ESTD : 1880

St Aloysius College (Autonomous)

Mangaluru

Re-accredited by NAAC "A++" Grade

Course structure and syllabus of

B.A.

SOCIAL WORK

Under NEP Regulations, 2021

ST ALOYSIUS COLLEGE (AUTONOMOUS)

P.B. NO. 720, MANGALURU – 575 003, KARNATAKA, INDIA

Phone: +91- 0824-4117701, 4117702, 4117703, 4117704

Email: principal@staloysius.edu.in

aloysius.principal@gmail.com

Re-accredited by NAAC with 'A++' Grade with CGPA 3.67/4 (Cycle 4)

Recognised as Centre for Research Capacity Building under UGC-STRIDE Scheme

Recognised under DBT – BUILDER Scheme, Government of India

College with "STAR STATUS" Conferred by DBT, Government of India

Recognised by UGC as "College with Potential for Excellence"

Date: 21-02-2022

NOTIFICATION

Sub: Syllabus of **B.A. SOCIAL WORK** under NEP Regulations, 2021.
    (As per Mangalore University guidelines)

Ref: 1. Decision of the Academic Council meeting held on 18-12-2021 vide
      Agenda No: 6

    2 . Decision of the Academic Council meeting held on 09-07-2022 vide
      Agenda No: 14

    3. Decision of the Academic Council meeting held on 02-09-2023 vide
      Agenda No. 3

    4. Office Notification dated 21-02-2022

    5. Office Notification dated 17-08-2022

    6. Office Notification dated 26-09-2023

Pursuant to the above, the Syllabus of **B.A. SOCIAL WORK** under NEP Regulations, 2021 which was approved by the Academic Council at its meeting held on 18-12-2021, 09-07-2021 & 26-09-2023 is hereby notified for implementation with effect from the academic year **2021-22**.

PRINCIPAL

REGISTRAR

To:
1. The Chairman/Dean/HOD.
2. The Registrar Office
3. Library

Board of Studies
Department of Social Work (UG) (2019-2021)

Sl. No	Category	Name/Address
a)	**Chairperson**	Dr Deena D Souza
b)	**Members of the Department**	Ms Savitha DSouza
c)	**Subject expert**	Dr Arul Kamaraj Assistant Professor Department of Social Work Loyola College, Chennai\ Dr Lena Ashok Associate Professor Department of Social work, Manipal Academy of Higher Education
d)	**Vice-Chancellor's Nominee (10.12.2019)**	Dr Suma Rai Principal Dr M V Shetty College of Social Work Vidyanagar, Mangaluru
e)	**Representative from Industry / Corporate Sector / Allied Area**	Fr Bijo Thomas Director Community Radio Mattali Mananthavady-670645
f)	**Meritorious Alumnus**	Sr Roseline Assistant Professor, Department of Social Work, Christ University, Bangalore
g)	**Student Representative**	Alex James Mathew III BA

A meeting of the Board of Study in Social work was held on 25 th June 2022
Following members were present for the meeting:

Sl. No	Category	Name/Address
a)	**Chairperson**	Dr Deena D Souza
b)	**Members of the Department**	Ms Savitha Dsouza Ms. Dezma Savina Fernandez
c)	**Subject expert**	Dr Arul Kamaraj Assistant Professor Department of Social Work Loyola College, Chennai Dr Lena Ashok Associate Professor Department of Social work, Manipal Academy of Higher Education
d)	**Vice-Chancellor's Nominee (10.12.2019)**	Dr Suma Rai Principal Dr M V Shetty College of Social Work Vidyanagar, Mangaluru
e)	**Representative from Industry / Corporate Sector / Allied Area**	Fr Bijo Thomas Director Community Radio Mattali Mananthavady-670645
f)	**Meritorious Alumnus**	Sr Roseline Assistant Professor, Department of Social Work, Christ University, Bangalore
g)	**Student Representative**	Alex James Mathew III BA

A meeting of the Board of Study in UG SOCIALWORK was held on 17.08.2023

Following Members were present for the meeting:
1. Ms Savitha Dsouza   -   Chairperson
2. Ms. Kavya M   -   Member
3. Dr. Arul Kamaraj   -   Subject Expert
4. Dr. Lena Ashok   -   Assistant Professor, MAHE
5. Dr. Shirley   -   Vice Chancellor, University Nominee
6. Mr Abdul Latheef   -   Representative from Industry

PREAMBLE

Social work as a profession from its very inception has been concerned with the promotion of the well-being of people assisting them at individual, group, and community levels to fulfil their unmet/felt needs and find the solutions to the problems which inhibit them to lead a meaningful and satisfying life in the society. The profession is especially concerned with the advancement of economic interest of the people with social justice and at the same time it helps to seek a deeper source of happiness i.e. self-realisation. Social workers view people and their environment as integrally intertwined and interdependent. As service professionals and change agent social workers not only work with individuals to effect personal changes, but also share a commitment to working towards changes in institutions and society. The profession is committed to encourage people to take a broad view of the issues and challenges confronting any person, group or their organisation; and thus places emphasis on taking a holistic view of human life.

Social work firmly believes in the inherent and hidden potential of people and the need based optimum use of the available resources in the environment. It focuses on the individual well-being in a social context that would consequently lead to larger collective growth and well-being. As a profession, social work believes in the interplay of individual and environmental resources that impact each other contributing positively to the growth and development of people and society. Professional social workers are always aware and sensitive to the cultural and ethnic diversities and crunch of resources that leads to discrimination, poverty, unemployment, deprivation, and injustice. Social work activities are found in the form of direct and indirect services like direct practice, supervision, consultation, administration, counselling, advocacy, social action, extension work, policy planning and development, education, research and evaluation. Each has its arena of practice; in seclusion or as is mostly seen in conjunction. Theories of Social Work practice have made sense of a lot of unknown social phenomenon, and over decades to come up with a vivid picture of social realities. The mission of the social work profession is rooted in a set of core values. These core values, embraced by social workers throughout the profession's history, are the foundations of social work's unique purpose and perspective: in terms of service, social justice, dignity and worth of the person, importance of human relationships, integrity and competence

OBJECTIVES

a. To enable students to understand history, philosophy, values, ethics and functions of social work profession and its linkages with other social science disciplines;

b. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base;

c. To inculcate in the students values of enquiry and research; and thereby develop problem solving and decision making abilities;

d. To prepare professionals to practice in diverse social work settings and also

address contemporary issues and concerns such as of marginalized and exclusive population;

e. To make learners-the young professionals sensitive to the needs of people at individuals, group and community levels and to social problems in changing social, cultural and techno-economic context;

f. To develop young professionals with good communication skills and quest for a self- motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice;

g. To develop in the graduates a perspective on understanding planning and development at the national and international levels; and also thrust on national policies directed towards achieving sustainable development

h. To imbibe in the learners the values of social justice, human rights, empathy, hard and honest work thereby developing in them the vision to work towards an egalitarian society.

BA SOCIAL WORK STRUCTURE UNDER NEP

Course Code	Title of course	Category of course	Teaching hours per week	SEE	CIE	Total Marks	Credits
SEMESTER I							
G 111 DC1.1	Foundations for Social Work	DSC	4	60	40	100	3
G 111 DC2.1P	Social Work Field Practicum 1	DSC	6	50	50	100	3
G 111 OE1.1	Fields of Social Work Practice	OEC	3	60	40	100	3
Total Credits							9
SEMESTER II							
G 111 DC1.2	Social Case Work	DSC	4	60	40	100	3
G 111 DC2.2P	Social Work Field Practicum 2	DSC	6	50	50	100	3
G 111 OE2.2	Social Work concerns for Women and Child Development	OEC	3	60	40	100	3
Total credits							9

Course Code	Title of course	Category of course	Teaching hours per week	SEE	CIE	Total Marks	Credits
SEMESTER III							
G 111 DC1.3	Social Group Work	DSC	4	60	40	100	3
G 111 DC2.3P	Social Work Field Practicum 3	DSC	6	50	50	100	3
G 111 OE1.3	Social Development and Sustainable Development	OEC	3	60	40	100	3
Total Credits							9
SEMESTER IV							
G 111 DC1.4	Community Organization and Social Action	DSC	4	60	40	100	3
G 111 DC2.4P	Social Work Field Practicum 4	DSC	6	50	50	100	3
G 111 OE2.4	Disaster Management: Preparedness and Response	OEC	3	60	40	100	3
Total credits							9

Course Code	Title of course	Category of course	Teaching hours per week	SEE	CIE	Total Marks	Credit
SEMESTER V							
G 111 DC 1.5	Social Policy, Planning and Development	DSC	4+0+0	60	40	100	4
G 111 DC 2.5P	Social Work Field Practicum	DSC	4+0+0	25	25	50	2
G111 DC 3.5	Domains of Social Work Practice – I	DSC	4+0+0	60	40	100	4

G 111 DC 4.5P	Social Work Field Practicum	DSC	4+0+0	25	25	50	2
SEMESTER VI							
G111 DC 1.6	Domains of Social Work Practice – 2	DSC	4+0+0	60	40	100	4
G111 DC2.6 P	Minor Level Research Project	DSC	4+0+0	25	25	50	2
G111 DC 3.6	Social Welfare Administration	DSC	4+0+0	60	40	100	4
G 111 DC 4.6P	Social Work Field Practicum	DSC	4+0+0	25	25	50	2

Course Articulation Matrix: Mapping of Course Outcomes (COs) with Program Outcomes (POs)

Academic Aptitude	Personal and ProfessionalAptitude	Societal Aptitude
1.1 Understanding of Concept, Nature and Importance	2.1 Understanding Self & Self Guiding Principles	3.1 Moral, Ethical &Cultural Issues
1.2 Theoretical Understanding	2.2 Ability to Develop Professional Skills	3.2 Understanding Social Issues, Problems & Fields
1.3 Professional Knowledge & Attitude	2.3 Ethical & Psycho Social Sensibility	3.3 Cooperation, Collaboration & Participation
1.4 Knowledge of Programme Media & Information Literacy	2.4 Application of Social Work Skills& Techniques	3.4 Ecological & Sustainable Development
1.5 Understanding of Individual/ Group/ Community Issues	2.5 Ability to Work With Individual, Group & Community	3.5 Professional & Social Responsibility
1.6 Application of Scientific Knowledge &Skills		3.6 Community Welfare & Social Wellbeing
1.7 Critical Evaluation Social Work Theory and Practice		

Academic Aptitude	Personal and ProfessionalAptitude	Societal Aptitude
1.1 Theoretical Understanding	2.1 Ability to Develop Professional Skills	3.1 Understanding Social Issues, Problems & Fields
		3.2 Community Welfare & Social Wellbeing

PROGRAMME OUTCOMES

PO 1 : Empowerment of graduates with professional attitude and behavior

PO 2 : Apply scientific knowledge and acquire effective communication skills in professional commitment

PO 3 : Develop and engage scientific approach to meet human needs and identify them as social change maker towards transformation

PROGRAMME SPECIFIC OUTCOMES

PSO 1 : Able to uphold values and ethics of Social Work

PSO 2 : Able to perform diverse roles in various social work settings

PSO 3 : Able to work effectively in team environment.

PSO 4 : Skilled to communicate effectively working with individuals

PSO 5 : skilled to communicate effectively working with Groups

PSO 6 : skilled to communicate effectively working with Communities

PSO 7 : Demonstrate the spirit of volunteerism to reach out disadvantaged sections of the society.

PSO 8 : Able to assess and intervene with the individuals, families, groups, organizations and communities

PSO 9 : Develop zeal and enthusiasm to work within the framework of existing structure (Governmental and Nongovernmental)

G 111 DC1.1: Foundations for Social Work
4 hours per week: Total hours: 56

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
To understand history and evolution of social work profession, both in India and the West To develop insights into the origin and development of ideologies and approaches to social change To develop Skills to understand contemporary reality in its historical context	Lecture Assignment Individual and Group Presentation	Able to understand social work as a profession Able to understand various ideologies of social work Able to demonstrate awareness of values and ethics of the social work profession.	Summative Assessment : 60 marks Formative Assessment:40 Marks.

COURSE CONTENT

Unit–I An Introduction to Social Work   **-15 hours**
Chapter 1: Nature and Scope of Economics: Social Work: Concept, Meaning, Definitions, Objectives, Goals and Functions, Introduction to the methods of Social Work
Chapter 2: Social work: Nature and Philosophy: Democratic, Humanitarian, Herbert Bisno's Philosophy
Chapter 3:. Historical development of Social Work in UK, USA, India and Karnataka
Chapter 4: Emergence of Social Work Education in India and Karnataka

Unit–II Principles, Values and Ethics of Social Work   **- 13 hours**
Chapter No. 5 : Principles of Social Work
Chapter No. 6 : Guiding Principles of Social Work and their applications in diverse socio-cultural settings
Chapter No. 7: Assumptions,Values and Code of Ethics (NASW) of Social Work
Chapter No. 8: Professional v/s Voluntary Approaches to Social Work
Unit–III Social Work Profession in India   **-12 hours**
Chapter No.9: Profession: Meaning, Definitions and Attributes
Chapter No.10: Professionalization of Social Work in Indian Scenario
Chapter No.11: Social Work Profession: Issues and Challenges

Chapter No.12: Perspectives of Social Work Profession in Indian context

Unit–IV Approaches, Ideologies and Fields of Social Work   **-16 hours**
Chapter No.13: Social Work and its Relation to Human Rights and Social Justice
Chapter No.14: Ideology of Action Groups and Social Movements
Chapter No.15: Contemporary ideologies of Social Work and Social Change
Chapter No. 16: Fields of Social Work – Community Development, Correctional Settings, Medical and Psychiatric Social Work, Family, Women and Child centered Social Work, Industrial Social Work, Social Work with Marginalized Sections of the Society

REFERENCES:
- Annie Pullen-Sansfaçon (2013), The Ethical Foundations of Social Work, Stephen Cowden Routledge,
- Banks, S. (1995). Ethics and Values in Social Work: Practical Social Work Series, London: Macmillan Press Ltd.
- Compton, B. R. (1980). Introduction to Social Welfare and Social Work. Illinois: The Dorsey Press.
- Desai, Murli, (2006). Ideologies and Social Work: Historical and Contemporary Analyses, Rawat Publication, New Delhi
- Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd
- Heun, Linda R., Heun, Richard E. (2001) Developing Skills for Human Interaction, London: Charles E.Merrill Co.
- Jacob,K. K. (Ed.) (1994) Social Work Education in India–Retrospect and Prospect Udaipur, Himansu Publications.
- Joseph, Sherry (Ed.) (2000) Social Work: In the Third Millennium (Some Concerns and Challenges), Sriniketan, Department of Social Work, Visva-Bharati.
- National Association of Social Workers (2008) .Code of Ethics of the National Association of Social Workers. Washington, D.C.: NASW Press.
- O' Hagan, Kieran, Kingsley, Jessica (2003) Competence in Social Work Practice-A Practical Guide for Professionals, London
- Reamer & Fredric (2005) Social Work Values and Ethics, New Delhi: Rawat Publication Singh, D.K. and Bhartiya, A.K. (2010). Social Work: Concept and Methods. Lucknow: New Royal Book Company.
- Skidmore, Rex A. (1982), Introduction to Social Work, New Jersey,Thackeray, Milton G. Prentice-Hall, Englewood Cliffs.
- Surendra Singh (Chief Editor) .(2012): Encyclopedia of Social Work in India. Lucknow: New Royal Book Company.
  JOURNALS
- The Indian Journal of Social Work, Bi-annual, TISS, Mumbai (Maharashtra)

- Perspectives in Social Work, College of Social Work, Nirmala Niketan, Mumbai (Maharashtra)
- Social Work Journal, Bi-annual, Department of Social Work, Assam University, Silchar

DIGITAL REFERENCES

1. USC Suzanne Dworak-Peck School of Social Work (2014), Introduction to Social Work: Available at https://www.youtube.com/watch?=jJXRB1V5eVw&t=5s
2. UH Class OET (2016) Introduction to Social Work, University of Houtson: Available at https://www.youtube.com/watch?=LtaCmORiP9A
3. The Audiopedia (2017), What is SOCIAL WORK? What does SOCIAL WORK mean? SOCIALWORK meaning, definition and explanation: Available at https://www.youtube.com/watch?v=xj5- Vdh1B3E
4. USC Suzanne Dworak-Peck School of Social Work (2017),Legacies of Social Change. 100 years of Professional Social Work in the United States: Available at https://www.youtube.com/watch?v= a4VzRSnksmA

Pedagogy: Lecture, Assignment, Individual and Group Discussion/Presentation.

<div align="center">

SEMESTER I
G 111 DC2.1P: Social work Field Practicum 1
4 Hours per week
(16 Field work Visits)

</div>

Course Objectives	Pedagogy	Course Outcomes	Course Assessment
To understand the basics of fieldwork, concept of self and fieldwork and the professional role of social workers. To critically understand and appreciate programmes and projects of governmental and non-governmental organizations. To enhance importance of skills in report writing and documentation	Lecture, Practical exposure, Field work Training, Orientation Visit/ Concurrent Fieldwork to various Agencies	Able to understand the concept to field work education to develop self awareness Able to develop skills in field work report writing, record of the observation visits and engage in meaningful discussions during group interactions Able to understand programmes and projects of governmental and nongovernmental organization	• Semester end examination-Viva Voce: 50marks • Internal Assessment :50 marks

Field Work Contents (Tasks/Activities)

Field work practicum of First Semester comprises two components:

- Orientation Lecture
- Orientation Visits

Orientation Lectures: There shall be a minimum of 6 **orientation lecture in t**he First semester Field work Practicum. This will focus on preparing the students about the field work, concept, definitions, purpose and components, understanding self-awareness and self- management, time management, goal setting, field work practice and ethics, fieldwork record and writing skills and techniques like rapport building, observation and analysis, advocacy, and networking with individual, group and community.

Orientation Visits: There shall be minimum 10 orientation visits in a semester to provide an exposure to and understanding of the services provided in responses to people's needs to governmental and non-governmental organization highlighting the role of social work profession (i.e. agencies in health setting, education, community, institutional and Non- institutional services, criminal justice system, civic administration, rehabilitation, Local bodies, etc.).

Soon after the completion of "orientation visits to fields of social work", a student conference shall be conducted to share the orientation visit experiences and learning. The students shall record their experiences and leanings of Orientation Visits, which they are expected to produce at the time of viva-voce examination conducted at the end of the semester.

G 111 OE1.1: Fields of Social Work Practice
3 hours per week: Total: 42 hours

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
To understand the fields of social work To know the different settings of social work To understand the competencies required to work in different settings of social work.	Lecture Assignment Individual and Group Presentation	Able to understand the fields of social work Able to know the Different settings of field work Able to explore the competencies required to work in different fields of social work	Summative Assessment : 60 marks Formative Assessment:40 Marks.

COURSE CONTENT

Unit–I Fundamentals of Social Work   **10 hours**

Chapter No. 1 : Meaning, Concept, Definitions, Nature and Scope of Social Work
Chapter No. 2 : Methods of Social work
Chapter No. 3 : Values and Ethics of Social Work Chapter No. 4 : Principles, Skills and Techniques of Social Work Chapter No. 5 : Professional attributes for Social Workers

Unit–II Social Work with Communities   **10 hours**

Chapter No 6 : Concept of Community and Community Development.
Chapter No 7 : Types of Community; Rural, Urban and Tribal community.
Chapter No 8: Implications for Social Work practice in the Communities; Services for Marginalized, Youth, Elderly, Women and Children
Chapter No 9 : Competencies required for Community Worker

Unit–III Social Work in School Setting   **10 hours**

Chapter No. 10 : Concept and meaning of School Social Work, Problems of children in schools
Chapter No. 11 : Implications for Social work intervention; children with physical, learning, and emotional problems. School dropout, Working with teachers, administrators, and other professionals
Chapter No.12 : Skill and Competencies required for School Social Worker.

Unit-IV Social Work in Hospital, Industrial and Correctional Setting   **12 hours**

Chapter No. 13: Social Work in Hospital Setting: An introduction to Medical and Psychiatric Social Work, Hospitals: Types, Structure, and Functions.

Chapter No. 14: Social Work in Industrial Setting: Introduction to Industrial Social Work, Problems of Employees; Adjustment, Emotional and Mental Health issues.

Chapter No. 15: Correctional Setting: Children in Conflict with Law, Observation Homes, Role of Social Workers (Probationary Officer)

REFERENCES:

1. Encyclopedia of Social Work in India (1968 & 1978). Vol.1, 2, 3. Director, Publications Division, Ministry of Information and Broadcasting. New Delhi.
2. Bhattacharya, S. (2012). Social Work an Integrated Approach. New Delhi: Deep and Deep Publication
3. Manshardt, Clifford (1967), Pioneering on Social Frontiers in India, Lalvani Pub House, Bombay
4. Madan, G.R (2003), Indian Social Problems, Allied Publishers Private Limited
5. Desai, M. 2000, Curriculum Development on History and Ideologies for Social Change and Social Work, TISS, Mumbai.
6. Stroup H.H (1965), Social Work: An Introduction to the Field, Second Edition, American Book Company
7. Fink.A.E. (1945) The Field of Social Work. New York: Henry Holt & Co.
8. Fried Lander.W.A .(1958) Concepts and Methods of Social Work, Engle Wood Cliffs: Prentice – Hall
9. Gore.M.S. (1965) Social Work and Social Work Education, Bombay: Asia Publishing House
10. Gunjal, B., and Ganga bhushan, M.M.(2010). Fields of Social Work Practice. Bangalore: Baraha Publisher.
11. Kinduka,S.K.(1965) Social work in India, Sarvodaya Sahitya Samaj, Rajasthan
12. Ramaswamy, B.(2013). Modern International Encyclopedia of Social Work. New Delhi: Anmol Publication.
13. Ramesh,B., Parashurama,K., Ashok,A.D., and Lokesha, M. (2012). Social Work Education in India: Issue and Concerns, Tumkur University, Tumakuru.
14. Reamer F.G.(1995) Social work Values and Ethics NewYork : Columbus Siddiqui,H.(2015). Social Work and Human Relations. Jaipur: Rawat Publication.
15. Suresh,S. (2013). Modernization of Social Work Practices. New Delhi: Centrum Press.
16. Suresh, S.(2013). Realities and Prospectus of Social Work .New Delhi: Centrum Press
17. UGC Review of Social Work Education in India—Retrospect and Prospect, Report of the Second Review Committee, New Delhi, 1980, University Grants Commission.
18. SD Gokhale (ed) Social Welfare-Legend and Legacy Popular Prakashan, Bombay.
19. UGC, Social Work Education in Indian Universities, New Delhi 1965, University Grants Commission.

JOURNALS:

1. The Indian Journal of Social Work, Bi-annual, TISS, Mumbai.
2. Perspectives in Social Work, College of Social Work, Nirmal Niketan, Mumbai.
3. Social Work Journal, Bi-Annual, Department of Social Work, Assam University, Silchar, Assam.

DIGITAL REFERENCES:

1. USC Suzanne Dworak-Peck School of Social Work (2014), Introduction to Social Work (Extended Version): Available at:
    https://www.youtube.com/watch?v=jJXRB1V5eVw&t=5s
2. UH Class OET (2016) Introduction To Social Work, University of Houtson: Available at
    https://www.youtube.com/watch?v=LtaCmORiP9A 46
3. The Audiopedia (2017), What is SOCIAL WORK? What does SOCIALWORK mean? SOCIALWORKmeaning,definition &explanation,Availableathttps://www.youtube.com/watch?v=xj5-Vdh1B3E
4. USC Suzanne Dworak- Peck School of Social Work (2017), Legacies of Social Change: 100 Years of Professional Social Work in the United States, Available at
    https://www.youtube. com/watch?v=a4VzRSnksmA
    Pedagogy:Lecture, Assignment, Individual and Group Discussion/Presentation

G 111 DC1.2: Social Case Work
4hours per week: Total hours: 56

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
To understand the individual, family and their problems and the social contextual factors affecting them To understand Social Casework as a method of Social Work practice To gain knowledge about the basic concepts, tools, techniques, processes and skills of working with individuals To develop an understanding of application of case work in diverse settings	Lecture Assignment Individual and Group Presentation	Able to demonstrate familiarity with case work processes, tools and techniques and their application in Professional Social Work Practice. Able to develop skills of Observation, Listening, Interviewing and Home Visits, Rapport, Building, Resource, Mobilization and Recording.	Summative Assessment : 60 marks Formative Assessment : 40 Marks.

COURSE CONTENT

Unit–I Introduction to Social Case Work   **14 hours**

Chapter No.1 : Social Case Work: Concept, Nature, Scope, Objectives and Importance

Chapter No.2: Historical Development of Social Casework

Chapter No.3: Individual: Nature and Needs

Chapter No.4: Problems Faced by Individuals and Families

Unit–II Components, Principles and Process of Social Case Work.   **14 hours**

Chapter No.5: Components of Social Case Work (Person, Problem, Place, and Process)

Chapter No.6: Principles of Social Case Work

Chapter No.7: Process of Social Work: Intake, Psycho-social study, Psycho- Social Assessment / Social Diagnosis, Treatment/ Intervention, Evaluation, Termination and Follow-up

Chapter No. 8: Concept of Social Role, Functions and Coping Mechanisms

Unit-III Tools, Techniques and Skills of Social Case Work   **12 hours**

Chapter No.9 : Case Work Relationship, Use of Authority and Advocacy

Chapter No.10 : Communication skills, Observation, Listening, Interviewing and Home Visits

Chapter No.11 : Rapport Building and Resource Mobilization
Chapter No.12 : Recording in Social Case work

Unit-IV Approaches and Practice of Social Casework   **16 hours**
Chapter No.13 : Task Centered Approach
Chapter No.14 : Social Psychological Approach
Chapter No.15 : Problem Solving Approach and Integrated approach
Chapter No. 16: Case work Practice in different settings: Medical, School, Elderly care
Homes, Correctional, and Rehabilitation Centres

References:
1. Aptekar, Herbert (1955) The Dynamics of Case work and Counselling, New York: Houghton Mifflin Co.
2. Beistek,F.P. (1957). The Casework Relationship. Chicago: Loyola University Press. Fisher,J. (1978). Effective Casework Practice: and Eclectic Approach, New York:McGraw Hill
3. Fuster,J.M.(2005). Personal Counselling, Better Yourself Books, Mumbai, Eleventh Edition.
4. Hamilton,G. (1956): Theory and Practice of Social Casework. New York: Columbia University Press.
5. Hamilton, Gordon (2013) The Theory and Practice of Social Case Work, Rawat Publication, New Delhi
6. Keats, Daphne (2002) Interviewing–A Practical Guide for Students and Professionals, New Delhi: Viva Books Pvt. Ltd
7. Mathew,G. (1992) : An Introduction to Social Case Work. Bombay: Tata Institute of Social Sciences.
8. Pearlman, H.H. (1957). Social Case Work: A Problem Solving Process. Chicago: University of Chicago.
9. Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practice and Perspectives (Models of Case Work Practice), Vol. II, Ch.3, Jaipur: Mangal Deep Publication
10. Richmond, Mary (1917) Social Diagnosis, New York : Free Press
11. Sainsbury, Eric. (1970). Social Diagnosis in Casework. London: Routledge & Kegan Paul. Skidmore, R.A. and Thakhary, M.G. (1982): Introduction to Social Work. New Jersey:Prentice Hall.
12. Timms, N. (1964) : Social Case work: Principles and Practice. London: Routledge and Kegan Paul.
13. Timms, N. (1972) : Recording in Social Work. London: Routlege and Kegan Paul.
14. Upadhayay, R K. (2003). Social Case Work: A therapeutic approach. Jaipur: Rawat
Pedagogy: Lecture, Assignment, Individual and Group Discussion/Presentation

G 111 DC2.2P: Social Work Field Practicum-2
4hours per week (16 Field work Visits+10 Days internship)

Course Objectives	Pedagogy	Course Outcomes	Course Assessment
To understand the basics of fieldwork, concept of self and fieldwork and the professional role of social workers. To critically understand and appreciate programmes and projects of governmental and non-governmental organizations. To enhance importance of skills in report writing and documentation	Lecture, Practical exposure, Fieldwork Training, Concurrent Fieldwork to various Agencies	• Able to understand the concept of field work education to develop self awareness • Able to develop skills in field work report writing, record of the observation visits and engage in meaningful discussions during group interactions • Able to understand programmes and projects of governmental and nongovernmental organization	• Semester end examination - Viva Voce: 50 marks • Internal Assessment: 50 marks

Field Work Contents (Tasks/Activities)
Field work practicum of Second Semester comprises Concurrent field work
Concurrent Field Work: The broad aim of concurrent filed work practicum is to provide opportunities for applying the knowledge and the information gained in the classroom to reality situations. This learning experience should provide an opportunity of working with communities, groups, individuals/families and managing organization tasks. It is an opportunity to develop intervention skills in reality situations.
The student shall complete a minimum of 16 days of visits in a semester and 10 days internship before the commencement of 2nd semester. The learners shall be placed in agencies/community to initiate and participate in direct service delivery. Submission of reports to their allotted respective faculty supervisors.
The faculty supervisors through periodic Individual conferences and Group conferences shall assist students to prepare a plan of action for the respective semester fieldwork activities in consultation with agency supervisors.

G 111 OE2.2: Social Work Concerns for Women and Child Development
3 hours per week: Total: 42 hours

Course Objectives	Pedagogy	Course Outcomes	Course Assessment
• To understand Social Work concerns for Women Development. • To understand Social Work concerns for child Development • To enhance social work practice with women and child development	Lecture, Practical exposure, Fieldwork Training, Concurrent Fieldwork to various Agencies	• Able to understand Social Work Concerns for women and child development.	• Semester end examination- 60 marks • Internal Assessment : 40 marks

COURSE CONTENT

Unit – I Social Construction of Gender   13

Chapter No.01: Status of Women in India, Factors affecting Women Status
Chapter No.02: *Concept of* Sex and Gender, Gender Discrimination, Gender Stereotyping,
Chapter No 03: Gender: Roles and Perspective
Chapter No.04: Contemporary Issues of Women

Unit – II Problems and Issues Related to Female Children and Women in India   13

Chapter No.05: Female Foeticide, Female Infanticide, Sex Ratio, Child Marriage
Chapter No.06: Women and Children in difficult circumstances.
Chapter No.07: Domestic workers: issues and concerns.
Chapter No.08: Problems of Elderly Women: Need for social work intervention

Unit - III Social Work and Women Empowerment   13

Chapter No.09: Women Empowerment: Concept and meaning
Chapter No.10: Women Empowerment: Education, Social, Economic and Political empowerment.
Chapter No.11: Government Welfare Programmes and Schemes for Women Empowerment in Karnataka
Chapter No.12: Reception Centre, Adoption Centers, State Home for Women.
Chapter No. 13: Functions and Responsibilities of State Commission for Women, Karnataka State Women Development Corporation (KSWDC)

Unit - IV Problems of Children and Child Protection System   13

Chapter No. 14: Problems of Children: Concept, Bio Psychosocial needs and problems of Children.

Chapter No. 15: Child Care and protective Services, Convention on the Rights of the Child (CRC)

Chapter No. 16: Ministry of Women and Child Development: National Commission for women

REFERENCES:
1. B. Ramaswamy, 2013 .Women and Law. Delhi : Isha Books.
2. Bharati Ray, (ed). 1995, 1997. From the Seams of History: Essays on Indian Women.Delhi: Oxford University Press.
3. Bharati Ray, and Aparna Basu (ed). 1999. From Independence Towards Freedom: Indian Women Since 1947. New Delhi: Oxford University Press.
4. D.K.Bansal,(2006) Gender Violence. New Delhi: Mahaveer and Sons.
5. Desai, Murli (2005):Ideologies and Social Work : Historical and Contemporary Analysis. Rawat Publication.
6. Dubois, Brenda and Kalra, Krogurnd, Micky (2011) : Social Work : An Empowering Profession 7th Edition. Pearson.
7. Revathi (2009). Laws relating to domestic violence. Hyderabad: Asia Law House
8. S. Khanna, (2009) Violence against Women and Human Rights, Delhi : Swastik Publishers and Distributers.
9. Swapna Mukhopadhyay.(1998)."In the Name of Justice: Women and Law in Society".Manohar, New Delhi
10. Prabhakar, (2011) Gender Violence: Women Victims in Man's World. New Delhi: Wisdom Press.

Pedagogy: Lecture, Assignment, Individual and Group, Discussion/Presentation

Social Work (B.A.) - SEMESTER 3

SOCIAL GROUP WORK			
Number of Theory Credits		**Number of lecture hours per semester**	
4		56	
Course Objectives	**Teaching Learning Process**	**Learning Outcomes**	**Course Evaluation**
1. To understand the nature and types of groups 2. To understand Social Group Work as a method of Social Work practice 3. To know the basic concepts, tools, techniques, processes and Skills of working with groups 4. To develop an understanding of the process of group development and group dynamics 5. To develop an understanding of application of group work in diverse settings	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Able to demonstrate familiarity with Group Work processes, tools and techniques and their application in Professional Social Work Practice 2. Able to develop skills of Facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation and using Programme Media in groups.	A. Summative Assessment: 60 marks B. Formative Assessment: 40 Marks

Content of the Course	Hours
Unit–I Introduction to Social Group Work **Chapter No.1:** Social Groups: Meaning, Characteristics and Importance. **Chapter No.2:** Types of Groups: Primary and Secondary, Open and Closed, Formal and Informal **Chapter No.3:** Evolution of Social Group Work **Chapter No.4:** Values of Social Group Work	**14**
Unit–II Social Group Work and its Practice **Chapter No. 5:** Assumptions and Objectives of Social Group Work **Chapter No. 6:** Models of Social Group Work Practice **Chapter No. 7:** Application of Social Group Work with Different Groups: Children, Adolescents, Older Persons, Women and Persons with Disability **Chapter No. 8:** Areas of Social Group Work Practice in Diverse Settings	**14**
Unit-III Group Process and Dynamics **Chapter No. 9:** Stages of Group Development **Chapter No. 10:** Group Dynamics **Chapter No. 11:** Principles of Social Group Work **Chapter No. 12:** Social Group Work Process: Facilitation, Role of Group worker, Leadership and Decision Making	**12**

Unit-IV Skills and Techniques of Social Group Work Practice **Chapter No.13:** Social Group Work Skills: Facilitation, Analytical Thinking and Leadership Building **Chapter No.14:** Programme Planning and Evaluation **Chapter No.15:** Use of Programme Media **Chapter No.16:** Group Discussion, Group Counselling, Group Decision Making, and Recording in Group work	**16**

Social Work Field Practicum – Semester 3

Course Title	Social Work Practicum	**Course Credits**	4
Weekly Contact Hours	3 Hours per week	Duration of ESA	Viva voce
Formative Assessment Marks	50	**Summative Assessment Marks**	50

Course Objectives	**Pedagogy**	**Course Outcomes**	**Course Assessment**
1. To gain experience of working with the people at individual, intra-group, community and organizational levels 2. To critically understand and appreciate programmes and projects of the field work agency. 3. To enhance importance of skills in report writing and documentation.	Lecture, Practical exposure, Fieldwork Training, Fieldwork in the governmental and non-governmental organizations.	1. Able to understand the concept of field work education to develop self-awareness. 2. Able to develop skills in field work report writing, record of the observation visits and engage in meaningful discussions during their individual or group interactions. 3. Able to work with variety of people in their development and provide service to those who are in need of it.	• Semester end examination-Viva Voce: 50 marks • Internal Assessment: 50 marks

Field Work Content (Tasks/Activities)

Students are expected to actively participate in at least 50 hours of field work, through the course of which they are also expected to meet target population of the organization and have focused group discussions to understand and analyse the approaches and strategies of intervention used by welfare organizations in the community.

Additionally, they are also expected to compulsorily complete a rural or a tribal exposure camp of at least 20 hours before the third semester comes to an end.

Students are required maintain hand written reports of the field practice, which will be subjected for evaluation.

Field Practicum Guidelines for evaluation:

- • Understanding of organizational structure and functions
- • Ability to analyse the different tools and techniques used by welfare organizations
- • Ability to develop strategies for development in the organization and community
- • Recording

Internship Program:

As part of Social Work Field practicum, after completion of III semester, students are expected to identify any social welfare organization and undergo 10 days internship before the commencement of IV semester. This program provides opportunities for students to apply theories and practice skills learned in the classroom to a direct practice experience in an approved social work field agency.

References

Subedar, I.S. (2001). Field Work Training In Social Work. Jaipur: Rawat Publications

Sanjoy Roy (2012), Fieldwork in Social Work, Rawat Publication, Jaipur

Columbia University. (2015), Handbook for Student Social Work Recording, School of Social Work

Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi: Rawat Publication

Kumar,S. (2002), Methods for Community Participation: A Complete Guide for Practitioners. London: ITDG Publishing.

Narayana Rao, S. (2002). Counseling and Guidance. Tata McGraw-Hill Publishing Company Ltd O'Hagan,

Kieran, etal (2003) Competence in Social Work Practice–A Practical Guide for Professionals, London

Tata Institute of Social Sciences (1998) Field Work Manual for First Year Social Work, Tata Institute of Social Sciences, Mumbai

Digital References

IGNOU School of Social Work (2013), Field Work Practicum in Social Work Part, https://www.youtube.com/watch?v=a6u_YBsoKCs

The Maharaja Sayajirao University of Baroda (2019), https://www.msubaroda.ac.in/asset/storage/admission/FSW_Prospectus_2019.pdf

Social Work (Open Elective) – SEMESTER 3

SOCIAL DEVELOPMENT AND SUSTAINABLE DEVELOPMENT	
Number of Theory Credits	**Number of lecture hours per semester**
3	30

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To understand the basic concepts Development 2. To get deeper understanding on Social Development and Sustainable Development according to Social Work Perspective	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Get acquainted with fundamental concepts of development, social development and Sustainable development. 2. Learn to integrate social development and sustainable development to address the serious challenges of the globe. 3. Develop the abilities to involve oneself actively in the process of sustainable development	A. Summative Assessment: 60 marks B. Formative Assessment: 40 Marks

Content of the Course	Hours
Unit–I Development **Chapter No.1:** Concept, Meaning and Definition **Chapter No.2:** Models of Development: Charity Model, Institutionalization Model, Input Model **Chapter No.3:** Characteristics of under developed, Developing and Developed economies **Chapter No.4:** Role of Social welfare in the transformation of the Developing societies	**10**
Unit–II Social Development **Chapter No.5:** Concept, Meaning and Definition **Chapter No.6:** Characteristics of Social Development **Chapter No.7:** Factors influencing Social Development **Chapter No.8:** Approaches and Strategies of Social Development **Chapter No.9:** Social Work and Social Development **Chapter No.10:** Social Progress (Development) Index	**10**
Unit–III Sustainable Development **Chapter No.11:** Concept, Definition, Objectives, Characteristics of Sustainable Development **Chapter No.12:** Components: Social, Economic & Environment **Chapter No.13:** Strategies and Approaches **Chapter No.14:** Sustainable Development Goals **Chapter No.15:** Initiatives and Measures of Social Welfare Organizations in Sustainable Development	**10**

References:

- Purohits.s (2008). Green technology- An approach – An Approach for Sustainable Environment. Agrobios(India)
- Kulkarni P.D, Social Policy and Social development in India, Madras, Association of school of social work in India.
- Battacharya, Sanjay. (2006) Social Work Administration and Development, Rawat Publications, Jawahar Nagar Jaipur
- Jacob, K.K &Dak, T.M(2001) Social Development – A Compendium. Institute of Social Development, Udaipur
- Hajra Kumar, Social Work, Social Development & Sustainable Development.
- Gore M.S(1989) Social Development, Rawat Publications, Jainpur,
- Jacob K.K (1992) Social Development Perspectives, Himanshu Publications, Udaipur.
- Bedi M.S, (1994) Social Development & Social Work, Himanshu Publications, Udaipur

Social Work (B.A.) - SEMESTER 4

COMMUNITY ORGANIZATION AND SOCIAL ACTION	
Number of Theory Credits	**Number of lecture hours per semester**
4	**48**

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To equip with different approaches in Community Organization and Community development programs and Social Action. 2. To develop an attitude and skills for participatory process. 3. To provide students an opportunity to learn hands –on through field work experience.	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Understand the community organization and Social Action as methods of Social work. 2. Acquire conceptual understanding about different approaches in Community organization and Social action. 3. Understand the role of community organizer in different community settings and develop an attitude and skills for the participatory process. 4. Acquire skills in need assessment, program planning, and implementation and evaluation framework through field practicum.	A. Summative Assessment: 60 marks B. Formative Assessment: 40 Marks

Content of the Course	Hours
Unit–I Community Organization- Meaning and Definitions **Chapter No.1:** History of Community Organization **Chapter No.2:** Need for Community Organization **Chapter No.3:** Objectives of Community Organization **Chapter No.4:** Principles of Community Organization	**12**
Unit–II Stages in Community Organization **Chapter No. 5:** Models of Community Organization: Locality Planning Model, Social Planning Model and Social Action Model **Chapter No. 6:** Roles of a Community Organizer: Guide, Initiator, Communicator, Enabler, Counsellor, Motivator, Advocate, Mediator, Catalyst, Innovator, Collaborator and Networker, Expert and Evaluator **Chapter No. 7:** Participatory Rural Appraisal (PRA) –Meaning, Objectives and Methods **Chapter No. 8:** Rapid Rural Appraisal (RRA) - Basic Concepts	**12**
Unit-III **Chapter No. 9:** Community Organization: Tools and Techniques **Chapter No. 10:** Approaches for Community Work – Advantages and limitations **Chapter No. 11:** Charity and Welfare Approaches **Chapter No. 12:** Growth Oriented Approaches, Transformative Approach **Chapter No.13:** Basic Characteristics of Community Development Program **Chapter No.14:** Critical analysis of Community Development Programs in India	**12**
Unit-IV Social Action **Chapter No.13:** Meaning, Definition, Characteristics, **Chapter No.14:** Steps in Social Action **Chapter No.15:** Nonviolent method of Social Action **Chapter No.16:** Social Movement: Meaning and Concept **Chapter No.16:** Relationship of Social action with Social Movement **Chapter No.16:** Case studies of Chipko Movement, Narmada Bachao Andolan, Indian Anti-Corruption Movement (2011)	**12**

Social Work Field Practicum – Semester 4

Course Title	Social Work Practicum	Course Credits	4
Weekly Contact Hours	3 Hours per week	Duration of ESA	Viva voce
Formative Assessment Marks	50	**Summative Assessment Marks**	50

Course Objectives	Pedagogy	Course Outcomes	Course Assessment
1. To gain experience of working with the people at individual, intra-group, community and organizational levels 2. To critically understand and appreciate programmes and projects of the field work agency. 3. To enhance importance of skills of recording and documentation through report writing.	Lecture, Practical exposure, Fieldwork Training, Fieldwork in the governmental and non-governmental organizations.	1. Acquire understanding of the strategies, skill and techniques required to facilitate participatory, sustainable and integrated development of rural and tribal communities. 2. Able to develop skills in field work report writing, record of the observation visits and engage in meaningful discussions during group interactions 3. Able to develop sensitivity and commitment to work among the disadvantaged rural / tribal communities.	• Semester end examination- Viva Voce: 50 marks • Internal Assessment: 50 marks

Field Work Contents (Tasks/Activities)

Students are expected to actively participate in at least 50 field work hours, through the course of which they are also expected to meet target population of the organization and have focused group discussions to understand and analyze the approaches and strategies of intervention used by welfare organizations in the community.

Students are required maintain hand written reports of the field practice, which will be subjected for evaluation.

Field Practicum Guidelines for evaluation
- Understanding of organizational structure and functions
- Ability to analyze the different tools and techniques used by welfare organizations
- Ability to develop strategies for development in the organization and community
- Recording

References
Subedar, I.S. (2001). Field Work Training In Social Work. Jaipur: Rawat Publications

Sanjoy Roy (2012), Fieldwork in Social Work, Rawat Publication, Jaipur

Columbia University. (2015), Handbook for Student Social Work Recording, School of Social Work

Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi: Rawat Publication

Kumar,S. (2002), Methods for Community Participation: A Complete Guide for Practitioners. London: ITDG Publishing.

Narayana Rao, S. (2002). Counseling and Guidance. Tata McGraw-Hill Publishing Company Ltd O'Hagan,

Kieran, etal (2003) Competence in Social Work Practice–A Practical Guide for Professionals, London

Tata Institute of Social Sciences (1998) Field Work Manual for First Year Social Work, Tata Institute of Social Sciences, Mumbai

Digital References
IGNOU School of Social Work (2013), Field Work Practicum in Social Work Part, https://www.youtube.com/watch?v=a6u_YBsoKCs

The Maharaja Sayajirao University of Baroda (2019), https://www.msubaroda.ac.in/asset/storage/admission/FSW_Prospectus_2019.pdf

Social Work (Open Elective) – SEMESTER 4

DISASTER MANAGEMENT: PREPAREDNESS AND RESPONSE	
Number of Theory Credits	**Number of lecture hours per semester**
3	30

Course Objectives	Teaching Learning Process	Learning Outcomes	Course Evaluation
1. To provide basic conceptual understanding of disasters and its relationships with development. 2. To gain understand approaches of Disaster Risk Reduction (DRR) and the relationship between vulnerability, disasters,	1. Lecture 2. Assignment 3. Individual and Group Presentation	1. Increase knowledge and understanding of disaster phenomenon and its impact on society. 2. Acquire skills to address potential effects of disasters and to respond to avert these effects. 3. Develop capacity to	A. Summative Assessment: 60 marks B. Formative Assessment: 40 Marks

Content of the Course	Hours
Unit–I Concepts and Types of Disaster **Chapter No.1:** Understanding the Concepts and Definitions of Disaster, Hazard, Vulnerability, Risk, Capacity – Disaster and Development, and Disaster Management. **Chapter No.2:** Geological Disasters (earthquakes, landslides, tsunami, mining) **Chapter No.3:** Hydro-Meteorological Disasters (floods, cyclones, lightning, droughts, cold and heat waves) **Chapter No.4:** Biological Disasters (epidemics, pest attacks, forest fire); Technological Disasters (chemical, industrial, radiological) **Chapter No.5:** Manmade Disasters (building collapse, rural and urban fire, road and rail accidents, chemicals and biological disasters)	**10**
Unit–II Disaster Preparedness **Chapter No.6:** Earthquake, Cyclone, Floods, fire Accidents, landslides **Chapter No.7:** Risks of future Disasters: Possible future pandemics **Chapter No.8:** Emergency Planning: Disaster Plan **Chapter No.9:** Disaster supply kit: water, food, first aid supplies, tools emergency supplies.	**10**
Unit–III Disaster Response **Chapter No.11:** Search, Rescue, Evacuation and Logistics management **Chapter No.12:** Psychological Response and Management (post-traumatic stress and disorder) Relief and Recovery **Chapter No.13:** Rehabilitation of victims of the Disaster **Chapter No.14:** Case study: Indian Ocean Earthquake (2004), Cyclone Disaster Management	**10**

| disaster prevention and risk reduction. 3. To provide broad understanding about the basic concepts of Disaster Management | | respond, manage and mitigate disasters | |

References

- Murthy, D.B.N. (2008). Disaster Management: Text and Case Studies. Deep Deep Publications Pvt. Ltd, New Delhi
- Reza, B.K. (2010). Disaster Management. Global Publications Delhi
- Karunanidhi, K.(2015). Disaster Management: Relief, Rehabilitation and Mitigation. Alfa Publications. New Delhi.
- Sphere Project (2011). Humanitarian Charter and Minimum Standards in Disaster Response.
- Geneva: Sphere Project. http://www.sphereproject.org/ handbook/
- Satapathy S. (2009) Psychosocial care in Disaster management, A training of trainers manual (ToT), NIDM publication.
- Prewitt Diaz, J.O (2004). The cycle of disasters: from Disaster Mental Health to Psychosocial Care. Disaster Mental Health in India, Eds: Prewitt Diaz, Murthy, Lakshmi Narayanan, Indian Red Cross Society Publication.

- Sekar, K (2006). Psychosocial Support in Tsunami Disaster: NIMHANS responses. Disaster and Development, 1.1, pgs 141-154.
- Inter-Agency Standing Committee (IASC) (Feb. 2007). IASC Guidelines on Mental Health and Psychosocial Support in Emergency Settings. Geneva: IASC.
- Alexander David, 2000 Introduction in 'Confronting Catastrophe', Oxford University Press. 12. Andharia J. 2008 Vulnerability in Disaster Discourse, JTCDM, Tata Institute of Social Sciences Working Paper no. 8,

Semester: V

Course Title: **Social Policy, Planning and Development (Theory)**

Course Code : **G111 DC1.5 (Va)**   No. of Credits   **04**

Contact hours : **60 Hours**   Duration of SEA/Exam : **2 ½ hours**

Formative Assessment Marks: **40**

Summative Assessment Marks: **60**

Course Pre-requisite(s):

Course Outcomes (COs): After the successful completion of the course, the student will be able to:

CO1. Understand the concept of Social Policy and Social Planning;

CO2. Understand the concept and nature of Development and Human Development.

Contents   60 Hrs

Unit 1: Introduction to Social Policy

  1. Public Policy and link between Public Policy and Social Policy, Importance of Public Policy
  2. Social Policy: Concept, Definitions, Characteristics, Scope and Objectives, Micro and Macro level
  3. Social Policy: Principles, Models, and Determinants
  4. Indian Constitution as the source for social policy
  5. Overview of Social Policy in India

Unit 2: Understanding Social Planning   15 Hrs

  1. Social Planning: Concept, Definitions and Objectives
  2. Social Planning: Process, Functions and Types (State and National)
  3. Social and Economic Planning: Similarities and Dissimilarities
  4. NITI Aayog: Structure and Functions

Unit 3: Nature and Concept of Development   15 Hrs

  1. Development: Concept, Definitions, Types and Objectives
  2. Economic Development: Concept, Definition, Objectives and Prerequisites
  3. Social Development: Concept, Definition, Objectives and Prerequisites
  4. Sustainable Development: Concept, Definition, Objectives and Goals

Unit 4: Human Development

  1. Human Development: Concept, Definition and Objectives
  2. UNDP and Human Development
  3. Salient Features of Karnataka's Human Development Indicators
  4. Approaches to Human Developmen

Reference:

Alfred J. Kahn, "Theory and Practice of Social Planning," Russell Sage Foundation, New York, 1969.

Chakravarthy, Sukhamoy, "Development Planning: The Indian Experience", Oxford University Press, 1977.

Datt and Sundharam, "Indian Economy", S.Chand and Company Ltd, 1995.

Dreze Jean and Sen Amartya (1996): Indian Development: Selected Regional Perspectives, Delhi:Oxford University Press.

Gore, M.S. (1985): Social aspects of development, Jaipur: Rawat.

Kulkarni, "Social Policy and Social Development in India", Association of Schools of Social Work inIndia, 1979.

SOCIAL WORK FIELD PRACTICUM (60 hours of work)
Paper Code: G111 DC 3.5 (P)(Va)

COURSE OUTCOMES:	
CO 1:	Develop an ability to study the various determinants of social policy like health, education, housing, employment, social and economic conditions at the local community level.
CO 2:	Develop an ability to understand the local politics and power structures
CO 3:	Develop a plan of action to organize one policy awareness program in community

Objectives

1. To offer purposeful learning, experience to students through interaction with groups and communities under supervisory guidance, contributing to professional growth in terms of knowledge,skills and attitudes
2. To foster attitudes in Students towards professional self-development, increasing awareness of social issues and policy interventions.
3. To develop in students the required skills to do justice to the principles and values of social work.
4. To enable students and enhance capacity to relate the theory to practice.
5. To organize social policy awareness programmes in the community

Evaluation
Evaluation by Faculty Supervisor   (25 Marks)VIVA-VOCE by
External + Internal Examiners   (25 marks)

Guidelines for evaluation

1. Adjustment in the Agency and community, Agency administration: understanding Agency's policies and goals, understanding agency structure; politics, power structures and communication patterns in the community, ability to integrate and organiseprogrammes in the community and work as a team member
2. Development of professional values
3. Application of Social Group Work and Community Organization methods.
4. Recording and maintaining a time sheet with the signature of the agency supervisor and field work supervisor taken during every field work and a seal of the agency.

Eligibility Criteria
75% of field work attendance is mandatory to be eligible to attend the field work Viva Voce.

Students will be placed in communities or agencies in the communities for field work practicum and are expected to complete 60 hours of field work. Students are required to maintain hand written reports of every field work practice, which will be subjected for evaluation

Academic Aptitude	Personal and ProfessionalAptitude	Societal Aptitude
1.1 Professional Knowledge& Attitude	2.1 Understanding Self & Self Guiding Principles	3.1 Moral, Ethical & CulturalIssues
1.2 Knowledge of Programme Media & Information Literacy	2.2 Ability to Develop Professional Skills	3.2 Professional & SocialResponsibility
1.3 Understanding of Individual/ Group/ Community Issues	2.3 Ethical & Psycho Social Sensibility	
1.4 Application of Scientific Knowledge &Skills	2.4 Application of Social Work Skills& Techniques	
1.5 Critical Evaluation Social Work Theory and Practice	2.5 Ability to Work with Individual, Group & Community	

Program Name	**BA Social Work**	Semester	**V**
Course Title		**Domains of Social Work Practice-I**	
Course Code:	**G111 DC 2.5 (V b)**	No. of Credits	**04**
Contact hours	**60 Hours**	Duration of SEA/Exam	**2 ½ hours**
Formative Assessment Marks	**40**	Summative Assessment Marks	**60**

Course Pre-requisite(s):
Course Outcomes (COs): After the successful completion of the course, the student will be able to:
CO1. Gain opportunity in understanding contemporary fields of social work profession
CO2. Influence to practice, analyze and evaluate social work interventions

Contents   **60 Hrs**

Unit I: Child Welfare   15

1. Introduction to different domains of Social Work Practice, Child: Meaning, Definition and Stages of Childhood
2. Needs and Problems of Children
3. Personality Development in childhood: Role of Family, Peer Group, Neighbourhood,School
4. Child Neglect and Abuse; Children in conflicting with law- Causes and Effects; Role of Social Worker in Mitigating the Issues of Children; National Policy on Children

Unit I: Family Welfare

1. Family: Meaning, Definition, Importance and Functions
2. Types of families: Joint, Extended, Nuclear, Single Parent and Female Headed
3. Family Welfare: Meaning, Definition, Scope and Importance
4. Family Welfare Programmes in India; Problems in Contemporary Families; Family Crisis Intervention; Role of Social Worker in Family Counselling, Changing scenario ofIndian Families: Issues and concerns

Unit III: Youth Welfare   15

1. Youth Welfare: Meaning, Definitions and Importance
2. Needs and Problems of Youth; Youth Unrest, Youth in Conflict
3. Profile of Youth in India
4. Youth Programmes and Services, National Youth Policy,
Role of Social Worker in Mitigating the Issues of Youth

Unit IV: Elderly Welfare

1. Elderly: Meaning and Definition
2. Needs and Problems of Elderly (Intergenerational Gap)
3. Profile of Elderly; Constitutional and Legislative Provisions for the Welfare of the Elderly
4. Neglect and Elderly Abuse; Institutional andNon-institutional Services for the Elderly, National Policy on Older People; Geriatric Social Work

References

1. Chowdhry, D.P (1979), Social Welfare Administration, Atma Ram & Sons, Delhi. Hebsur, R.K. (ed) (1996), Social Intervention for Justice, TISS, Mumbai
2. Herbert, Martin (988), Working with Children and Their Families, Lyceum Books Inc., Chicago. Shekar, Sanober (1982), "Another Look

at the Social Work Approach to Corrections," Indian Journal of Criminoloty, 10, 1, January, pp.56-58.

3. Sikk, K.D. (1980), "Professional Social Work in Correctional Institutions," Indian Journal ofCriminology, 8, 1, January, pp.55-61.

FIFTH SEMESTER

SOCIAL WORK FIELD PRACTICUM - (48 hours) Paper Code: G111 DC 4.5 (P)(V b)

COURSE OUTCOMES:	
CO 1:	Understand the functioning of structured setting/agency-Primary or Secondary
CO 2:	Understand in depth the application of social work methods in dealing with individuals and groups.
CO 3:	Develop the ability to do interventions ensuring client's participation.
CO 4:	Develop skills in recording, writing academic articles based on practical experience.

OBJECTIVES:

1. To offer purposeful learning, experience to students through interaction with real life situations under supervisory guidance, contributing to professional growth in terms ofknowledge, skills and attitudes
2. To foster attitudes in students towards professional Self-development, increasing Self-awareness and appreciation of both capacities and limitations
3. To develop in students the required Skills in helping the needy through application ofSocial Welfare Administration.
4. To plan and execute social welfare activities.

Field Practicum Guidelines for evaluation
1. Adjustment in the Agency, Agency administration: understanding Agency's policiesand goals, understanding agency structure, communication patterns, and decision-making patterns, developing skills in agency management, ability to integrate and work as a team member.
2. Development of professional values
3. Professional skills: social work with individuals (Social Case Work), social work withgroups (Social Group Work) and
4. Recording

Evaluation

Evaluation by Faculty Supervisor and VIVA-VOCE by External   (25 Marks)

Evaluation by agency supervisor   (25 marks)
<u>Guidelines for evaluation</u>

1. Adjustment in the Agency, Agency administration: understanding
   Agency's policies
2. and goals, understanding agency structure, communication
   patterns, decision making
3. patterns & ability to integrate and work as a team member
4. Development of professional values
5. Application of Social Case Work method, Social Group Work and Community
   Organisation
6. Recording

Academic Aptitude	Personal and ProfessionalAptitude	Societal Aptitude
1.1 Application of Scientific Knowledge & Skills		3.1 Community Welfare & Social Wellbeing
1.2 Theoretical Understanding	2.1 Ability to Develop Professional Skills	3.2 Understanding Social Issues, Problems & Fields

Program Name	**BA Social Work**	Semester	**VI**
Course Title		**Domains of Social Work Practice -II**	
Course Code:	**G111 DC 1.6 (VI a)**	No. of Credits	**4**
Contact hours	**60 Hours**	Duration of SEA/Exam	**2 ½ hours**
Formative Assessment Marks	**40**	Summative Assessment Marks	**60**

Course Pre-requisite(s):
Course Outcomes (COs): After the successful completion of the course, the student will be able to:
CO1. Develop understanding of different areas of social work practice like correctional social work,medical, psychiatric and school social work
CO2. Know about the community and ecological development
CO2. Understand the role and functions of social workers in different settings

Content   60 Hrs
Unit 1: Occupational and Correctional Social Work   15

1. Organized and Unorganized Labour: Concept, Definition,
   Characteristics and Issues
2. Scope of Social Work Practice in Industry
3. Concept of Labour Welfare, Industrial Relations and Human
   Resource Management

4. Correctional Social Work: Concept, Definition, Characteristics and Problems
5. Social Work Practice in Occupational and Correctional Settings

Unit 2: Community and Ecological Development   15
   1. Community Development: Concept and Evolution
   2. Rural, Urban and Tribal Community Development Programmes
   3. Ecology and Development: Concept and Inter linkages
   4. Stakeholders Participation in Environmental Conservation

Unit 3: Medical, Psychiatric and School Social Work   15
   1. Medical and Psychiatric Social Work: Concept, Meaning, Definitions and Scope
   2. Role and Functions of Medical and Psychiatric Social Workers
   3. School Social Work: Concept, Need and Challenges
   4. Right to Education, Sarva Shiksha Abhiyan
Unit 4: Gender and Empowerment
   1. Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual (LGBTQIA+):
   2. Meaning, Characteristics and Challenges
   3. Advocacy, Legal Rights and Human Rights
   4. Women Empowerment: Concept, Definition, and Current Status
   5. Policies and Programmes for Women's Empowerment

References
   1. Baig, Tara Ali. 1976. Women Power of India. New Delhi: Sultan Chand and Sons. Baig, Tara Ali. 1976. Women Power of India. New Delhi: Sultan Chand and Sons.
   2. Chand, R and S K Srivastava (2014): "Changes in the rural labour market and their Implication for Agriculture," Economic & Political Weekly, Vol 49, No 10, pp 47-54
   3. High Level Committee (2014) Report of the High Level Committee on socio - economic, health and educational status of tribal communities of India. Ministry of Tribal Affairs, Government of India.
   4. Omvedt, Gail. 1997. "Why Dalits Dislike Environmentalists." *The Hindu*, 24 June, sec.Opinion. http://ces.iisc.ernet.in/hpg/envis/doc97html/envenv627.html.
   5. Srinivas, M. N. 1966. Social Change in Modern India. Bombay: Orient Longman.
   6. Shekar, Sanober (1982), "Another Look at the Social Work Approach to Corrections," "Indian Jognal of Criminoloty, 10, 1, January, pp.56-58.
   7. Sikk, K.D. (1980),"Professional Social Work in Correctional

Institutions," Indian Journal ofCriminology, 8, 1, January, pp.55-61.

8. Tripathi, P.C. (2003). Human Resource Development, Sultan Chand & Sons, New Delhi

9. Verma, R. C (2017) "Tribal Land." In Indian Tribes Through the Ages. Publications Division, Ministry of Information and Broadcasting, Government of India.

Academic Aptitude	Personal and Professional Aptitude	Societal Aptitude
1.1 Theoretical Understanding	2.1 Ability to Develop Professional Skills	3.1 Understanding Social Issues, Problems & Fields
1.2 Professional Knowledge & Attitude	2.2 Ethical & Psycho Social Sensibility	3.2 Cooperation, Collaboration & Participation

Program Name	**BA Social Work**	Semester	**VI**	
Course Title		**Social Welfare Administration (Theory)**		
Course Code:	**G111 DC 2.5 (VI b)**	No. of Credits	**4**	
Contact hours	**60 Hours**	Duration of SEA/Exam		**2 ½ hours**
Formative Assessment Marks	**40**	Summative Assessment Marks		**60**

Course Pre-requisite(s):

Course Outcomes (COs): After the successful completion of the course, the student will be able to:

CO1. Understand concept of Social Welfare and Social Welfare Administration

CO2. Understand the Structure and Components of Social Welfare Administration

CO3. Understand the relevance of Social Welfare Administration for Social Workers

UNIT I

12 Hours

Conceptual Framework:

Introduction to Social Policy and Social PlanningSocial Welfare and Social Service: Differences

Concept of Administration, Organization and Management

Social Welfare Administration and Public Administration- DifferencesSocial Welfare Administration as a Method of Social Work

Basic Principles of Social Welfare Administration

UNIT II   12 Hours

Registration of Social Work Organizations:

Society Registration Act1860: The Need and Importance of Registration, The Conditions andProcedure required for registration

Grant in Aid: Concept

Prerequisite and criteria for release of Grant in aid **Administrative set up of Social Welfare at Central and State Central Social Welfare Board**: Composition, Objectives Programmes and schemes of Central Social Welfare Board:

State Social Welfare Advisory Board (SSWAB). Composition and role Fundraising activity in India- FCRA

Network of NGO's in achieving SDG's

UNIT III   12 Hours

Administrative Processes- Planning, Organizing & Staffing

Planning: Importance, Principles of Planning, Steps involved in Planning. Organizing: Fundamental Principles of Organizing, Organizing Processes and Steps Staffing: Recruitment, Selection, Appointment, Orientation, Promotion, Appraisal andTermination

UNIT IV   12 Hours

Administrative Processes- Directing, Coordinating, Reporting & Budgeting
Direction: Importance and Strategies of Direction and Supervision Coordination: Principles and Techniques

Reporting: Importance and Steps involved in Reporting Budgeting: Types and Steps involved in Budgeting Monitoring and Evaluation: Purpose and Methods of Monitoring and Evaluation

References:

Dencicolo, P., & Becker, L. (2012). *Developing Research Proposals.* Sage Publications India Pvt.Ltd.

Goel, S. L., & K, J. R. (n.d.). *Social Welfare Administration; Theory and practice* (Vol. I).

Kapoor, D. R., & Saigal, P. (2013). *Research Methodology .* New Delhi : Regal Publications.

Rubin, A., & Babbie, E. (2011). *Methodology for social work research .* New Delhi : Cengage Learning India Pvt. Ltd.

Sachdev, D. R. (2013). *Social welfare administration .* New Delhi : Kithab Mahal Publishers.

Program Name	**BA – Social Work**		Semester	**VI**	
Course Title	**Minor Level Research Project**				
Course Code:	**G111 DC3.6 (P)(VI a)**		No. of Credits	**3**	
Contact hours	**48 Hours**	Duration ofSEA/Exam			**2 hours**
Formative Assessment Marks	**40**	Summative Assessment Marks			**60**

Course Pre-requisite(s):

Course Outcomes (COs): After the successful completion of the course, the student will be able to:

CO1. Understand how to initiate and conduct research

CO2. Understand research skills of identifying and selecting topic for research

CO3. Develop skill of doing literature review and data collection and accompanying drawbacks

CO4. Understand different steps in conducting research and associated limitations

CO5. Do data analysis and report writing

CO6. Understand ethics in research

Contents   **48 Hrs**

The format for preparing framework forMinor Level Research Project: 24

1. Identification of issue and development of proposal

2. Literature review

3. Objectives

4. Research methodology (Universe, Sampling, Tool Preparation)

5. Data collection

6. Analysis and interpretation of data

7. Report writing

The format for Minor Level Research Project would be as per given below:

1. It shall normally be of 50-75 pages with proper references and scientific organization.

2. It is to be typed in Times New Roman, Font 12 and 1.5 line space.

3. It should be submitted in spiral bound/soft bound copy in triplicate (one each for student,supervisor and department) in the concerned department.

4. The references are to be written in the APA style.

5. The responsibility for ensuring the originality of the research is that of the student and the facultysupervisor.

Evaluation

Evaluation by Faculty Supervisor   (25 Marks)

VIVA-VOCE by External + Internal Examiners   (25 marks)

<u>Guidelines for evaluation</u>

1. Communication and engagement in the community, decision making patterns & ability tointegrate and work as a team member
2. Development of professional values
3. Application of Social Case Work method, Social Group Work methods and organise minimum 2programs in the community.
4. Students involvement and active participation during rural and tribal exposure.
5. Recording and maintaining a time sheet with the signature of the agency supervisor and fieldwork supervisor taken during every field work and the seal of the agency.

Eligibility Criteria

75% of attendance in field work is mandatory and the final field work report to be eligible to attend thefield work Viva Voce.

Students will be placed in communities for field work practicum and are expected to complete minimum 60 hours of field work. Students are required to maintain hand written reports of the fieldpractice.

SOCIAL WORK FIELD PRACTICUM - (48 hours) Paper Code – G111 DC 4.6 (P) (VI b)

COURSE OUTCOMES:	
CO 1:	Understand the functioning of structured setting/agency-Primary or Secondary
CO 2:	Understand in depth the application of social work methods in dealing with Individuals and groups.
CO 3:	Develop the ability to do interventions ensuring client's participation.
CO 4:	Develop skills in social work research, writing academic projects.

OBJECTIVES:

1. To offer purposeful learning, experience to Students through interaction with real life situations under supervisory guidance, contributing to professional growth in terms of knowledge, skills and attitudes
2. To foster attitudes in Students towards professional Self-development, increasing self-awareness appreciation of both capacities and limitations
3. To develop in Students Social Work Research Skills to find solutions and devise better social work interventions.
4. To plan and execute community organization activities.

Field Practicum Guidelines for evaluation

1. Adjustment in the Agency, Agency administration: understanding Agency's policies and goals, understanding agency structure, communication patterns, and decision- making patterns, developing skills in agency management, ability to integrate and work as a team member and navigate power structures in the community.
2. Development of professional values and Professional skills.
3. Recording

Students will choose agencies for internship after the completion of 6th semester and are expected to complete 10 days of internship. Students are required to maintain hand written reports of the field practice, which will be subjected for evaluation. Students are also required to attend a compulsory workshop on social work research

Evaluation

Evaluation by Faculty Supervisor and VIVA-VOCE by External   (25 Marks) Evaluation by agency supervisor   (25 marks)

Guidelines for evaluation

1. Adjustment in the Agency, Agency administration and communities: understanding Agency's policies and goals, understanding agency structure, communication patterns, decision making patterns & ability to integrate and work as a team member; understanding the complex power structure in the community, study the community issues and develop social work intervention strategies.
2. Development of professional values.
3. Application of Social Case Work method, Social Group Work and Community organization method.
4. Recording and maintaining a time sheet with the signature of the agency supervisor and field work supervisor taken during every field work and a seal of the agency.

Eligibility Criteria

75% of attendance in field work is mandatory and the final field work report to be eligible to attend the field work Viva Voce.

Students will be placed in agencies/communities for field work practicum and are expected to complete minimum 60 hours of field work. Students are required to maintain hand written reports of the field practice.

Students are also required to complete block placement of 15 days in NGOs/CBOs/Industry/Hospitals/Schools/Think Tanks.

Question paper pattern

Part A

Answer any FIVE from the following in two sentences each   5X2=108 Questions

Part B

Answer any SIX from the following.   6X5=309 Questions

Part C

Answer any TWO Questions from the following   2X10=205 Questions

PATTERN OF EXAMINATION

Pattern of **40:60** for Formative Assessment(Continuous internal assessment-) and Summative (Semester End examinations)

Formative Assessment:40	
Assessment Occasion/ type	**Weightage in Marks**
Written Tests (2)	10+10
Assignment/Case Studies	10
Seminar	05
Attendance	05
Total	40

END – SEMESTER -QUESTION PAPER PATTERN (From 2021 – 2022 onwards)
TOTAL = 60 marks/ 2.30 hours duration

PART A: ANSWER ANY FIVE OF THE FOLLOWING: 5 X 2= 10
(Out of EIGHT ANY FIVE with at least one question from each module)
PART B: ANSWER ANY FIVE OF THE FOLLOWING: 6X5=30
(Out of NINE ANY SIX with at least one question from each module)
PART B: ANSWER ANY FIVE OF THE FOLLOWING: 2X10=20
(Out of FOUR ANY TWO with not more than one question from each module)

****