



ST ALOYSIUS

(DEEMED TO BE UNIVERSITY)

MANGALURU 575003 - INDIA

DEPARTMENT: BUSINESS ADMINISTRATION

MINUTES OF THE MEETING

A meeting of the Board of Study in BUSINESS ADMINISTRATION (UG) was held on March 5th, 2024 at 3.00 PM in Administrative Block Conference Room to discuss the following agenda:

1. Reading and approving the minutes of the previous BOS meeting.
2. Action taken Report.
3. Review of Students End Semester Results.
4. Approval of the 6th semester NEP syllabus.
5. Evaluation of ERP classes.
6. Future Prospects of AICTE Affiliations.
7. Report on Department activities
8. Student Representation
9. Any other matter

Members present (External Members)

1. Vice Chancellor Nominee: Dr. Parameshwara. Assistant Professor,
Department of Commerce. Mangalore University.

Signature

2. Subject experts:

• Dr. Sudhir M, Professor, Justice K.S. Hegde Institute of Management,
NMAMIT, Nitte.

• Dr. Therese Pereira. Associate Professor of Commerce, GFGC, Kavoov.

3. Representative from industry / Corporate sector: Ashith B Hegde, Arkieva

4. Meritorious Alumnus: Ms. Nikita Rao, Associate Manager, Withum, Bengaluru

(Online)

5. Student Representative: Mr. Anirudh, Register no: 224424

Signature

Members present (Internal members)

1. Ms Claret Vinaya Pereira- Chairperson

2. Dr Mamatha

3. Dr Arati Shanbhag

4. Mr Chethan Shettigar

5. Mr Sonal Steevan Lobo

6. Mr Manoj Dyson Fernandes

7. Ms Vinola Sequeria

8. Ms Ashitha Jane Pinto

9. Ms Preema Victorin Tauro

10. Fr Felix Victor SJ

11. Ms Binni Chan

12. Ms Ann Varghese

13. Ms Maina Melaniya DSouza

14. Mr Ayush G Kottary

15. Ms Sahana

16. Ms Nayanashree

17. Fr Vishwas Joy Misquith.

18. Mr. Rojer.

Mamtha

Sonal

Ashitha

Preema

Ann

MINUTES OF THE MEETING

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1. Reading and approving the minutes of the previous BOS meeting.
2. Action taken Report.
3. Review of Students End Semester Results.
4. Approval of the NEP structure syllabus 6th semesters.
5. Review on ERP Classes.
6. Future prospects of AICTE Affiliations
7. Report on Department activities
8. Approving the Panel of Examiners.
9. Student Representation
10. Any other matter

Members present (External Members):

1. **Subject experts:**

- Dr. Sudhir M, Professor, Justice K.S. Hegde Institute of Management, NMAMIT, Nitte.
- Dr. Therese Pereira. Associate Professor of Commerce, GFGC, Kavour.

2. **Vice Chancellor Nominee:** Dr. Parameshwara. Assistant Professor, Department of Commerce. Mangalore University.

3. **Representative from industry / Corporate sector:** Ashith B Hegde, Arkieva

4. **Meritorious Alumnus:** Ms. Nikita Rao, Associate Manager, Withum, Bangalore

5. **Student Representative:** Mr. Anirudh, Register no:

The meeting began with prayer conducted by Ms Binni Chan and welcome address delivered by Dr Mamatha

Ms Claret Pereira, HOD of the department congratulated the faculty members for the University status and presented the existing structure to the board. She thanked the old members of BOS and welcomed the new BOS member Rev Fr Vishwas SJ

Agenda 1: Reading and approving the minutes of the previous BOS meeting.

Discussion/Suggestions: Ms Preema read the minutes of the previous BOS. The minutes were approved by Mr Chethan Shettigar and seconded by Mr Manoj. Assistant Professor, Department of Business Administration, St. Aloysius Deemed to be University.

Agenda 2: Action taken Report.

Discussion/Suggestions: BOS members discussed about the various initiatives introduced by the department for the purpose of student's overall development such as:

1. Improved results of students by conducting remedial classes and Peer learning.
2. Increased the number of Internships including paid internships.
3. Organised various Skill based Workshop such as mechanisms for aptitude learning, presentation on stock cards etc.
4. Introduced 8 online certificate programmes and 2 offline certificate course
5. Encouraged Alumni Engagements in various departmental activities.

Agenda 3: Review of Students End Semester Results.

Discussion: BOS members discussed about the end semester performance of the students of 1st year, 2nd year and final year in the form of graphical representation. The results of the students were displayed year wise and semester wise. Evaluation of Subject wise performance of the students was also done.

Suggestions: no suggestions were made

Agenda 4: Approval of the 6th semester.

Discussion/Suggestions: BOS members were briefed about the structure of new programme i.e Business Analytics. Certain changes in the syllabus of semester V needs to be done.

Resolution: The following changes were introduced into the existing NEP syllabus under Mangalore University of semester V.

| Title of the course | CHANGES MADE |
|--|-------------------------------------|
| Business Law | Addition of Consumer protection act |
| International Business (DSC) | Exclude GATT |
| Income Tax (DSC) | No changes |
| Electives -1 (DSE-1)(Marketing/Finance/ HRM) | |
| 1. Advertisement | No changes |

| | |
|---|----------------------------|
| Management | |
| 2. Security Analysis and Portfolio management | No changes were informed |
| 3. Cultural diversity at workplace | No changes were informed |
| Electives 2 (DSE-2) (Logistics & SCM/ Retailing/ Data Analytics) | |
| 1. Sourcing of Logistics | • No changes were informed |
| 2. Retail operations Management | • No changes were informed |
| 3. Marketing analytics | • No changes were informed |

Action taken: Changes have been approved by the BOS members.

Agenda5: Review on ERP Classes.

Discussion/Suggestions: Mr Rojer, in-charge of Business Intelligence Lab explained the structure of ERP and discussed the contents of the syllabus. He proposed to introduce practical based ITR filing and so on. Mr Rejin P Abraham presented Nergy tools and explained the functioning of the Nergy. He suggested that the faculty will be trained before introducing the course.

The BOS members provided following suggestions

- Include experienced CAs in training the faculty.
- Try to make the BBA and BCom program different. BBA Syllabus should focus on administration and management relevant subjects.

Agenda 6: Future prospects of AICTE Affiliations

Discussion/Suggestions:

Ms Claret Pereira informed that the initial process for registration is completed and enquired about the growth prospects of BBA

Suggestions and observations:

- Measure the course outcome and map the course
- Differentiating the course will be difficult
- Opportunity for bringing innovation is very high
- New courses can be introduced with the approval. The process for introducing course starts in December and permission will be granted in the month of June

- Practical external component should be included in the evaluation of courses
example: BOE, BOS members etc

Agenda 7: Report on Department activities.

Discussion: Ms Claret Pereira discussed about the various departmental activities. The activities conducted are as follows:

Subject related guest talks, Department alumni guest talks, Under Dog, Spinout, Make In Aloy, Brandomania, International Seminar, Drug Awareness Talk, Investment Awareness Program, Launching of Investors Club, Peer Learning programs for slow learners, team building activities within the classroom and PU presentation for promotion of the department

Agenda 8: Approving the Panel of Examiners.

Details of all the Panel of Examiners were provided to the external BOS Members and were approved by all the members.

Agenda 9: Student Representation

Mr. Anirudh put forward his views and perspectives of his classmates regarding the total curriculum of the department. He appreciated regarding the subjects, activities, programmes, examination conducted for the students. He suggested that students should be given an option to choose between CAT coaching and ERP classes in 3rd and 4th semester and more core subjects relevant to the course should be introduced. He was apprehensive about the language and the impact of its marks on the total score of student.

Agenda 10: Any other matter

Discussions: Ms Claret Pereira discussed the best practices in the department with special mention about the bridge course offered to students, regular PTA meeting for students, more certificate courses are introduced, remedial classes are held for slow learners and staffs attend regular FDPs to update the knowledge. Ms Nikhitha Rao appreciated the department for the various initiatives taken to enhance the overall development of students.