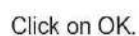


Examination Management System





- Student Information
- Ask Page
- Student History
- Student Group
- Other Class
- Attendance
- Assignment
- Grading Paper & Mark Book
- Advertisement Mark Entry**
- 1. Error Mark
- 2. Exam Result Report
- 3. New Student Description
- 4. Exam / Exam Setting
- 5. Exam / Answer Key
- Feedback

ATTN: MARKS

1. Error Mark

2. Exam Result Report

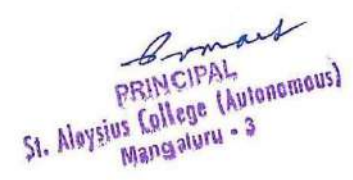
3. New Student Description

4. Exam / Exam Setting

5. Exam / Answer Key

Feedback

METHOD 2 : MARK ENTRY BY UPLOADING EXCEL SHEET



[illegible]

To upload the exam marks, the format should be in the same format as in the "Download Sample".

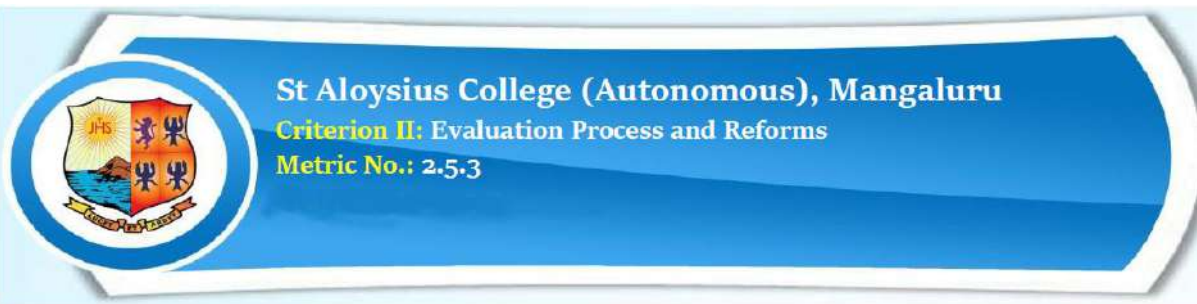
RegNo	RollNo	Marks	
100101000	100101000	100	
100101000	100101000	100	
100101000	100101000	100	

Fill the sample format and click on the **choose file** to upload the file.



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Question Papers & Marks Entry

Assessment Mark Entry

Enter Marks

Question Paper No.	Sl No	Roll No	Reg No	Name	Marks
Question Paper No. 1	1	10001	10001	ST. ALOYSIUS	45
Question Paper No. 2	2	10002	10002	ST. ALOYSIUS	20
Question Paper No. 3	3	10003	10003	ST. ALOYSIUS	20
Question Paper No. 4	4	10004	10004	ST. ALOYSIUS	20
Question Paper No. 5	5	10005	10005	ST. ALOYSIUS	20
Question Paper No. 6	6	10006	10006	ST. ALOYSIUS	20
Question Paper No. 7	7	10007	10007	ST. ALOYSIUS	20
Question Paper No. 8	8	10008	10008	ST. ALOYSIUS	20
Question Paper No. 9	9	10009	10009	ST. ALOYSIUS	20
Question Paper No. 10	10	10010	10010	ST. ALOYSIUS	20

Once the sheet is uploaded and the marks are entered automatically, after verifying it, click on "save" and "confirm" the same, as that of method 1.

In the Exam-wise Report below Enter Marks faculty can see the submitted marks.

VIEWING CONVERTED MARKS

On clicking the **Generate Internal Marks** (Faculty login > select a batch > Internal Assessment > Generate Internal Marks) faculty can see the converted marks.

Batch	Sl No	Roll No	Reg No	Mark	Converted (1)	Mark	Converted (2)	Total
Batch 1	1	10001	10001	45	30	30	30	45
Batch 2	2	10002	10002	20	20	20	20	20
Batch 3	3	10003	10003	20	20	20	20	20
Batch 4	4	10004	10004	20	20	20	20	20
Batch 5	5	10005	10005	20	20	20	20	20
Batch 6	6	10006	10006	20	20	20	20	20
Batch 7	7	10007	10007	20	20	20	20	20
Batch 8	8	10008	10008	20	20	20	20	20
Batch 9	9	10009	10009	20	20	20	20	20
Batch 10	10	10010	10010	20	20	20	20	20



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Criterion II: Evaluation Process and Reforms

Metric No.: 2.5.3

Mark entry for Elective/Pseudo Subjects

Step 1 - Select the elective subject in the staff login (Denoted in green color tile)

Step 2 - Select on Assessment mark entry - Enter marks - Select the Exam type



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There are two ways to enter the marks -

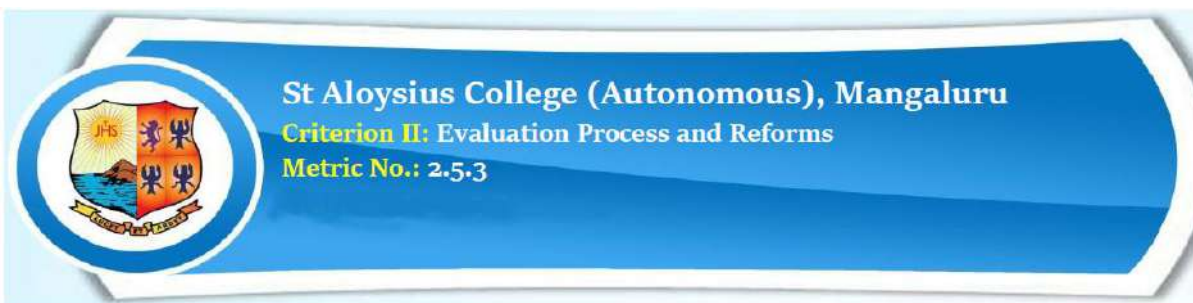
1. Batch wise - Shows the student list according to batch wise view.
2. All students - Shows all the students studying the elective according to the ascending order of the roll numbers.

For absent students enter 'A'

For Malpractice enter 'MAL'



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Step 3 - Once clicked on save, another option appears, called "CONFIRM " (this option has to be clicked once all the marks are entered and verified. Please note that once the "CONFIRM" option is clicked the marks cannot be edited again and a validation message will be shown

14	100%	100%	100%	100%
15	100%	100%	100%	100%
16	100%	100%	100%	100%
17	100%	100%	100%	100%
18	100%	100%	100%	100%
19	100%	100%	100%	100%
20	100%	100%	100%	100%
21	100%	100%	100%	100%

Save Confirm

Step 4 - Import marks via excel is available for pseudo subjects (Please refer method 2)



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