

Report on ‘Job Preparation Training’ Workshop

On 15th and 18th of April, 2024, School of Business and Management in collaboration with Placement Cell organized a two-day workshop on ‘Job Preparation and Training’ for the final year students of Bachelor of Business Administration (BBA). The guest speaker for the session was Ms. Flona Soans, Dean of Training, Placement and Career Guidance. Ms. Sahana S and Ms. Sowmya T coordinated the workshop. 240 students attended the session.

During the workshop, Ms. Flona stressed on the significance of crafting effective resume or curriculum vitae (CV) and provided hands-on guidance on resume or curriculum vitae (CV) development. She elucidated the distinction between resume and curriculum vitae (CV) and answered student’s queries regarding resume or curriculum vitae (CV) preparation. The workshop also featured interactive elements such as group discussions (GD) and mock interviews, designed to simulate real-world job application scenarios.

Students actively participated in the two group discussion (GD) rounds conducted, engaging in spirited debates on topics ranging from the feasibility of mandatory military training for Indian youth to the pursuit of perfection versus completion. Following the group discussion (GD) sessions, Ms. Flona facilitated a debriefing where students analyzed the demonstrated skills and identified areas for improvement.

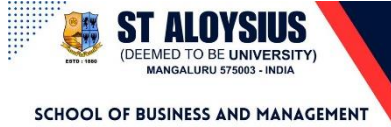
The highlight of the workshop was the mock interview session, where a student volunteer faced questions from Ms. Flona, role-playing as a Human Resources Manager. The interview covered various aspects including skills assessment, salary expectations, and stress management techniques, providing valuable insights into the dynamics of job interviews.

In the concluding segment, Ms. Flona dedicated the last 15 minutes to address student queries, offering further clarity on job application procedures and career development strategies.

Overall, the workshop served as a pivotal learning experience, equipping students with practical insights into the job application process and preparing them for future career endeavors.

Here are few snap shots taken from the ‘Job Preparation Training’ session,





SCHOOL OF BUSINESS AND MANAGEMENT

In collaboration with

PLACEMENT CELL

Organises

JOB PREPARATION TRAINING

By

Ms Fiona Soans
Dean of Placement Cell



DATE : APRIL 18 TH 2024
TIME: 1:30 PM – 3:30 PM
VENUE : AR 804

REV. DR PRAVEEN MARTIS SJ
VICE CHANCELLOR

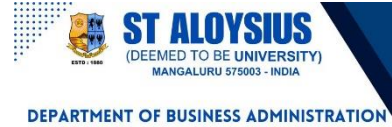
DR DENIS FERNANDES
DIRECTOR OF ARRUPPE BLOCK

DR MAMATHA
ASSOCIATE DEAN,
SCHOOL OF BUSINESS AND
MANAGEMENT

MS CLARET PEREIRA
HOD
SCHOOL OF BUSINESS AND
MANAGEMENT

MS SAHANA S
STAFF COORDINATOR

MS SOWMYA
STAFF COORDINATOR



DEPARTMENT OF BUSINESS ADMINISTRATION

In collaboration with

PLACEMENT CELL

Organises

JOB PREPARATION TRAINING

By

Ms Fiona Soans
Dean of Placement Cell



DATE : APRIL 15TH 2024
TIME: 1:30 PM
VENUE : SAHODAYA HALL

REV. DR PRAVEEN MARTIS SJ
VICE CHANCELLOR

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DIRECTOR OF ARRUPPE BLOCK

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