

IQAC meeting held on December 10, 2021

Attended Members:

Sl. No.	Name	Designation	Signature
1.	Rev. Dr. Praven Martis SJ	Principal	<u>[Signature]</u>
2.	Dr. Alwyn D'Sa	Registrar, COE	<u>[Signature]</u>
3.	Rev. Fr Vincent Pinto	Finance Officer	<u>[Signature]</u>
4.	Mr. Sonal Stavan Lobo	IQAC Coordinator	<u>[Signature]</u>
5.	Dr. Rachel Natasha Mary	Asst IQAC Coordinator	<u>[Signature]</u>
6.	Mr. Allen CA Purna	External Expert	<u>[Signature]</u>
7.	Dr. Rio D Souza GL	" "	<u>[Signature]</u>
8.	Mr. Gerard Pitu Colaco	" "	<u>[Signature]</u>
9.	Dr. Kishori Nayak K	" "	<u>[Signature]</u>
10.	Mr. Prakash Rao	" "	<u>[Signature]</u>
11.	Rev. Dr. Melwyn S. Pinto SJ	Member	<u>[Signature]</u>
12.	Dr. Rajani Suresh	" "	<u>[Signature]</u>
13.	Dr. Jayaprakash Gowda	" "	<u>[Signature]</u>
14.	Dr. Richard Consalvo	" "	<u>[Signature]</u>
15.	Dr. Lovena Lobo	" "	<u>[Signature]</u>
16.	Dr. Denis Fernandez	" "	<u>[Signature]</u>
17.	Dr. John B. D'Silva	" "	<u>[Signature]</u>
18.	Dr. Norbert Lobo	" "	<u>[Signature]</u>
19.	Dr. Ronald Nazareth	" "	<u>[Signature]</u>
20.	Dr. Suresh Peofary	" "	<u>[Signature]</u>
21.	Dr. Mamatha	" "	<u>[Signature]</u>
22.	Dr. Ishwara Bhat	" "	<u>[Signature]</u>
23.	Ms. Margaret Rita D. Costa	" "	<u>[Signature]</u>
24.	Vijay Ashwin Cardoza (192364)	" "	<u>[Signature]</u>
25.	Dr. Pooja Nagpal (AMIT) IQAC Coordinator	" "	<u>[Signature]</u>
26.	Age		

AGENDA

1. welcome
2. Minutes of the meeting held on Nov 12, 2020
3. Follow up of the last meetings resolutions
4. Future Plans
5. Any other matter.

Minutes of 23<sup>rd</sup> IQAC meeting held on Dec 10, 2021.

The meeting of IQAC began with a silent prayer. Rev Dr Praveen Martis SJ, Principal and Chairman of IQAC committee welcomed all the members. Special welcome was accorded to the new team of external experts Dr Kishori Nayak K, Prof. Dept of English, Mangalore University, Mr Allen EA Pereira - Former chairman and Managing Director, Bank of Maharashtra and illustrious Alumnus, Dr Rio Dsouza GL - Principal St Joseph's Engineering college, Vamanjeri. Mr Gerard Colaco, Investment expert and Mr Prakash Rao - Expert from the industry were absent.

Minutes of the previous meeting held on November 12, 2020 was read by the IQAC Coordinator Mr Sonal Steven Loto. He also read the Action Taken Report. The report was accepted as proposed by Dr Raheem and seconded by Dr Richard.

Mr Allen Pereira pointed out the corrections to be done in the surname of two external members. Dr Kishori Nayak suggested to have a standard for salutation while reading the minutes. Mr Sonal agreed to incorporate all necessary corrections. Principal Rev Dr Praveen Martis SJ presented the college updates since the previous meeting. He spoke on the rankings and awards received by the college. He said the All India Ranking of the college in NIRF was 95. He mentioned about the two awards received at the educational excellence and conference held at Bangalore for "Outstanding contribution in educational domain & excellence leadership" category and the best digni college of the year 2021, Karnataka category - social contribution, leading infrastructure & placements. Rev. Dr Praveen Martis SJ

Principal received best principal performance award for education excellence with Medal in recognition of sterling merit excellence performance & outstanding contribution in the field of education excellence and for the progress of the nation on the occasion of the national seminar individual contribution for economic and social development by intellectual people foundation on October 01, 2021, New Delhi.

As an initiative to strengthen the digital infrastructure of the college software applications like SAC student connect and HR connect, virtual tour of the campus, digital garden and RFID facility in the library are introduced.

The Centre for environmental concern established in the college organised green initiative programs and waste management. The energy conservation project of the institute was expanded by installing 605 KW rooftop solar power plant across all its campus. Concept of Miyawaki urban forest is being implemented in the main campus and APM Centre.

He spoke on the visit of Mangalore University inspection committee for research centre recognition and added 20 PG Depts have been recognised as research centres under Mangalore University.

Research grant of Rs. 2.39 Crore was sanctioned to the College under DBT bridge and this project was coordinated by Dr Asha Abraham, Dept of PG studies and research in Biotechnology. The College has also been selected under UIC STRIDE Component 01 where an amount of Rs 84 lakh

has been sanctioned. Seed money is funded by Mangalore Jesuit Educational Society for student and teacher research projects. Dr Chandrashekara Shetty and Dr Shilpa received research grants from Karnataka Science and Technology Academy.

Speaking further on new initiatives of the college, he said college has launched a publication wing - St Aloysius Prakashana where already 5 books have been published, Ranga Adarshana Kendra for promotion of art and theatre. The college also has 35 International MOVs and 42 National MOVs.

To promote innovation among students and staff a full fledged incubation centre is established with 20 incubators at Haffji Centre.

To boost the infrastructural facility of college, a state-of-the-art audiovisual auditorium - Joseph Willey Hall was established.

Support facility extended by the college towards the Covid 19 pandemic were explained. They include Covid care centre for police personnel, distribution of medical and ration kits to the needy, mangalore-counselling services and vaccination drive in the campus.

The college has started a new certificate course in teaching excellence where in 30 hours of training is given to staff on various topics. Father also highlighted on staff and student achievements in the college as many have qualified KSET and completed their Ph.D.

About extra curricular and co-curricular...

The college has also begun two B.Voc courses

namely Renewable energy management and Software development.

After the presentation principal asked the opinion of the members on the various initiatives taken by the management and also suggestions for improvement.

Dr. Kishori Nayak asked updates regarding the question bank for which principal replied that it is kept on hold as NEP has been implemented and once it gets stabilised it will be taken forward. She also appreciated the initiative of our College to train teachers by certificate course.

Dr. Kishori enquired about the progress made regarding the research centre. In reply principal said 30 staff profiles have been submitted to the university which will be placed in respective BOS.

Dr. Rio Souza thanked St. Aloysius College for helping St. Joseph's College for NAAE with the Paraman programme. He also spoke about the need of strengthening the Incubation Centre.

Mr. Allen congratulated the College for all the achievements and added that the College can be in the top 50 in the NIRF Ranking. He suggested that the College can offer consultancy services as many people having land are converting it into green belts, hence departments like Botany and Chemistry can help in the same. Added to it he said this can help students come up with small enterprises after their studies. He also said that projects like waste, water and soil management can be taken up by our students.

Principal added that Rs. 1,25,00,000 has been sponsored by 1971 batch students for procuring instruments for project.

Dr. Rio Dsouza enquired about the benefits of Talasante for which Principal replied that many are getting benefited. Dr. Mamatha added that 3 WhatsApp groups are created for the same and people sell their products which many people have appreciated.

Mr. Allen appreciated the initiatives taken by students to name the plants in the campus and suggested that as a consultancy activity of the College it can be extended to other public too who are into agriculture and cultivation.

The future plans were read by the Principal. Dr. Kishori said that MOOC courses are of 30 hour duration and can be offered as two credit course.

Principal said that we are planning to close evening college due to low number and old courses and new courses will be offered in the shift system to benefit working class students.

Mr. Allen also suggested to train young people to organize homestay to find areas where traditional agro-products are produced.

Dr. Richard mentioned about the Anjali farm, a 29 acre land near Bantwal in which certificate and diploma courses in agriculture

will be initiated from next year.

Dr Denis Fernandes added that from the coming year B.Sc students will be offered certificate course in renewable energy management.

Dr Alwyn D'Sa, Controller of Examinations and Registrar of the college proposed the vote of thanks.

### ACTION TAKEN REPORT (ATR)

#### 1. Research and Development

- a. Established Research Development Cell as per the direction of CBC
- b. Organised 3 days' Faculty Development Programme exclusively on Research to all the faculty members of the college.
- c. During the last 6 months, 2 Research Scholars from our Research centre have been awarded Ph.D. and 2 faculties have been awarded Ph.D. The total number of Ph.D's has reached 101.
- d. In the last 6 months, 7 faculties from our college has been recognised as Research guides under Mangalore University. As on today there are

30 Ph.D guides who are guiding the research scholars for their research.

e. 17 students have registered for Ph.D. during the 2021-22 at our Research Centre.

## 2. Entrepreneurship :

a. Innovation and Entrepreneurship Day - IMPETUS was held to provide a platform to the students to exhibit their innovative ideas and start-ups.

b. More than 20 start-up ideas were presented on innovation and Entrepreneurship Day and the best 5 start-up projects have been selected to be funded with seed money by the college.

c. 3 students have been selected for Trinity Mangaluru - An Entrepreneurial Project that comprises 50 passionate problem solvers of mangaluru.

d. Signed an MOU with Atal Innovation Mission NITTE Incubation Centre to boost entrepreneurial activities in our centre.

e. Participated in Code Unnati Project, an initiative of UNDP.

f. Workshop On Quality Parameters was organized by the Principals of D.K and Udipi District. New Education Policy was effectively implemented as per the directives of State Higher Education Council and affiliating University.

Govt  
(Sonal)  
10/11/21





IQAC Meeting held on July 15, 2022.

Attended Members

Sl. No.	Name	Designation	Signature
1.	Rev. Dr. Praveen Martins SJ	Principal	
2.	Dr. Alwyn D'Sa	Registrar / COE	
3.	Rev. Fr. Vincent Pinto	Finance Officer	Absent
4.	Ms. Sonal Stevan Lobo	IQAC Coordinator	
5.	Dr. Raehael Natasha Mary	Asst IQAC Coordinator	
6.	Mr. Allen CA Pereira	External Expert	
7.	Dr. Rio D'Souza C L	"	
8.	Mr. Gerard Pinto Colaco	"	
9.	Dr. Kishori Nayak K	"	Absent
10.	Ms. Prakash Rao	"	Absent.
11.	Rev. Dr. Alwyn Pinto SJ	Member	Absent
12.	Dr. Pooja Nagpal	"	
13.	Dr. Jayaprakash Gowda	"	
14.	Dr. Richard Gonçalves	"	
15.	Dr. Lovena Lobo	"	
16.	Dr. Denis Fernandes	"	
17.	Dr. Narayana Bhat	"	
18.	Dr. Norbert Lobo	"	
19.	Dr. Ronald Nazareth	"	
20.	Dr. Suresh Pojary	"	
21.	Dr. Mamatha	"	
22.	Dr. Ishwara Bhat	"	
23.	Ms. Margaret Rita D'Costa	"	
24.	Vijay Ashwin Cardoza	"	

AGENDA:

1. Welcome

2. Minutes of the meeting held on 08/10/2021

3. Follow up of the last meeting's resolutions

4. Future Plans

5. Any other matters

Minutes of 24<sup>th</sup> IQAC meeting held on 15<sup>th</sup> July 2022  
 The meeting of IQAC began with a silent prayer. Rev. Dr. Praven Martis SJ, Principal and Chairman of IQAC Committee welcomed all the members. Special welcome was accorded to the team of external experts Mr. Allen CA Pereira - Former Chairman and Managing Director, Bank of Maharashtra and Jubilicious Alumnus, Mr. Girard Peter Colaco, Pastus, Colaco and Asantha, Mangalore. Dr. Rio D'Souza Gh - Principal, St. Joseph Eng. College, Vamanjoor. Mr. Prakash Rao - Proprietor, Kallbani Cashewes, Mangalore and Dr. Kishai Nayak K. Professor, Dept. of English, Mangalore University took leave of absence.

Minutes of the previous meeting held on December 10, 2021 was read by the IQAC Coordinator Mr. Senal Stevan Lobo. He also read the Action Taken Report. The minutes and Action taken report were approved.

Principal Rev. Dr. Praven Martis SJ presented the college updates since the previous meeting. He spoke on the rankings - Outlook, Iqas rankings and India Today ranking and awards received by the college - AMAR KONKANI the Biennial Research Journal in Konkani published by our Konkani Institute bagged the prestigious SANDESHA LITERATURE AWARD (KONKANI) - 2021 and congratulated Rev. Fr. Melvyn Pinto SJ for the same.

Principal also mentioned about the 4<sup>th</sup> cycle of NAAC Assessment and preparation going on in the college, submissions of IQA and AQAR for the same. He specially thanked Dr. Jayaprakash Gowda, NAAC

Coodinator, Dr Richard Gonsalves, Mr Naveen Mascarenhas and Mr Sonal kubo for their hardwork and commitment.

Speaking on new initiatives he mentioned about the inauguration of the canteen at St Aloysius College Institution, establishment of Advanced Instrumentation centre sponsored by 1971 golden batch of St Aloysius college, launching of new career oriented UG/PG courses with four different shifts - regular, morning noon and evening shifts to cater to the needs of students. Special mention was made regarding the new course offered by Kannada dept - BA Kannada major with creative communication and B.Sc Visual Communication to be introduced from 2022-23 and use of electric buggy in the campus.

Speaking further he mentioned about the inauguration of Philatelic gallery at SAC museum where we have collection of around 60,000 stamps, development of blood donation portal by the students as an initiative to help people in the city. He also mentioned about creation of MV Nair and Vinkat endowment fund of Rs 1 crore to cater to the educational needs of police personnel.

Speaking on activities related to environmental concern, Fr Principal mentioned about Indian Green Building Council (IGBC) - student chapter inaugurated by BV Mehta, groundwater recharging, Miyawaki project, clean drive, plantation etc. Around 800 plus students of St Aloysius college took part in cyclo-walkathon to spread awareness on mental health, physical fitness and well-being, campus

bird count in the Main Campus and APOET Centre. He also mentioned about service-oriented activities taken up by Centre for Social Concern namely blood donation for cancer patients, NSS Camps, street plays, anti-ragging awareness, vaccination drive etc.

Speaking about progress in research he mentioned about Guideship being awarded to 9 male staff members making a total count of 30. Around 102 staff members have completed their Ph.D. Staff members have also received projects from Karnataka Science and Technology academy which has also funded certain workshops and money funded by MIES for student research to help them in projects and encourage them to visit articles.

Speaking on National and International collaboration, there are 09 new MOU's signed, 3 faculty members were sent to Catholic university of Valencia (Spain), one student also spent 6 months there and received 12 credits in psychology, Fulbright Scholarship where a student from SUNY Cortland will be doing her project for 6 months at St. Aloysius College, RISAT a project on resources for Internationalisation of higher education institutes in India, week long research oriented training programmes for students at Poona Rajya Research Institute, Bangalore.

Regarding Entrepreneurship, IMPENS programme was organised where five student projects have been selected to be funded with seed money by the

college. Principal also mentioned that college is working on start-ups and placements, many companies have visited and good numbers of students which include aptitude, Communication and job preparation important activities were held which included career talk, knowledge fest and TEDxSAC.

Speaking on the infrastructure Fr Principal mentioned about renovation of the music room and the new fisheries and hydrobiology unit inaugurated in the department of Zoology. Highlighting on staff and student excellence, Dr Richard Gonzalez received the best innovative faculty award, many faculty members have authored books. Kendonians a drama produced by Mr Christopher Neenasam, Department of Kannada, is selected for two prestigious national drama festivals: C.B.K memorial national drama festival at Bangalore.

And International Theatre festival at Hyderabad. Anagath award received by Mr Sandhya Srisikar from the dept of Hindi.

Speaking on student excellence, Deepthika T Prethum (U B.Com E- 203502) has won the following medals in the '2021- Junior Equipped Powerlifting & Benchpress Championship' held in Istanbul, Turkey.

SAH ABDOU RAFFIQUE is the first student of St Aloysius College (Autonomous) to become AECFA Affiliate, passing all AECFA subjects while he is still pursuing his B.Com degree. many students have cleared FP

Level NEET Examinations which was conducted from 6 December to 10 December 2021, students have secured good ranking in IIT JAM exams, participation in summer school and received fellowship. 5 NCC students represented the country for the army parade and won the NCC best substitution award.

Speaking on extra-curricular activities, Fr Principal mentioned about the different leagues - music, art, dance, throwball and theatre at St Aloysius Campus which has helped students exhibit their talents. Reimagining Internationalisation, a workshop was conducted for all principals of Mangalore region to discuss better ways of collaboration with each other, IQAC in collaboration with IPSR organised one day workshop on Undulying Threads in Outcome Based Education.

Highlighting on future plans, regarding the Demand to be University status Fr Principal mentioned that the work is in progress and there is hope that it will soon be granted, introduction of new courses like B.Sc in psychology, food science and forensic science, M.Sc in clinical psychology and organic chemistry and working on two waste campuses.

After the presentation principal invited observation and suggestions from the members on the various initiatives taken by the management.

Fr Melwyn Pinto, director of HIMT observed that data regarding book published by faculty and student placements from HIMT was not included in the presentation.

Mr Allen suggested to have a display of college

publications and books on regular occasions in the campus which would attract many visitors around.

Mr Gerard Colaco emphasised on importance of having knowledge in areas like geriatric care, drug addiction, alcohol deaddiction, Alzheimer's and dementia. As so much focus and awareness is given to these issues in Mangalore, hence B.Sc and M.Sc psychology departments can offer internship programmes in these related areas and help to educate people.

In reply F-1 Principal said that some topics like drug addiction and alcohol deaddiction are included in their syllabus. Dr Lovens Kobo also mentioned about the collaboration with hospitals and internship programme which students attend. Mr Gerard congratulated and appreciated the college for its progress in relevant areas in the last two years amidst the challenging situation.

He spoke about the agricultural activities taking place around Mangalore and the harmful effects people face due to climate change which in turn affects the livelihood of people who are into it. Appreciating the strong science academics at St Aloysius College, he suggested if some science departments could identify the threats due to climate change which are affecting agricultural activities and help in providing awareness on better and effective methods of cultivation and thus make a meaningful contribution to society.

Mr. Gerard appreciated the efforts by the psychology department of the college with respect to counselling and helping students from outside the campus too and suggested that the department can guide students to become professional career counsellors seeing the need of the hour due to prevailing psychological and stress related problems faced by students in society and in future there may be a need for career therapist.

He also mentioned about the importance of reading and suggested to initiate certain steps to include the love for reading in students, and also training students on Carnatic and Western classical music.

Replying to above suggestions, Principal mentioned about the kind of research taking place in Fr Leo Lab which has reached people, and regular meetings of students with psychology department, more than 30 plays have been performed a semi-play QED on how a scientist thinks, he also appreciated the nenasam trainers and students and thanked them for their encouragement and support.

Mr. Allen also gave the idea of renaming the Unit counselling and make it sound better so more students can seek help. In reply Fr Principal replied that we have named it as 'listening and learning Unit'.

Having the establishment of advanced instrumentation Unit in the college. Dr. P. D. Souza gave suggestions to have consultancy



services as there is shortage of instruments across and this research facility will help students from other institutions as well, he also suggested to prepare a brochure and send it across other colleges. Dr Mamatha replied that brochures of Biochemistry and food science departments are ready which will be sent across.

He mentioned about B.Sc in Visual Communication being the need of the hour it can be incorporated as a B.Voc course.

He also sought classification on the percentage of faculty having Ph.D and enquired if it is mandatory for the Assistant professor post.

Dr Rio also added to have vocational course in agriculture, gardening and nursery as these areas are gaining importance post pandemic.

Speaking on counselling he discussed about the method followed at St. Joseph's College, Fr Principal replied that at SAC we have the mentoring system where every staff is assigned few students so they meet and get to know students personally. Dr Rio also appreciated the progress done by the college and wished it will soon become a university.

Fr Principal thanked Dr Rio and said that the suggestions will be taken forward. Principal also invited suggestions from internal faculty. He said students are allowed to work in the incubation centre and some have come up with their startup ideas. Students president Vijay presented his

plan on start-up regarding electric vehicles before the members. Dr Mamatha also appreciated the efforts put in by students where many students approach staff members and seek guidance in building their project. Mr Allen mentioned about the institute of finance and banking at Bombay which offers diploma course and students can avail the same which gives better employability in banking sector.

Dr Denis replied about the course suggested by UGC to B.Com students on banking sector and 6 months student internship programme.

Speaking on certificate courses principal mentioned that from the next academic year students will have to compulsorily choose two certificate courses before they reach the final year.

Dr Narayan Bhat appreciated the valuable suggestions given by external members. He mentioned about Talasante Initiative by creating WhatsApp group of ex-alumni CEOs, ex-alumni doctors and also planning to have ex-alumni lawyers and CA's where students can join the group occasionally and seek consultancy if required. Speaking on NEP, he mentioned about him being selected as an expert committee member by the Karnataka state government representing the only aided under graduate college in Karnataka and this is a proud moment for the college.

Dr. Ronald Nazareth, Dean of Collaboration mentioned about the team from Catholic University of Valencia visiting our college for further collaboration.

Fr. Heberon Pinto mentioned about the MOU signed with TES for the Big Data Analytics course and for data Analytics and the Department of Software Technology is in the process of signing MOU with Nixus Company.

Dr. Suresh Pojary, Director of Research Cell spoke about the Research cell in the college and its activities like workshops, applying for research grants, the main objective is to increase productivity of research. Having established the incubation units in the college he said that Commerce, BCA Departments can work on idea generation and start-ups whereas science departments must concentrate on innovations and patents.

Dr. Anuysa Dsa registrar and controller of examinations proposed the vote of Thanks.



Done 15/7/2022  
Lonal Lobo

## Action Taken Report - ATR

1. To inculcate the love for reading among the students the Department of English has initiated the programme "Huddli". The event provides a platform for students and staff to share their reading experiences with interaction with participants.
2. Consulting services have been initiated by the departments of Biotechnology, Biochemistry, Food Science and Technology extending the utilization of Advanced Instrumentation Centre. Departments of Journalism and Psychology too have enhanced their consultation services.
3. Buddy System is introduced in the college to train students in skills of listening and peer counselling. Sixty students from various disciplines have volunteered to be buddies under this programme.
4. College organized a book fair from used book factory. The book fair had collection of fiction, classics, horror, fantasy and romance. Mr. Thilak who is the CEO has started this unique start up titled 'used book factory' based in Chennai.
5. Internship programmes were offered to the students in areas like drug and alcohol de-addiction, Dementia and Alzheimer's.

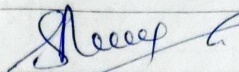
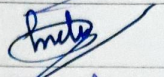
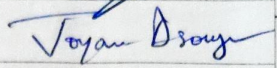
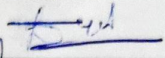
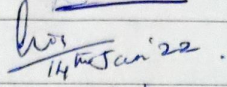
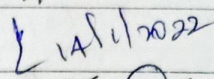
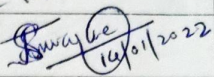
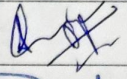
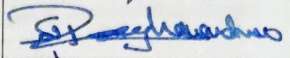

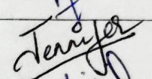
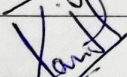
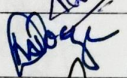
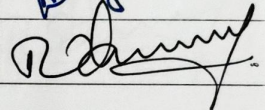
6. A Total of 95 add on certificate courses have been introduced to the under  
Under Graduate students. From this  
year students are expected to  
successfully complete two add-on  
courses before they move to the final  
year.
7. Three Faculty Development Programmes have  
been organized on teaching skills and  
Research Capacity Building under UJL STRIDE.
8. Academic and Administrative Audit (AAA)  
is conducted by the College.
9. Departmental Evaluation has been  
conducted and quality benchmarks  
are set for each of the departments.

## PG Staff Council Meeting

January 14, 2022 - 3 pm  
Sanidhya, Admin Block.

### Attended Members:

Sl.No	Name	Designation	Signature
1.	Rev. Dr Praveen Martis SJ	Principal	
2.	Dr Alwyn D Sa	Registrar & Controller of Examinations	
3.	Rev. Fr Vincent Pinto SJ	Finance Officer	
4.	Rev. Dr Leo D Souza SJ	Director, Lab of Applied Biology	
5.	Dr Richard Gonsalves	Director, LCRI Block	
6.	Dr Loveena Lobo	Director, Maffei Block	
7.	Dr John Edward D Silva	Director, Xavier Block	
8.	Dr Denis Fernandes	Director, Arrupe Block	
9.	Dr Norbert Lobo	Director, Admin Block	
10.	Rev. Fr Marcel Rodrigues	HOD - MA Journ. & Mass Communication	
11.	Mr Sonal Steevan Lobo	Coordinator - IQAC	
12.	Dr Jayaprakash Gowda	Coordinator - NAAC	
13.	Dr P.P. Sajimon	Dean, PG Studies	
14.	Dr Suresh Poojary	Dean - Research & Innovation	
15.	Dr Ishwara Bhat	Dean - Student Welfare	
16.	Dr Dinesh Nayak	Dean - HR	
17.	<del>Ms</del> Mamatha	Dean - Entrepreneurship & Consultancy	
18.	Ms Jennifer Ida Mascarenhas	Dean - Extension Service	
19.	Ms Shilpa Maria D Souza	Dean - PR	
20.	Dr Ronald Nazareth	Dean - International Collaboration Cell, HOD - MSc Chemistry	
21.	Dr Chandra Shekhara Shetty T	Research Coordinator - Science & HOD - M.Sc Physics	

22.	Dr Shwetha Rasquinha	HOD - MSW	
23.	Dr Melisa M Goveas	HOD - MA English	
24.	Mr Joyan D Souza	HOD, MCom - Finance & Analytics	
25.	Dr Lyned D Lasrado	HOD - Biochemistry	
26.	Dr Shashi Kiran	Research Coordinator, Lab of Applied Biology	
27.	Dr Shalini Aiyappa	HOD - M.Sc Corporate Psychology	
28.	Dr Shreelalitha Suvarna J	HOD - MSc Biotechnology	
29.	Ms Anupriya Shetty	HOD - M.Sc Maths	
30.	Dr S N Raghavendra	HOD- M.Sc Food Science and technology	
31.	Dr Priya Shetty	HOD - MA Economics	
32.	Ms Jennifer Maria Quadras	HOD - MCom	
33.	Ms Kavitha V V	Training, Placement & Careers	
34.	Ms Marina Misquith	PG Office	
35.	Mr Udaya	Librarian	

# PG Staff Council Meeting on 14-01-2022

Venue: Sanidhya, Administrative Block, Time 03 pm

---

## Minutes

The PG Staff Council Meeting for the academic year 2021-22 was held on 14/01/2022 at 03pm in the Sanidhya Hall, Administrative Block. The meeting began with a silent prayer. The Principal, Rev. Dr. Praveen Martis SJ welcomed the gathering.

1. Minutes/ATR of the Previous Meeting - Dr. P PSajimon, PG Dean  
The minutes/ATR of the previous meeting was read by Dr. P PSajimon, Dean of P G Studies and the house approved it.
2. Deemed University Preparations - Rev. Dr. Praveen Martis SJ, Principal  
Deemed university preparations are progressing. We are waiting for the higher education minister's approval. Due to omicron, we are unable to follow it up in Delhi directly. Hope that, we will get it in April.
3. PG Academic Calendar/New Initiatives - Rev. Dr. Praveen Martis SJ, Principal  
Many of our students are held up in different regions so that internal examinations conducted online. Once online examinations completed within a week, it is possible to call students for the off line semester examinations. As of now it is decided from February 7th onwards. This semester will continue up to the end of June and by August, we will start next semester.
4. Examinations/New Courses/Programmes,  
Project Work /Reforms (PG) - Dr. Alwyn D'Sa, Registrar  
Registrar said, 17th Monday, we will start second internals. CBCS examination will be the first and the remaining examinations held as per the respective department timetable. He thanked the whole hearted support of all the PG departments for the successful completion of end semester examinations. This time, the results are reached 90% in UG and 97% in PG. Consolidated marksheet of PG and UG have given to 97% of the students which help them to join higher education in all over India without any delay. He got many thanking letters from the students in this regard. Registrar instructed the house to update and keep all the statutory requirements of the department. All the departments have to follow a given format includes agenda, discussion, resolution and action taken in all reports. Strict to the regularity of meetings. He congratulated the examination incharges Dr. Neelakanthan and Dr. Vidya Vinutha for their commendable work and coordination in conducting the examinations.
5. Massive Open Online Course (MOOC), IQAC Requirements - Mr. Sonal Lobo, IQAC Coordinator  
The IQAC coordinator informed the house that, 1716 staff and students completed Coursera courses. Biannual departmental evaluation is planned this year onwards. HODs are requested



to update the given Excel sheet twice and submit the same at the end of the academic year. He requested the HODs to appoint an IQAC representative from each of the department for the timely communication of IQAC requirements. IQAR report for the year 2019-20 was submitted and has to submit 2020-21 report at the end of February. NIRF and India Today surveys are completed. He thanked the support of all. Principal added to it, at least one MOOC course are compulsory for all the students from the next academic year onwards. It was already discussed in the academic council and also passing in the upcoming governing body.

6. **NAAC Accreditation Preparation** - Dr Jayaprakash Gowda, NAAC Coordinator  
Dr. Jayaprakash Gowda, the NAAC coordinator addressed the house and said, 100% of the data for NAAC accreditation is collected. It has to upload in the server. Draft of SSR sent to three experts and awaiting their response. Presently we are working on the institutional details. Right now, we are following the SSR of Christu Jayanthi College, Bangalore. The SSR is divided into two parts, quantitative and qualitative. The qualitative part is look into Dr. Alwyn D'Sa and quantitative part by Dr. Richard Gonsalves. All are requested to update the evaluative report of the department in to the given format. Principal added, we have to prepare for the team visit also.
7. **Sangam- Dr. Richard Gonsalves, Director LCRI**  
Regarding Sangam, the P G fest, Dr. Richard Gonsalves informed the house that, if situation permits, we can plan Sangam in the next semester. Tentatively we can plan it in April or May.
8. **Research Centre/Research Work/Seminars/Conferences, Monthly Research Presentation** - Dr. Suresh Poojary, Dean Research  
Dr. Suresh Poojari, the Dean of Research has given a brief presentation on the present status of research in our college. 1. PG teachers and highly responsible for research. 2. There are six research projects funded by external agencies. 3. In the year 2021-22, Nineteen MJES funded projects in the college and thirty-five ongoing projects and spent more than 50 lakhs. 4. Students research projects are also funded by the college. 5. We have 14 STRIDE projects. 6. 10 projects are sent to ICSSR and waiting for approval. 7. College has applied for two major research projects. 8. 2021-22, three lectures granted FIP leave and another three completed their Ph.D. As of now we have 99 teachers with Ph.D. 9. College is approved as a research Centre of Mangalore University .3 departments are getting students allowed by the University. 10. As far as the publication is concerned for the year 2021-22, science departments published 10 and humanities 10. 11. Research presentations are going on regularly and research methodology paper introduced by all page departments. 12. Innovation cell conducted logo competition and plant innovation day on March April. Dr Neelakanthan is in charge of that. He suggested, we have best science and IT laboratories, and 1971 batch also donated very good science instrumentation Centre. Therefore at least one or two patents can be produced every year. It is the responsibility of the PG science faculties. It is the need of the hour. Quality research and publications are very less. We have to be serious about this matter. All HODs must try for outside funding. Research orientation has to give specially methodology part.

Each department has to conduct a discussion on it. IQAC should monitor it at the departmental level.

Principal added to the importance of utilisation of management seed money and conduct quality-research.

9. HR requirements,-Dr. Dinesh Nayak, Dean HR, Refresher/Orientation courses for the staff.

Dr. Dinesh Nayak, Dean HR mentioned the following. Recruitment of staff for UG and PG completed and staff induction program also conducted. HR department is conducting certificate course in teaching excellence for the newly recruited staff. All the staff members are requested to use HR connect regularly. An orientation towards the same is arranging with the help of directors.

10. MOUs - Dr. Ronald Nazareth, Dean Foreign Collaborations

Regarding collaborations, Dr. Ronald Nazareth said, we have 35 international and 45 national collaborations as of now. This year we added 10 more collaborations. He informed the house that, one student under Erasmus program and three faculty members are going a week program abroad. Internship programme can be under collaborative programme. 11 departments are identified to propose activities like resource persons of webinar, joint research projects etc. One person from any international institution as BOS member in all departments. Nationally also try to find out collaboration. HODs can seek assistance from foreign collaboration department in this regard.

11. Certificate Courses - Ms Shilpa Maria D Souza, PRO

PROannounced the house that, 24 certificate courses are offered by PG departments of our college. HODs are requested to share if there is any addition of certificate courses in their department. They can use various social media accounts of the college for the promotion of their courses. Connect as many as alumni for the wider connectivity and publicity. Details of the resource persons who are coming to every department must share to the PRO office.

12. Rural Exposure - Ms Jennifer Ida Mascarenhas, Dean, Extension services

Regarding rural exposure, Ms. Ida, Den of extension services informed the house that, we cannot do 5 days of rural exposure due to pandemic. It is better to have one day exposure under current situation. Identify the areas of social and environmental concerns. She also suggested many activities. Fr. Principal asked her to constitute a committee to finalise the same.

13. Entrepreneurship & Consultancy - Ms. Mamatha, Dean, Entrepreneurship & Consultancy

Dr. Mamatha, Dean of entrepreneurship and consultancy addressed the house and said, orientation talk has conducted for the PG students as a part of entrepreneurship cell. 65 Students are doing certificate course in entrepreneurship development. Incubation Centre was inaugurated in the Maffei block and six students are registered for startups. Teachers can also use this facility for their start up projects. HODs are requested to encourage the staff members

to have few projects. Seed money is available for that. Three departments are already started consultancy services. She requested the house to explore different areas to start consultation. For the public awareness, a brochure is prepared in this direction.

14. Library Usage, Purchases & Management - Mr. Uday, Librarian

Mr Udaya librarian said, the physical usage of library is good but online usages are poor. An orientation on library usage has given to PG students, block wise. All departments have to submit the list of books for the purchase.

15. Placements - Ms. Kavitha V V, Placement Coordinator

Regarding placements in the year 2020-21, Ms Kavitha reported the house that, 188 students placed. 85 companies have visited the campus. Highest package received is 12 lakhs per annum. 6 MOUs were signed for placements, soft skills training and internship. Good number of webinars conducted for the career development of the students in the departments. Companies are visiting the college and placements are going on. 5 day or 30 hours of training on soft skills are conducted. Placement policy introduced. Students are advised to read it and proceed. Placement cell is collecting the data of passed out students. As of now, 1770 students' data of the 2020-21 batch has been collected. HODs are requested to encourage the students to join for the training provided by the placement cell. Principal added, placement is an essential requirement which attract more admissions.

16. Admissions - Rev. Dr. Praveen Martis SJ, Principal

Fr. Principal said, admissions are good comparing to the last year. 80 more students joined this year. Shift system is planning some of the UG and PG courses. More courses are planning to the best use of space when we are going for shift system.

17. Any Other Matter

Under any other matter, Rev.Fr. Dr. Leo explained the reason for less patents. According to him, an external body is working and it is purely outsourced.

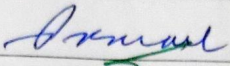
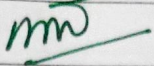

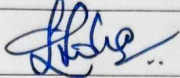
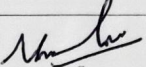
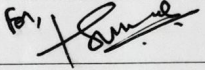
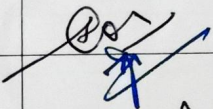
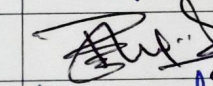
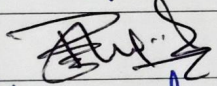

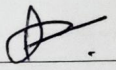
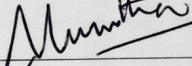
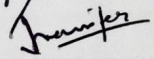

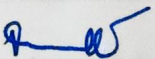
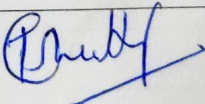
Principal thanked the house and the meeting concluded at 05.15pm.

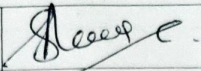
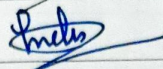
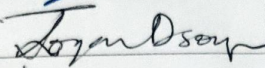
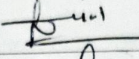
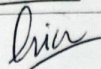
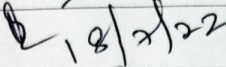
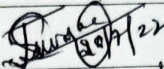
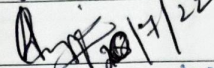
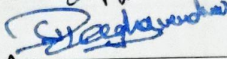
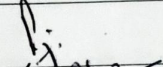
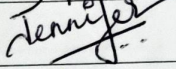
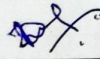
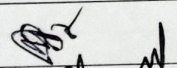
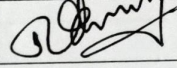
Dr. P P Sajimon  
Dean of PG Studies.

## PG Staff Council Meeting

April 05, 2022 - 3 pm  
Sanidhya, Admin Block.

### Attended Members:

Sl.No	Name	Designation	Signature
1.	Rev. Dr Praveen Martis SJ	Principal	
2.	Dr Alwyn D Sa	Registrar & Controller of Examinations	
3.	Rev. Fr Vincent Pinto SJ	Finance Officer	
4.	Rev. Dr Leo D Souza SJ	Director, Lab of Applied Biology	
5.	Dr Richard Gonsalves	Director, LCRI Block	
6.	Dr Loveena Lobo	Director, Maffei Block	
7.	Dr John Edward D Silva	Director, Xavier Block	
8.	Dr Denis Fernandes	Director, Arrupe Block	
9.	Dr Norbert Lobo	Director, Admin Block	
10.	Rev. Fr Marcel Rodrigues	HOD - MA Journ. & Mass Communication	For, 
11.	Mr Sonal Steevan Lobo	Coordinator - IQAC	
12.	Dr Jayaprakash Gowda	Coordinator - NAAC	
13.	Dr P.P. Sajimon	Dean, PG Studies	
14.	Dr Suresh Poojary	Dean - Research & Innovation	
15.	Dr Ishwara Bhat	Dean - Student Welfare	
16.	Dr Dinesh Nayak	Dean - HR	
17.	Ms Mamatha	Dean - Entrepreneurship & Consultancy	
18.	Ms Jennifer Ida Mascarenhas	Dean - Extension Service	
19.	Ms Shilpa Maria D Souza	Dean - PR	
20.	Dr Ronald Nazareth	Dean - International Collaboration Cell, HOD - MSc Chemistry	
21.	Dr Chandra Shekhara Shetty T	Research Coordinator - Science & HOD - M.Sc Physics	

22.	Dr Shwetha Rasquinha	HOD - MSW	
23.	Dr Melisa M Goveas	HOD - MA English	
24.	Mr Joyan D Souza	HOD, MCom - Finance & Analytics	
25.	Dr Lyned D Lasrado	HOD - Biochemistry	
26.	Dr Shashi Kiran	Research Coordinator, Lab of Applied Biology	
27.	Dr Shalini Aiyappa	HOD - M.Sc Corporate Psychology	 18/2/22
28.	Dr Shreelalitha Suvarna J	HOD - MSc Biotechnology	 20/2/22
29.	Ms Anupriya Shetty	HOD - M.Sc Maths	 20/2/22
30.	Dr S N Raghavendra	HOD- M.Sc Food Science and technology	
31.	Dr Priya Shetty	HOD - MA Economics	
32.	Ms Jennifer Maria Quadras	HOD - MCom	
33.	Ms Kavitha V V	Training, Placement & Careers	
34.	Ms Marina Misquith	PG Office	
35.	Mr Udaya	Librarian	

## Minutes of the PG Staff Council Meeting held on 05/04/2022

The second PG Staff Council Meeting for the academic year 2021-22 was held on 05/04/2022 at 03pm in the Conference Room, Administrative Block. The meeting began with a silent prayer. The Principal, Rev. Dr. Praveen Martis SJ welcomed the gathering.

### **Agenda 1. Minutes of previous meeting – Dean**

The minutes of previous meeting read by Dr P PSajimon

### **Agenda 2. Deemed to be University Preparations – Principal**

Deemed university follow up are progressing. College is waiting for the approval of the higher education minister.

### **Agenda 3. PG staff work schedule, Department orientation, Staff ID Cards, NET and other competitive examinations, Admissions online – Principal**

PG Staff can come early and concentrate on research, create a research culture and be a model for our students. Faculty should visit the library, start a web page, write a review on any topic on that page, and let the student follow you. Senior staff members should orient the junior staff in terms of culture and practices. Use staff ID cards, give training for NET and SET within the department. Admissions for PG program is made available online and website will be updated soon.

### **Agenda 4. Refresher courses or orientation programmes in collaboration with academic staff college during vacation, the month of May – Principal**

Science & Social Science faculties can find out refresher courses or orientation programmes during vacation if they need to upgrade faculty strength. If they prefer to go by groups, it is encouraged and the same group can repeat it once in three years. Also, once they come back, they can make a presentation on the same.

### **Agenda 5. Exams/new courses/programmes, Project work, Research Centre/Research work/Seminars/Conferences – Registrar**

Project work guidelines have been given to each department. New type of course can be planned only after we become a university. Principal said, we have to strengthen the weaker departments in terms of number. Teachers can try for major, minor research projects and guideship – Principal added. Teachers can apply two times a year, i.e., February and July for management research projects. Seminars and conferences should be planned in advance, so that, departments will get sufficient time to plan and execute it properly.

### **Agenda 6. IQAC requirements – IQAC**

IQAC coordinator Mr. Sonal lobo talked about the requirements.

- (a) Update the departmental website with all current details.
- (b) PG HOD's have to send work load calculation within the stipulated time, so that college can advertise faculty position in advance.
- (c) Placement details with institution, place, date, first salary etc. needed in detail for the passed-out batch. Also, their higher studies even BEd, self-employment details etc. are also important.
- (d) Details of faculty completed MOOC courses are very important. Let HOD's to send those details to IQAC.

### **Agenda 7. Attendance online - PG Office**

All the HODs are requested to monitor the attendance entry online.

### **Agenda 8. MOU's / International understandings –Dean Foreign Collaborations**

Dr. Ronald Nazareth, Dean Foreign Collaborations reminded the possibilities of foreign collaboration. Faculty can visit the web sites of foreign universities, download the case studies and can contribute. Also, possible to conduct joint research projects. He also has given details of Erasmus Programmes and explained other details and programmes of many foreign universities. Principal said, please respond with his e-mails and support him for the successful coordination of foreign collaboration.

### **Agenda 9. Library usage, Purchases and Management – Librarian**

Almost 80 to 90% of purchases are already done. Library usage is good. Principal said, please encourage the students to spend more time in the library. Faculty should motivate the students to go to the library. Only motivated students will regularly go to the library and can create such a culture. Faculty can also start a web page, write something and let the students to follow some discussion or additions.

### **Agenda 10. Placements**

Regarding placements in the year 2021-22, MsFlona, Dean placement reported the house that, 6 MOUs were signed for placements, soft skills training and internship. Good number of webinars conducted for the career development of the students in the departments. Companies are visiting the college and placements are going on. 5 day or 30 hours of training on soft skills are conducted. Placement cell is collecting the data of passed out students. HODs are requested to encourage the

students to join for the training provided by the placement cell. Principal added, placement is an essential requirement which attract more admissions.

**Agenda 11. Sangam – Director LCRI**

Dr. Richard Gonsalves informs the house that, Sangam is scheduled on 4<sup>th</sup> May 2022. Mr. Ashock Kumar C from food science and Joyline C from M. Com finance and analytics are the coordinators of the programme. Formation of committees, list of events etc. will communicate you all later.

**Agenda 12. Monthly Research Presentation - Dr. Suresh Poojari**

Research presentations are going on both science and humanities and it found useful.

**Agenda 13. Media Reports - Asst. PRO**

Principal explained the importance of media reports and suggested that, all the reports should go to PRO.

Fr. Principal thanked the house and the meeting concluded at 05.00 pm.

Dr. P PSajimon

Dean of PG Studies.



## UG STAFF COUNCIL

<b>Chairman</b>	-	Rev.Dr Praveen Martis SJ
<b>Registrar &amp; Controller of Examinations</b>	-	Dr Alwyn DSA
<b>Directors</b>	-	Dr John Edward DSilva
		Dr Denis Fernandes
		Dr Richard Gonsalves
		Dr Norbert Lobo
		Dr Loveena Lobo
<b>Deans</b>	-	Dr Rose Veera DSouza
		Mr Harsha Paul
		Dr Prakash Kamath
		Dr Ishwara Bhat
		Dr Suresh Poojary
		Dr Mamatha
		Dr Manuel Tauro
		Ms Arati Shanbhag
		Dr Ravindraswami
		Dr Ronald Nazareth
		(HOD Chemistry UG/PG)
<b>Heads of the Departments</b>	-	Dr Mahalinga Bhat K
		Fr W. Marcel Rodrigues SJ
		Mr Lawrence J M Pinto
		Ms Shameena K A
		Mr Sreejesh P C
		Dr Jyothi Miranda
		Dr Ratan Mohunta
		Dr Hemachandra
		Ms Priya Monteiro
		Ms Joan Rita O'Brien
		Dr Mukund Prabhu
		Dr Narayana Moolya
		Dr Rose Veera DSouza
		Dr Priya Shetty
		Mr Donnet DSouza
		Dr Shalini Aiyappa
		Dr Deena DSouza
		Dr Shobha
		Dr Aruna Kalkur T
		Ms Prafulla
		Ms Shilpa Shetty
		Dr Zeena DSouza
		Ms Claret Pereira
		Dr Adarsha Gowda
<b>IQAC Co-ordinator</b>	-	Mr Sonal Lobo
<b>NAAC Co-ordinator</b>	-	Dr Jayaprakash Gowda
<b>Office Manager</b>	-	Ms Rita DCosta
<b>Librarian</b>	-	Mr Udaya
<b>Dean-Human Resources</b>	-	Dr Dinesh Nayak
<b>Dean-Extention Service</b>	-	Ms Jennifer Ida Mascarenhas
<b>Dean-Placement</b>	-	Ms Flona Soans
<b>Dean-Public Relations</b>	-	Ms Shilpa DSouza

## PG STAFF COUNCIL

<b>Chairman</b>	-	Rev. Dr Praveen Martis SJ
<b>Registrar &amp; Controller of Examinations</b>	-	Dr Alwyn DSa
<b>Directors</b>	-	Dr John Edward DSilva Dr Denis Fernandes Dr Richard Gonsalves Dr Norbert Lobo Dr Loveena Lobo Rev.Dr Leo DSouza SJ
<b>Deans</b>	-	Dr P P Sajimon Dr Ishwara Bhat Dr Suresh Poojary Dr Mamatha Dr Ronald Nazareth (HOD Chemistry UG/PG)
<b>Heads of the Departments</b>	-	Fr W Marcel Rodrigues SJ Dr Chandra Shekhara Shetty Dr Shwetha Rasquinha Dr Melisa M Goveas Dr Priya Shetty Mr Joyan DSouza Dr Lyned D Lasrado Dr Shalini Aiyappa Dr Shreelalitha Suvarna J Ms Anupriya Shetty Dr S N Raghavendra Ms Jennifer Maria Quadras
<b>IQAC Co-ordinator</b>	-	Mr Sonal Lobo
<b>NAAC Co-ordinator</b>	-	Dr Jayaprakash Gowda
<b>Research Co-ordinator (LAB)</b>	-	Dr Shashi Kiran
<b>PG Office</b>	-	Ms Marina Misquith
<b>Librarian</b>	-	Mr Udaya
<b>Dean-Placement</b>	-	Ms Flona Soans
<b>Dean-Human Resources</b>	-	Dr Dinesh Nayak
<b>Dean-Extentsion Service</b>	-	Ms Jennifer Ida Mascarenhas
<b>Dean-Public Relations</b>	-	Ms Shilpa DSouza

\* There will be a separate PG Staff Council for AIMIT Campus