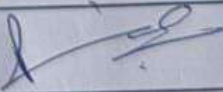
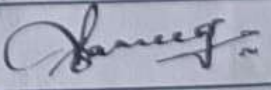
ST ALOYSIUS COLLEGE LIBRARY MEETING OF THE LIBRARY COMMITTEE (UG)

Date: July 27, 2023 at 4.15 p.m.

Place: Sanidhya Hall

Members present:

1	Dr Alwyn D'Sa	CoE & Registrar	
2	Rev. Fr Vincent Pinto SJ	Finance Officer	
3	Dr Denis Fernandes	Director	
4	Dr Charles V. Furtado	Director	
5	Dr Ronald Nazareth	Director	
6	Dr Narayan Bhat	Director	
7	Dr Manohar V. Serrao	Director	
8	Dr Adarsha Gowda	HOD	
9	Dr Aruna Kalkura T.	HOD	
10	Dr Bhavya Shetty	HOD	
11	Dr Hemachandra	HOD	
12	Dr Ishwar Bhat	HOD	
13	Dr Mahalinga Bhat K.	HOD	
14	Dr Melisa M. Goveas	HOD	
15	Dr Mukund Prabhu	HOD	
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24	Mr Arun M. D'Souza	HOD	
25	Mr Savitha D'Souza	HOD	
26	Mr Sonal Steevan Lobo	IQAC Coordinator	
27	Mr Sreejesh P. C.	HOD	
28	Ms B. Shilpa	HOD	
29	Ms Claret Vinaya Pereira	HOD	
30	Ms Joan Rita O'Brien	HOD	
31	Ms Prafulla	HOD	
32	Ms Priya Monteiro	HOD	
33	Ms Shameena K. A.	HOD	
34	Ms Shilpa Shetty	HOD	

ST ALOYSIUS COLLEGE LIBRARY

MINUTES OF THE LIBRARY COMMITTEE MEETING

MINUTES OF THE MEETING OF THE LIBRARY ADVISORY COMMITTEE HELD ON 27TH JULY, 2023.

The committee meeting was held on July 27, 2023 at Sanidhya in the presence of all members.

Agenda:

1. Prayer and Welcoming the New Members

The meeting commenced with a silent prayer. Principal welcomed the new members present at the meeting.

2. Reading the Minutes of the Last Meeting and Action Taken Report:

The minutes of the previous meeting, held on 15 September 2022, were read by Librarian. The minutes were approved with no amendments. The action taken report was presented and it was noted that all assigned actions were completed.

3. Allocation of Budget to Departments:

The budget allocation for the upcoming year was discussed. Librarian presented a detailed breakdown of the proposed budget, highlighting key areas of expenditure for each department. After a thorough discussion, the budget allocation was approved by the majority.

4. Presentation of the Status Quo Library:

The Convener provided a comprehensive presentation on the current status of the library, detailing recent developments, acquisitions and any challenges faced. Members were encouraged to provide suggestions and feedback for improvement.

5. Use of Library - Online and Offline:

Librarian presented the usage patterns of the library, both online and offline. The discussion revolved around ways to enhance accessibility and promote more extensive utilization of library resources. Members shared their experiences and offered suggestions for further improvements.

6. IRINS Update:

Librarian provided an update on the Indian Research Information Network System (IRINS). The presentation covered recent developments, user statistics and future plans related to IRINS. Members were encouraged to explore, update and utilize the IRINS and Vidwan database.

7. Any Other Matter with the Permission of the Chair:

Members were invited to raise any additional matters for discussion. The members appreciated the initiatives and developments of the library.

Adjournment:

The meeting was adjourned at 5.00 p.m.

Action Taken Report (ATR):

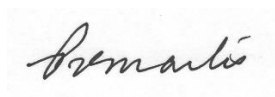
1. **User awareness programs:** User orientation and awareness programmes for students were conducted.
2. Both individual and group users of the library were have been trained to use the subscribed e-resource databases and the web OPAC. QR code was created for subscribed database and displayed on all blocks notice boards.
3. **Vidwan Database & College IRINS Instance:** Block wise sessions were conducted to create and update the Vidwan profile of the new faculty members. At present, 234 faculty members' profiles are available on IRINS database.
4. **Book Exhibition:** A book exhibition on 'India's Struggle for Independence' was conducted from August 14-19, 2023 in the library.

New Initiatives/developments:

1. To promote and maximize the use of library facilities and services, the Best Monthly Library User Award was created for students and faculty. Each month, one male and one female student from each section are selected and awarded a certificate.



Librarian



Principal

Minutes of Meeting

Meeting Chaired By: Dr. (Fr.) Melwyn Pinto SJ, Director AIMIT

Agenda : Discussion about the Digital resources and extension to services to research scholars

Date: 12 October 2023

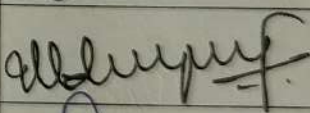
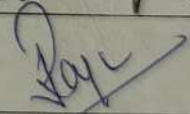
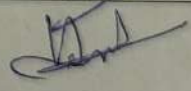

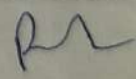
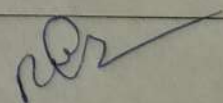
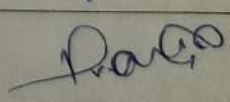
Time: 3:00 P.M

Venue: Library

Discussions:

Extension of library services to research scholars and digitalizing the resources including project reports, case studies, Question papers, Bound volumes of research journals.

Members Present:

Sl.No	Name	Designation	Signature
1	Dr. (Fr.) Melwyn Pinto SJ	Director	
2	Dr.Rajani Suresh	MBA Dean	
3	Dr. Hemalatha	Dean-IT Academics	
4	Dr.Santhosh B	HOD MCA	
5	Dr.Ruban	HOD M.Sc Software Technology	
6	Dr.Rakesh Kumar	HOD M.Sc Big Data Analytics	
7	Mr.Praveen D'Souza	Librarian	

Minutes of Meeting

Meeting Chaired By: Dr. (Fr.) Melwyn Pinto SJ, Director AIMIT

Agenda : Discussion about the Library Books, Journals & Databases

Date: 9th January 2024

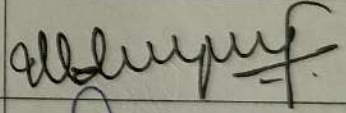
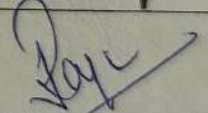
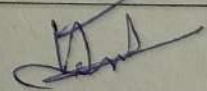


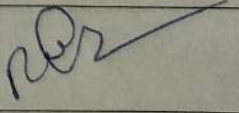
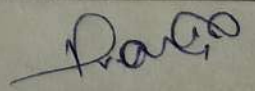
Time: 2:30 P.M

Venue: Library

Discussions:

Presentatin was made by the librarian on library resources, budget. It has been decided to subscribe to the journals, databses and procure books. Director suggested installing a Biometric punch at the entrance of the library to speed up the process and save the time.

Members Present:

Sl.No	Name	Designation	Signature
1	Dr. (Fr.) Melwyn Pinto SJ	Director	
2	Dr.Rajani Suresh	MBA Dean	
3	Dr. Hemalatha	Dean-IT Academics	
4	Dr.Santhosh B	HOD MCA	
5	Dr.Ruban	HOD M.Sc Software Technology	
6	Dr.Rakesh Kumar	HOD M.Sc Big Data Analytics	
7	Mr.Praveen D'Souza	Librarian	

ST ALOYSIUS COLLEGE LIBRARY

MEETING OF THE LIBRARY COMMITTEE (PG)


A PG Library Committee meeting will be held on Wednesday, August 9, 2023 at 4.00 p.m. in the Conference Room of the Admin Block. All Committee members are requested to attend the meeting.

Agenda:

1. Prayer
2. Welcome to new members by the Principal
3. Reading the minutes of the last meeting and Action Taken Report
4. Budget allocation to the Departments
5. Status quo Library
6. New Initiatives and Developments
7. Any other matter with the permission of the Chair



Mr Udaya
Librarian & Convener



Rev. Dr Praveen Martis SJ
Principal & Chairman

Members:

1.	Dr Alwyn D'Sa	CoE & Registrar
2.	Rev. Fr Vincent Pinto SJ	Finance Officer
3.	Dr Ronald Nazareth	Director
4.	Dr Loveena Lobo	Director
5.	Dr Denis Fernandes	Director
6.	Dr Charles V. Furtado	Director
7.	Dr Narayana Bhat	Director
8.	Dr Manohar V. Serrao	Director
9.	Dr P. P. Sajimon	Dean
10.	Dr Chandra Shekhara Shetty	HOD

11.	Dr Lyned D. Lasrado	HOD
12.	Dr Melisa M. Goveas	HOD
13.	Dr Shwetha Rasquinha	HOD
14.	Dr Vinola Z. Rodrigues	HOD
15.	Dr Daniella Anne L. Chyne	HOD
16.	Dr Shalini Aiyappa	HOD
17.	Dr Shreelalitha Suvama J.	HOD
18.	Ms Bhavya Shetty	HOD
19.	Mr Joyan D'Souza	HOD
20.	Ms Anupriya Shetty	HOD
21.	Ms Jennifer Maria Quadras	HOD
22.	Mr Sonal Steevan Lobo	IQAC Coordinator
23.	Ms Sunitha Machado	Assistant Librarian

PG LIBRARY COMMITTEE MEETING 2023-2024

Minutes:

The Post Graduate Library Committee meeting was held on Wednesday, August 9, 2023 at 4.00 p.m. in the Conference Room of the Admin Block.

Agenda:

1. Prayer & Welcome to the new members:

The Meeting started with a silent prayer. Fr Principal welcomed the new members and all presented committee members.

2. Reading the minutes of the last meeting and Action Taken Report:

The Minutes of the last meeting were read by the Librarian and approved. The action taken report also presented.

3. Budget allocation to the Departments:

Budget allocation for books for the previous year and the corresponding spending by each department and the proposed budget allocation for the current academic year 2023-2024 was presented and approved.

4. Presentation of the library usage and Status quo Library

The present collection of the library and the library services were presented. The Department-wise statistics of Library usage were presented.

5. New Initiatives and Developments

Email communication service for users and biometric and card punching system was introduced.

6. Any other matter with the permission of the chair:

a) IRINS Instance/Vidwan database:

The Committee members were requested to update their personal, academic and publications in their profiles.

b) Procurement of new Books:

It was suggested to procure the new UGC NET/SLET books for the students. The Principal urged the members to suggest some good reference books for the library.

c) User awareness programmes:

It was urged to conduct awareness programmes on subscribed databases for the faculty and the students.

Adjournment:

The meeting was adjourned at 5.00 p.m.

Action Taken Report (ATR):

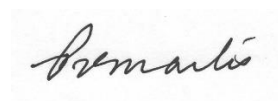
1. **User awareness programs:** User orientation and awareness programmes for students were conducted.
2. Both individual and group users of the library were having been trained to use the subscribed e-resource databases and the web OPAC. QR code was created for subscribed database and displayed on all blocks notice boards.
3. **Vidwan Database & College IRINS Instance:** Block wise sessions were conducted to create and update the Vidwan profile of the new faculty members. At present, 234 faculty members' profiles are available on IRINS database.

New Initiatives/developments:

1. To promote and maximize the use of library facilities and services, the **Best Monthly Library User Award** was created for students and faculty. Each month, one male and one female student from each section are selected and awarded a certificate.



Librarian



Principal