



### Performance Metrics Score

<b>Name:</b> Sriya Shetty K <b>College/University:</b> St. Aloysius College, Mangalore <b>Internship Duration:</b> 3½ Months <b>Date of Joining &amp; Ending:</b> Feb 6 <sup>th</sup> – May 31 <sup>st</sup> , 2023	Superior	Above average	Satisfactory	Below average	Poor
<b>ATTITUDE</b>	5	4	3	2	1
<b>Building Relationships / Teamwork</b> (e.g., cooperative, courteous, tactful, poised, mature and friendly with co-workers, seniors and juniors.)	✓				
<b>Genuineness</b> (e.g., demonstrates sincerity and authenticity in interaction. Presents a consistent self.)	✓				
<b>Drive</b> (e.g., demonstrates ambition and enthusiasm for his/her field/career choice.)	✓				
<b>Personal Motivation</b> (e.g., demonstrates a desire to learn and persevere. Expresses a positive attitude.)	✓				
<b>Patience</b> (e.g., demonstrates patience in dealing with co-workers' differences in work style.)	✓				
<b>Work Ethic and Reliability</b> (e.g., dependable and prompt, with appropriate work habits for the industry.)		✓			
<b>Dress Code</b> (e.g., dresses appropriately for the industry and exhibits good grooming.)		✓			
<b>CAPABILITIES AND ABILITIES</b>	5	4	3	2	1
<b>Information Processing</b> (e.g., able to gather and analyze information by employing appropriate communication, observation and questioning skills.)	✓				
<b>Conducting Business</b> (e.g., able to demonstrate decision-making, problem-solving and organization skills.)	✓				
<b>Communication</b> (e.g., able to convey and receive intended messages (oral and written), engage in open and honest communication and give and receive feedback.)	✓				
<b>Leadership</b> (e.g., able to take the initiative when appropriate to explore new processes and procedures.)	✓				
<b>Flexibility / Adaptability</b> (e.g., able to integrate into new environments or groups, able to switch between tasks.)	✓				
<b>Quality Of Work</b> (e.g., thorough and accurate in tasks. Demonstrates attention to detail, regular improvements in work, and follow through of duties to completion.)	✓				
<b>Overall work performance of the student:</b>	✓	4	3	2	1

Warm Regards,  
For Tradeshala Training & consulting firm.



Prakash Jamatia Authorized  
Signatory

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